

# HEADON-CUM-UPTON, GROVE & STOKEHAM PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 2<sup>nd</sup> September 2024, 7.00pm  
at Headon Village Hall.

Present: Cllrs Sean Whelan, David Landon, Rob Goulden, John Mosley, Charlotte Scothern, David Spencer, Craig Smith, Nigel Greenhalgh, Janet Landon and Eric Briggs

Apologies: None

In attendance: NCC Cllr J Ogle and District Cllr S Richardson

Clerk: Clare Brettell

## Public Session

No residents present

## Commencement of meeting

The order of the agenda was moved to consider the reports from both District and County Councillors

### **24/39 To receive - update from the District Councillor (5 minutes)**

Simon Richardson introduced himself as the new District Councillor. He discussed the boundary review and its effect on the Parish, splitting the 4 villages in the Parish, and not giving rural representation. The Parish Council were encouraged to submit further comments to Bassetlaw District Council regarding the matter.

### **24/40 To receive - update from the County Councillor (5 minutes)**

Cllr Ogle gave a report from Nottinghamshire County Council. He shared details regarding the new Mayor, who has access to the funding for the East Midlands region. All Local Councils should be responsible for potholes and she can allocate the funds for this. Cllr Ogle suggested that Parish Councils 'lobby' the Mayor to look at this cause.

Cllr Ogle is still awaiting a response/update regarding the flooding issues regarding in Grove.

### **24/34 To receive – declarations of interest both pecuniary and non-pecuniary and applications for dispensation on items listed on the agenda**

None

### **24/35 To receive – apologies for absence given to the Clerk**

No apologies

### **24/36 To receive and approve – Minutes of the meeting held on the 26<sup>th</sup> June 2024 (Appendix 1)**

The minutes of the meeting held on the 26th June 2024 were accepted as a true and accurate record and were signed by the Chair.

**24/37 To note – updates on matters arising from the minutes if not already on the Agenda (no decision can be made) and to update on the actions log (Appendix 2)**

None and the Actions Log was noted.

**24/38 To receive – Police Report**

Nothing to report. Councillors raised issues with quad bikes, motor bikes etc. in the village. The Clerk to raise this and enquire if there is a local Officer that could be contacted.

**Clerk**

**24/41 To receive - update from Parish Councillors on the defibrillator checks and replacement parts, and to discuss the policy and documentation suggested by Sue Wroe**

Councillors had received the information from Sue Wroe and were happy to work with her to develop this. The Clerk and Chair to meet to discuss further.

Parish Councillors responsible for monthly checking of each defibrillator are:

Stokeham – Cllr C Scothern  
Headon – Cllr N Greenhalgh  
Upton – Cllr S Whelan  
Grove – Cllr C Smith

It was **resolved** for the Clerk to order any necessary replacement parts required for the defibrillators

**Clerk**

**24/42 To receive - update on the work of the Lengthsman, and the Lengthsman scheme from the Clerk**

The Chair updated members regarding the Lengthsman and that all villages are looking well maintained. It was requested that litter picking be given priority. Cllrs to communicate this with the Lengthsman.

Payment for inclusion in the Lengthsman scheme for the year 23/24 had not been received and the Clerk had taken this up with NCC Cllr Ogle. He confirmed before he left the meeting that he had liaised with VIA and that under the circumstances they would send payment for this. Cllr Ogle to Liaise with the Clerk if any further paperwork is required.

**Cllr Ogle/Clerk**

**24/43 Planning Applications**

To receive and where appropriate comment on the following planning applications (including any that have been received since the agenda was issued):

Application No: 24/00894/HSE

Planning Portal Ref: PP-13287661

Proposal: Erect a Traditionally Constructed Open Sided Oak Carport with Pan Tiled Roof to Match the Existing House and Garage.

Site Address: Fern House Old Walled Gardens Grove

It was **resolved** to respond stating that the Parish Council 'No Objections'

Cllr Langdon informed members that the Planning Application had been confirmed for the Water Tower.

**24/44 To Discuss/Update on Highway Issues or footpath matters in the Village**

The flooding had been discussed by Cllr Ogle. He was awaiting an update.

It was also raised that the railings have fell into the dyke on the Headon to Stokeham Road (mid way - narrow near the vicarage). Cllr Scothern to send the Clerk photos to forward to NCC/VIA, and cc. Cllr Ogle

There had also been a number of large vehicles travelling through the villages, mostly in Grove (2 or 3 a week to the chicken farm). The Clerk to ask if this can be monitored and as to whether there is a weight limit for vehicles coming into Grove of 18 tonnes.

**Clerk**

**24/45 To receive an update on the car park resurfacing in Headon opposite the church**

The Clerk had chased this with the Estates department at Bassetlaw but as yet had not received a response. To be deferred to the next meeting.

**24/46 To discuss and agree – Proposals for Parish Council website and email accounts (Appendix 3) and if necessary form a Working Group to look into this further**

It was agreed to look into this further for a decision at the next Parish Council meeting. The Clerk had submitted the 2 quotations received and would hopefully have a further proposal in due course.

**All Cllrs**

**24/47 To adopt – Standing Orders (Appendix 4)**

Cllr D Langdon questioned if these were needed as they were very lengthy. This to be looked at further and discussed at the next meeting.

**24/48 To discuss – Winter Assistance from VIA and grit storage (emailed out to Parish Councillors 26<sup>th</sup> August 2024)**

It was **resolved** to have 5 free bags and delivery to be to the Village Hall  
It was requested that the yellow grit bins in the villages be checked to see if they require filling. The Clerk to get map of locations.

**Clerk**

**24/49 To discuss – Bassetlaw Ward Boundary Review (circulated via email on the 2<sup>nd</sup> August)**

It was **resolved** to put a letter together to be submitted as necessary. The Clerk to circulate previous objections and Councillors to agree any additions to this in order to meet the 7<sup>th</sup> October deadline.

**Cllrs/Clerk**

**24/50 To agree – Attendance at the NALC AGM on Saturday 12<sup>th</sup> October (emailed out 1<sup>st</sup> August details in NALC newsletter)**

No one available to attend

**24/51 Financial Matters**

**51.1 To update – Unity Trust Bank account**

The application had been submitted and the paperwork was circulated and signatures collected. The Clerk to complete this process

**Clerk**

**51.2 To receive and approve the schedule of payments for July and August (retrospectively) (Appendix 5)**

It was **resolved** to approve these payments and to note the two bank balances of:

Account 1 £15299.81

Account 2 £ 2269.63

**24/52 To notify the Clerk of matters for inclusion on the agenda for the next meeting and to agree the date.**

It was agreed to include the items raised through the meeting.

**Correspondence** – Castle Hill Wood. The Chair updated members that the Parish had received notification that work was to be undertaken in the next few months at the site. The Clerk to send out the information for Councillors to circulate. **Clerk**

The date of the next meeting is Monday 7<sup>th</sup> October 2024.

*Exclusion of Public (Confidential Items) In accordance with Public Bodies (admission to meetings) Act 1960 section 1(2) the Council exclude the public and press from the meeting by reason of the confidential nature of the business to be transacted.*

**24/53 To approve – the Clerks Contract of employment as recommended by the Interview Panel**

It was **resolved** to approve the Clerks Contract of employment which was duly signed by the Clerk and the Chair

The meeting closed at 8.14 pm.

Signed by: \_\_\_\_\_

Date: \_\_\_\_\_