

Annual Meeting of Treswell with Cottam Parish Council

Minutes of **Treswell with Cottam Parish Council Meeting** held on the 28th May 2025 at Treswell Village Hall, the meeting commenced at 6:30pm.

Council Members & Officer Present: Cllr Steve Howard
Cllr Kate Hardie
Cllr Fred Tomlinson

Chairman
Vice-Chair



Also, Present Ed Knox 1 Clerk/Responsible Financial Officer
Member of Public

➤ Adjournment – 10 Minute Public Forum
No Comment.

15/25 To Elect a Chairman of the Council
Cllr Tomlinson **Proposed**, Cllr Hardie **Seconded** and the Council **resolved** that Cllr Salter be elected Chairman of the Council from the next meeting and that Cllr Howard be the Chairman for tonight's meeting. Cllr Howard together with the Proper Officer, signed the Declaration of Acceptance of Office of Chairman form.

16/25 To Elect a Vice-Chair of the Council
Cllr Howard **Proposed**, Cllr Tomlinson **Seconded** and the Council **resolved** that Cllr Cope be elected Vice-Chair of the Council from the next meeting and Cllr Hardie be Vice Chair for tonight's meeting.

17/25 To Approve Apologies for Absence
After discussion, Cllr Hardie **Proposed**, Cllr Tomlinson **Seconded** and the council **resolved** to accept the apologies of Cllrs Cope, Salter, Bendall & R Hardie.

18/25 To Approve the previous meeting Minutes
After discussion, Cllr Hardie **Proposed**, Cllr Tomlinson **Seconded** and the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting as a true and accurate record.

19/25 To Record Declarations of Interest in any items to be discussed
Cllrs Hardie both declared an interest in the planning item and took no part in that item.

20/25 To Receive District & County Councillors Reports
County Cllr Limber: Did not attend but sent an email introducing himself and he hopes to attend from July onward.
Dist Cllr Richardson: Did not attend.

21/25 To receive an update on Highways Matters Raised with Notts County Council/Bassetlaw District Council and to escalate a list of outstanding items with Notts County Council via the County Cllr where necessary
In the 1st instance, Cllrs and members of the public should report all new highways matters (street lights, overgrown hedges/trees, pavement/road problems/drainage etc) on the on-line Notts County Council website or MyNotts App, themselves, then, should no action have been taken NCC, bring it to the Parish Council meeting for escalation. The following outstanding Notts County Council items have been chased by the Clerk in between meetings, and Cllr Ogle copied in to escalate issues where necessary:

County Council Item	Issue/Detail	Potential Solution	Progress Made
Jnc Laneham Road, Rampton Road & Greeb Lane	Sign Damage by vehicular collision	Repair Sign	19/03/2025 Reported under Ref no CSC688559116 to County Council.

New Items to escalate:

- Cllr K Hardie will report a blocked public footpath and an overgrown hedge on the MyNotts App.

22/25 Finance:
Monthly Income & Expenditure

After discussion of the Financial Information circulated by email before the meeting, the council unanimously **resolved** to accept them as a true and accurate record. Cllr Salter signed the bank statement and bank reconciliation.

1. To Approve Payments:

The Council **approved** the following: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
NALC	Annual Membership	£125.10
M.Cree	Internal Audit	£100.00
Lengthsman	B&Q Plants for Planters & V Hall Bedding	£43.15
Total Payments		£268.25

2. Receipts:

<u>From</u>	<u>Item</u>	<u>Amount</u>
Bassetlaw District Council	1 st ½ Precept	£5,508
Bassetlaw District Council	1 st ½ Concurrent Grant	£6
Bassetlaw District Council	1 st ½ Street Cleaning Grant	£148.50
Total Receipts		£5,662.50

Bank Balance

The Current Account Balance **£18,126.89**

Direct Debits, and Standing Orders for staff salaries including PAYE, already **approved** unanimously.

23/25 To Approve the Certificate of Exemption for the previous financial year

The Clerk circulated by email prior to the meeting the Certificate of Exemption. After discussion, Cllr Hardie **Proposed**, Cllr Tomlinson **Seconded** that the Council unanimously Council **approved** the signing of the certificate by the Chairman and the RFO. **Action**, the Clerk will submit the Annual Return Exemption Certificate (because turnover is below £25,000) to the External Auditor along with any required supporting documents and upload copies to the webpage.

24/25 To Approve Annual Governance Statement (Section 1 Annual Return) for the previous financial year

The Clerk reported the findings of the internal auditor, the Council members had already reviewed the documentation by email, Cllr Hardie **Proposed**, Cllr Tomlinson **Seconded** and the Council unanimously **approved** the Annual Governance Statement. The Clerk and the Chairman signed the Annual Governance Statement.

25/25 To Approve Accounting Statements (Section 2 Annual Return) for the previous financial year

The Clerk circulated by email prior to the meeting the Annual Return Section 2 Accounting Statements. Cllr Tomlinson **Proposed**, Cllr Hardie **Seconded** and the Council unanimously **approved** the Accounts and the Clerk and the Chairman signed the Accounting Statements. **Action**, the Clerk will submit the Annual Return Certificate of Exemption to the External Auditor along with any required supporting documents and upload copies to the webpage.

14/25 To note planning applications responded to via the Scheme of Delegation

Since the previous meeting the parish council responded via the scheme of delegation as follows and also discussed the following at today's meeting:

- **25/00280/HSE Existing Garage and Rear single Storey Extension Removed. Proposed Garage, Two Storey Rear Extension and Front Porch. Beverley Town Street Treswell** – The Council responded as follows: “*The Council Supports the application and has no other comments to raise.*”
- **25/00330/LBA Listed Building Consent for Replacement of Existing Windows Church Farm Cottage 2 Town Street Treswell** - The Council responded as follows: “*The Council Supports the application and has no other comments to raise.*”

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 6:50pm.