

## **HEADON-CUM-UPTON, GROVE & STOKEHAM PARISH COUNCIL**

Minutes of the Parish Council meeting held on Monday 13<sup>th</sup> May 2024, 7.00pm at Headon Village Hall.

Present: Cllrs Sean Whelan, Craig Smith, Janet Landon, David Landon, Rob Goulden, John Mosley, Eric Briggs, Craig Smith and David Spencer

Apologies: Charlotte Scothern

In attendance: Joan Clarke, Cllr John Ogle and Cllr Ant Coultate

### **Public Session**

No members of the public were in attendance.

### **Commencement of the Parish Council meeting**

**1 Chair's welcome and to record apologies for the meeting**

Nil

**2 To record declarations of interest from councillors in any item to be discussed.**

None.

**3 To consider the minutes of the Parish Council meeting held on 8<sup>th</sup> April 2024.**

**104/2324: It was resolved that** the minutes were approved with minor amendments.

**4 To receive the police report.**

No officers were in attendance and no written report had been submitted.

**5 To receive an update from the District Councillor**

Cllr Coultate reported on the LGBCE plans to redraw the ward boundaries for Bassetlaw District. The proposals submitted by Bassetlaw District Council would mean the parish was represented by three different District Councillors. He thanked the parish for their submission.

**6 To receive an update from the County Councillor**

Cllr Ogle was not present.

**7 To receive an update on the defibrillator checks.**

**105/2324: it was noted that** : all defibrillators had been checked.

**8 To receive an update on the work of the Lengthsman.**

Suze Ford had recently done work in Upton – cutting hedges, cleaning signs etc.

She had requested that the Parish provide her with some cones and signage to say she was working.

The Chair asked that she provide them with a timetable of where she would be working for a month ahead.

**9 To consider progress in recruiting a new clerk**

The Chair reported on the recruitment process and thanked Cllrs Greenhalgh, D Landon and the Clerk for their participation in the process. The position had been offered to Claire Brettell and she had accepted the post. Claire would start asap and this would be Joan's last meeting. Claire's appointment would be ratified at the next meeting.

The Chair thanked Joan for her service and for staying on until a new Clerk had been found.

**106/2324: it was resolved that:** the above actions are taken.

**10 To consider the preparation of a parish emergency plan**

There was no named contact for Headon so Cllr Greenhalgh volunteered.

**11 To receive any correspondence**

No correspondence had been received.

**12 To consider any planning applications**

There were no new applications. Details of enforcements had been circulated around the council.

**13 To raise any highway or footpath matters.**

Cllr Smith had emailed Cllr Ogle some photographs of the road in Grove.

The 30 MPH sign on Westfield had fallen over.

**14 To discuss car park resurfacing in Headon opposite the church**

No progress had been made.

**15 To consider the location of an interpretation board for the War Memorial, Grove**

The Clerk had not been able to pursue this further with Sarah Heard.

**16 To consider the removal of the recycling bin at Headon**

Cllr Mosley has an imminent meeting with Bassetlaw DC>

**17 To receive a report on financial matters:**

**a. Payments for authorisation**

05/05/2024	BILL PAYMENT VIA FASTER PAYMENT TO SUZANNE FORD REFERENCE LENGTHSMAN APR24 , MANDATE NO 20	£240.00	£5,357.83
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05/05/2024	BILL PAYMENT VIA FASTER PAYMENT TO JOAN DIXON REFERENCE CLERK WAGE APR 24 , MANDATE NO 205	£203.16	£5,597.83
05/05/2024	BILL PAYMENT VIA FASTER PAYMENT TO HMRC CUMBERNAULD REFERENCE 475PW00964682 , MANDATE NO 2	£5.80	£5,800.99
16/04/2024	BILL PAYMENT VIA FASTER PAYMENT TO ZURICH INSURANCE REFERENCE YLL- 2720863543 , MANDATE NO	£307.15	£5,806.79
16/04/2024	BILL PAYMENT VIA FASTER PAYMENT TO NALC REFERENCE INV3133 NALC , MANDATE NO 204	£114.48	£6,113.94
15/04/2024	DIRECT DEBIT PAYMENT TO ICO REF ZA339772, MANDATE NO 0001	£35.00	£6,228.42
12/04/2024	BANK GIRO CREDIT REF BDC-PAY, PRECEPTS	£5,389.00	£6,263.42

**b. Income and expenditure, bank reconciliation**

Current	£5,357.83
Savings	£15,259.69

**107/2324: it was agreed that the financial report be accepted.**

- 18 To notify the Clerk of matters for inclusion on the agenda for the next meeting on Monday 3<sup>rd</sup> June at 7.00 pm. This would be the Council's AGM.**

The meeting closed at 7.54 pm.

Signed by: \_\_\_\_\_

Date: \_\_\_\_\_

