

## HEADON-CUM-UPTON, GROVE & STOKEHAM PARISH COUNCIL

### Minutes of the Parish meeting held on Monday 3rd June 2024, 7.00pm at Headon Village Hall.

Present: Cllrs Sean Whelan, Janet Landon, David Landon, Rob Goulden, John Mosley, Eric Briggs, Charlotte Scothern

Apologies: Cllrs Craig Smith, David Spencer and Nigel Greenhalgh

In attendance: no residents

Clerk: Clare Brettell

#### Public Session

No members of the public were in attendance

#### **24/01 To appoint a Chair of the Parish**

Cllr Whelan was appointed as Chair of the Parish Council and duly signed the acceptance of Office

#### **24/02 To appoint a Vice Chair of the Parish**

Cllr Greenhalgh, in his absence was appointed as Vice-Chair

#### **24/03 To appoint a parish clerk**

Following interviews on the 8<sup>th</sup> May, It was **resolved** to appoint Clare Brettell as Clerk and RFO.

#### **24/04 To record declarations of interest from councillors in any item to be discussed.**

None

#### **24/05 To consider the minutes of the Parish Council meeting held on 13<sup>th</sup> May 2024.**

The minutes of the meeting held on the 13<sup>th</sup> May were discussed and not accepted.

Cllr Landon updated members regarding Planning Application 24/00364/OUT which had been refused. It was noted that the incorrect comments had been submitted to Bassetlaw District Council and it was requested that the Clerk write to the Planning department to request that the objections are withdrawn. **Clerk**

Cllr J Landon made comment that she had been contacted by a resident regarding the lack of minutes displayed on the village notice board.

#### **24/06 To receive the police report.**

No report received

#### **24/07 To receive an update from the District Councillor (5 minutes)**

None received. It was noted that Cllr Coultate had resigned.

**24/08 To receive an update from the County Councillor (5 minutes)**

None received and Cllr Ogle not present.

**24/09 To receive an update on the defibrillator checks.**

Members confirmed that all defibrillator checks had been carried out. It was noted that there is an 'App' available to record that checks have been carried out (circuit register).

Cllr Goulden to invite a representative to discuss this further with Parish Councillors at the next Parish Council meeting.

**Cllr Goulden**

**24/10 To receive an update on the work of the Lengthsman.**

Cllr Whelan discussed how this scheme works. Councillors expressed concern that they are unaware of what work is being carried out in each village. The Clerk to ask for further information for when the Lengthsman is coming into the village and what work is to be carried out.

**Clerk**

**24/11 To consider new planning applications. (If any)**

None

**24/12 To raise any highway or footpath matters.**

Councillors discussed the state of the roads in respect of potholes.

Issues were raised regarding flooding in Grove. A meeting to be arranged with Cllr Ogle (NCC) and Cllr Smith with a representative from highways.

It was also agreed to discuss at the arranged meeting, the railings between Headon and Stokeham, as the plastic railing is not suitable.

**Cllr Smith/NCC Cllr Ogle**

**24/13 To receive an update on the car park resurfacing in Headon opposite the church**

Cllr Whelan provide an updated; the land belongs to Bassetlaw District Council, who would like the Parish Council to improve and resurface it and take responsibility which is not a desired outcome. This to be discussed further at the next meeting.

**24/14 To receive an update with regards to the recycling bins at Headon.**

Cllr Mosely provided an update that a meeting had been held with Jeanette Walker from Bassetlaw District Council, along with the lorry driver and himself to discuss. The access was not suitable and further solutions were not viable, therefore it was agreed that there would be no further action and the item removed from the agenda

**24/15 To receive a report on financial matters** The Clerk circulated the recent transactions:

Transactions  
HUGS 13/05/2024 to 30/05/2024

Date	Description	Money in	Money Out	Balance
30/05/2024	BILL PAYMENT VIA FASTER PAYMENT TO SUZANNE FORD REFERENCE LENGTHSMAN MAY24 , MANDATE NO 20		£240.00	£4,908.87
30/05/2024	BILL PAYMENT VIA FASTER PAYMENT TO JOAN DIXON REFERENCE CLERK WAGE MAY 24 , MANDATE NO 207		£202.96	£5,148.87
30/05/2024	BILL PAYMENT VIA FASTER PAYMENT TO HMRC CUMBERNAULD REFERENCE 475PW00964682 , MANDATE NO 2		£6.00	£5,351.83

Balances

Current 4,908.87  
Savings 15,259.69

**24/16 To notify the Clerk of matters for inclusion on the agenda for the next meeting and to agree the date.**

The Clerk discussed matters that needed prompt attention including approval of the AGAR and Banking facilities. It was agreed to move the July meeting forward to the w/c 24<sup>th</sup> June, pending confirmation from Cllr J Landon that the Village Hall is available for use.

Other items for discussion include:

- Proposal for payments to the Church and Village Hall.
- Communication, including Parish Councillor email addresses and website, and communication with residents.

The meeting closed at 7.56 pm.

Signed by: \_\_\_\_\_

Date: \_\_\_\_\_