

# Headon-cum-Upton, Grove and Stokeham Parish Council

Minutes of the Parish Council meeting held on Monday 20<sup>th</sup> January 2025, 7.00pm  
at Headon Village Hall, Church Street, Headon, Retford, DN22 0RD

Present: Cllrs: S Whelan, N Greenhalgh, D Landon, R Goulden, J Mosley, C Scothern  
J Landon, and D Spencer

Apologies: Cllrs C Smith and E Briggs

In attendance: 1 member of the public

Clerk: Clare Brettell

## Public Session

A resident raised the issue of the state of 'Grove Wood' The footpaths are inaccessible and 'ploughed up'. The work was being carried out by 'Penny Wood Forestry'. The landowner has been contacted and has confirmed that it is maintenance and will flourish in the upcoming years. The resident encouraged Councillors to have a look at this.

It was also noted that houses had been shaken in the area when the ducting at 'Cottam' Power Station had been taken down. There had been no correspondence, or anything regarding this conveyed to residents.

The Chair confirmed the progress of the Parish Council website that would provide information to residents and that the 'Heads Up' newsletter was a source of notifications.

There was also suggestion that the towers at Cottam Power Station are due to come down in March.

## Commencement of meeting

### **25/111 To receive – declarations of interest both pecuniary and non-pecuniary and applications for dispensation on items listed on the agenda**

*Under Section 106 of the Local Government Finance Act 1992, if any local Parish Councillor is more than 2 months in arrears with their Council tax they must declare an interest and refrain from voting.*

None

### **25/112 To receive – apologies for absence given to the Clerk**

Apologies were received and noted from Cllrs C Smith and E Briggs

### **25/113 To receive and approve – Minutes of the meeting held on the 2<sup>nd</sup> December 2024 (Appendix 1)**

The minutes of the meeting held on the 2<sup>nd</sup> December 2024 were accepted as a true and accurate record, and signed by the Chair.

- 25/114 To note – updates on matters arising from the minutes if not already on the Agenda (no decision can be made)**  
None
- 25/115 To receive - update from the District Councillor (5 minutes)**  
Cllr Richardson was not in attendance
- 25/116 To receive - update from the County Councillor (5 minutes)**  
Cllr Ogle was not in attendance
- 25/117 To discuss – Police Report and any issues to report**  
The Clerk updated Councillors that she had contacted PC H Marsh to see if there could be attendance by police representatives at Parish Council meetings. A response had been received saying that their local Policy is not to attend. PC March is happy to liaise regarding issues that require attention. Residents are encouraged to report directly to 101.  
There were no police issues to raise at present.
- 25/118 To receive - update from Parish Councillors on the defibrillator checks and to receive an update on the policy and documentation suggested by Sue Wroe**  
Sue Wroe was working on the Policy and documentation, and will bring back to a future meeting.  
The monthly checks had been carried out by Councillors. The Clerk to circulate a check sheet for Councillors to update after each check. **Clerk**
- 25/119 To receive - update on the work of the Lengthsman, and to continue with the scheme for 2025/26**  
Parish Councillors were pleased with the regular updates from the Lengthsman.  
The Clerk updated members that notification that the NCC Lengthsman scheme was continuing for 25/26.  
It was **resolved** to continue being part of this scheme. The Clerk to confirm this. **Clerk**  
The Clerk confirmed that invoices had been sent to NCC for both the current and previous financial years.
- 25/120 Planning Applications**  
To receive and where appropriate comment on the following planning applications (including any that have been received since the agenda was issued):  
None
- 25/121 To Discuss/Update on Highway Issues or footpath matters in the Village including speed limits at Nether Headon, and 20mph speed limits (Letter from Elston Parish Council)**  
The issue of flooding near '6 Oaks' in Grove was discussed further and concern that no response had been received. The culvert was discussed that had been rediverted under the road. It was requested that this is raised again with VIA/NCC **Clerk**  
The Clerk was asked to request a gritting route from VIA **Clerk**  
The letter from Elston Parish Council was noted. Councillors felt concerned that the

current 30mph speed limit wasn't monitored and enforced. The Clerk to contact NCC/VIA regarding the speeding issues in Nether Headon. **Clerk**

**25/122 To receive an update on the car park resurfacing in Headon opposite the church**

The Clerk updated members that she had contacted the Bassetlaw Estates team on the 4<sup>th</sup> December but had not yet had a response. Clerk to chase. **Clerk**

**25/123 To update – Progress with new Website**

The Clerk updated Councillors and draft base for the website design had been circulated to Councillors

It was **resolved** to have the domain name of **www.hugsparishcouncil.co.uk**

Cllr Janet Landon to assist with village information and images etc. and information to be used from the Neighbourhood Plan. **Cllr Landon**

**25/124 To update – Glass recycling bins from ROB**

Cllr Whelan to move this forward. Sites were agreed as follows:

1 at the Village Hall (Headon)

2 near the Bus stop (Upton)

1 next to the defibrillator (Grove)

Cllr Scothern to look at a suitable location in Stokeham

**25/125 To discuss – Use of Snow plough in the Parish**

Cllr Mosely updated Parish Councillors regarding the snow plough owned by the Parish Council. A new rubber seal had been put on. It was resolved to fit a new wheel at an approx.. cost of £100

The Clerk updated Councillors that VIA had agreed payment for use of the snow plough directly with Champions

*Cllr Ogle entered the meeting 7.40pm*

Cllr Ogle provided an update regarding the flooding issues at 6 Oaks – The Flood Officer and NCC legal team are dealing with this. It has been established that there is a drain with a grill covering it which is not in the correct position and causing it to not work properly. The land owner has been asked to clear the drain and repair.

Cllr Ogle to ask for a further update for Councillors.

Councillors raised the issue of flooding at Westfields towards Eaton. Is a drain present here, and could Highways be asked to investigate this. There is a considerable amount of water, and when it freezes it becomes dangerous for road users.

**25/126 To update – The 'Beck'**

Cllr J Landon provided an update - no response to the Parish Councils original request had been received. The Clerk to request again, asking Severn Trent Water to evidence whether the 'Beck' is tested for water quality and how frequently.

**25/127 To agree – purchase of poppies in preparation for Remembrance**

It was agreed to purchase lamp post poppies of a cost up to £100

Clerk

**25/128 To note - Landowner Deposit (CA16/17)**

Noted

**25/129 Financial Matters**

129.1 To update – Unity Trust Bank account

The bank balances as at 31<sup>st</sup> December 24 are:

Unity Trust (Current account) £ 4464.89

Unity Trust (Savings account) £10495.55

Santander £ 10.00

129.2 To receive and approve the schedule of payments for December (retrospectively) (Appendix 2)

The payments of £680.18 were authorised.

The payments for January would be circulated next week - Councillors were asked to approve these on the Unity Trust account when ready.

**25/130 To agree – Precept for the Financial year 2025/26 including:**

130.1 To note – Salary increases for 2025/26 in line with NJC Payscales

Noted

130.2 To consider future projects/expenses for the year 2025/26 and agree the proposed budget (Appendix 3)

It was agreed that the Grants to be awarded for Church Grounds maintenance would be £350.

It was **resolved** to accept the budget

130.3 To agree – The precept request from Bassetlaw District Council for the year 2025/26

In accordance with Council Tax (Demand Notices) (England) Regulations 2011 Headon-cum-Upton, Grove & Stokeham Parish Council resolved for the precept requested from Bassetlaw District Council for 2025/26 to be £10838

Equating to £65.37 per Band D Property

The Chairman signed the precept request form.

**25/131 To discuss – Correspondence received (all emailed to Parish Councillors)**

Noting Consultation from National Grid

The Clerk to arrange for a meeting with the Parish Council and residents and to ensure they correspond with updates.

Cllr J Landon updated members that correspondence had been received from Jones & Co. solicitors regarding the 'Enclosure Award'. This is owned by the Parish Council and lists all agricultural land, detailed boundaries, fields etc. and rights of way, dating 1818. There are 2 copies, one of which is in their possession and the other in the Nottinghamshire Archives. This to be put on the next agenda for discussion as to it's safe keeping.

**25/132 To recap – items discussed in the meeting for inclusion in the Newsletter**

**Items to be included:**

- Glass recycling bins
- Works in woods at Grove
- Defib sites
- Parish Council meeting
- Precept and increase
- Flooding
- Help with website
- Water ingress on the road at grove

**25/133 To notify the Clerk of matters for inclusion on the agenda for the next meeting and to agree the date.**

For inclusion on the agenda:

- The Enclosure Award and making a digital copy
- Flooding issues in Grove

The date of the next meeting is Monday 3<sup>rd</sup> March 2025

The meeting closed at 8.20pm.

Signed by: \_\_\_\_\_

Date: \_\_\_\_\_