

## HEADON-CUM-UPTON, GROVE & STOKEHAM PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Monday 7<sup>th</sup> August 2023, 7.00pm at Headon Village Hall.

Present: Cllrs Eric Briggs, Craig Smith, Charlotte Scothern, Nigel Greenhalgh, John Mosley, Rob Goulden, Janet Landon, David Landon

Apologies: Cllr Sean Whelan

In attendance: Joan Clarke (Clerk), Cllr John Ogle, Michael Tagg.

### Public Session

To allow the public the opportunity to raise matters with the Parish Council. (Members of the public will adhere to the rules set out by the Council.) (10 minutes)

No members of the public were present.

### Commencement of the Parish Council meeting

**1 Chair's welcome and to record apologies for the meeting**

Cllr Whelan's apologies were received.

**2 To record declarations of interest from councillors in any item to be discussed.**

None.

**3 To consider the minutes of the Parish Council meeting held on 10<sup>th</sup> July 2023.**

**43/2324: It was resolved that** the minutes were approved.

**4 To receive the police report.**

No officers were in attendance and no written report had been submitted.

**5 To receive an update from the District Councillor (5 minutes)**

Cllr Coultate was not in attendance.

**6 To receive an update from the County Councillor (5 minutes)**

Cllr Ogle reported that the County Council would be relocating its HQ from West Bridgford to a new site in Hucknall within the next 4 years.

He offered to make a contribution to the proposed interpretation board adjacent to the Grove War Memorial.

**7 To consider applications to become a co-opted councillor by Janet Landon and David Landon.**

**44/2324 It was resolved that** Janet Landon and David Landon be co-opted.

**8 To receive an update on the defibrillator checks.**

**45/2324: it was noted that** the defibrillators had been checked.

**9 To receive an update on the recruitment of a Lengthsman.**

There had been no further interest in the position of Lengthsman.

It was agreed that the post would be re-advertised with an emphasis on the flexible hours and a negotiable wage rate.

**46/2324: It was resolved that** the Clerk would continue to recruit a Lengthsman

**10 To receive any correspondence**

A resident from Upton had contacted the parish regarding a proposed development in the village. Several options were detailed. The request was discussed, and it was concluded that the appropriate course of action was for the resident to speak with the Planning Department at BDC.

**47/2324: it was resolved that** the Clerk would respond to the resident with the Parish's comments.

**11 To consider any planning applications**

23/00834/COU Planning Portal Ref: PP-12297237

Grid Ref: E: 478321 N: 376933

Proposal: Proposed Change of Use for the Temporary Siting of 2 Mobile Homes, Dog Kennel and Small Shed Together with 2 Storage Containers

Site Address: Sunnyside Main Street Stokeham Retford

A discussion took place, and it was agreed that the parish would remain neutral on the application. However, concern was raised about increased parking on the road.

**48/2324: it was resolved that** the Clerk would submit the parish's comments on the application.

**12 To raise any highway or footpath matters.**

The definitive maps had been circulated as previously agreed.

The path between the church and village at Grove was badly overgrown. The Give Way sign at the triangle in Nether Headon was missing.

**49/2324: It was resolved that** the Clerk report these issues to NCC.

**13 To discuss car park resurfacing in Headon opposite the church**

The Clerk had now received a response from BDC about the car park resurfacing which had been circulated. Housing would be agreeable to the Parish Council carrying out the proposed works subject to future maintenance liabilities. Housing also ask if the Parish

Council would be interested in purchasing the 'parking and grassed area' subject to any existing rights.

The Parish had previously explored a lease for the car park. Cllrs questioned exactly what area BDC were proposing to sell as there was grassed area to the front and rear of the car park.

**50/2324: it was resolved that** the Clerk investigate this further with BDC.

**14 To receive an update with regards to an abandoned car**

No further progress had been made.

**15 To consider the celebration of the war memorial at Grove's centenary.**

The BDC Conservation Officer, Michael Tagg, was present to offer advice. The location of the sign was discussed, and due to highways issues and the Memorial being Listed, it was thought that an angled interpretation board on a single post would be best located adjacent to the cross.

ES Solutions were the main manufacturers locally of these signs at a cost of £1,500-£2,500.

The Conservation Officer offered to make a contribution to the costs of manufacture. Cllrs Ogle and Coultate had also offered to make a donation from their respective funds.

Due to the time constraint, i.e. the sign needed to be in position for its Centenary in November, it was proposed that only one quote be sought.

The Clerk would work with the Conservation officer and bring a design and text as soon as feasible.

**51/2324: it was resolved that** only one quote be sought due to the time constraints.

**52/2324: it was resolved that** the Clerk would work with the Conservation on the design.

**16 To consider the plan to plant daffodils in the four villages**

**53/2324: it was resolved that** the Clerk would seek a quote for native daffodils.

**17 To consider a request by North Nottinghamshire First Responders for funding.**

A request for funding had been received by North Nottinghamshire Community First responders. Cllrs raised questions as to whether the Responders served the Parish and also ask if they provided defibrillator training.

**54/2324: It was resolved that** the Clerk would ascertain as to whether the Responders covered the Parish and could offer defibrillator training.

**18 To consider a proposed revision of the Emergency Plan.**

The 2010 plan had been circulated to the Councillors. It needed updating and was based on a template previously provided by Nottinghamshire County Council.

**55/2324: It was resolved that** the Clerk would liaise with NCC to see if the template for plans had been revised and also look at updating the plan.

**19 To consider a request by the Clerk for the Parish to part fund her CILCA training**

The Clerk expressed a desire to undertake the CILCA qualification. Her other Parish had agreed to pay for SLCC registration (£450), but she was awaiting details from NALC as to the cost of training. Therefore this item would be put on the next parish meeting.

**20 To receive a report on financial matters:**

**a. Payments for authorisation**

HMRC	£52.80
Clerk salary	£139.20

**b. Income and expenditure, bank reconciliation**

Business account	£8,904.12
Savings account	£473

**56/2324: it was agreed that** the financial report be accepted.

**21 To notify the Clerk of matters for inclusion on the agenda for the next meeting on Monday 4<sup>th</sup> September 2023 at 7.00 pm.**

None.

The meeting closed at 8.50 pm.

Signed by: \_\_\_\_\_

Date: \_\_\_\_\_