

## HEADON-CUM-UPTON, GROVE & STOKEHAM PARISH COUNCIL

Minutes of the annual meeting of the Parish Council held on Tuesday 9<sup>th</sup> May 2023, 7.30pm at Headon Village Hall.

Present: Cllrs Sean Whelan, Eric Briggs, Nigel Greenhalgh, John Mosley

Apologies: Charlotte Scothern, Craig Smith

In attendance: Joan Clarke (Clerk), Cllr Ant Coultate

### Public Session

To allow the public the opportunity to raise matters with the Parish Council. (Members of the public will adhere to the rules set out by the Council.) (10 minutes)

No member of the public was present.

### Commencement of the Annual Parish Council meeting

#### 1 Election of Chair.

**13/2324: it was resolved that** Cllr Sean Whelan be elected as Chair

#### 2 Election of Vice-Chair

**14/2324: it was resolved that** Cllr Greenhalgh be elected as Vice Chair

#### 3 Chair's welcome and to record apologies for the meeting

Apologies were received from Cllrs Scothern and Smith

#### 4 To record declarations of interest from councillors in any item to be discussed.

None.

#### 5 To consider the minutes of the Parish Council meeting held on 3<sup>rd</sup> April 2023.

**15/2324: It was resolved that** the minutes were approved.

#### 6 To receive the police report.

No officers were in attendance.

#### 7 To receive an update from the District Councillor

Cllr Coultate expressed his concern at the state of the roads. He also asked if the parish had any projects to which he could make a donation from the BDC community fund.

#### 8 To receive an update from the County Councillor (5 minutes)

The County Councillor was not in attendance.

#### 9 To receive an update on the defibrillator checks.

**016/2324: it was noted that** the defibrillators had been checked.

**10 To receive an update on the work of the Lengthsman.**

The Lengthsman had recently worked in Stokeham and Upton. Concern was expressed about keeping the war memorial in Grove clear of weeds as well as the two new Gateway signs.

**17/2324: It was resolved that** the Clerk would liaise with the Lengthsman with regards to Grove.

**11 To consider new planning applications, if any.**

Consultation Date: 13 April 2023

**Application No: 23/00390/FUL Planning Portal Ref: PP-12048412**

Grid Ref: E: 473223 N: 377046

Proposal: Installation of 32 Solar Panels to Supply Electricity to Dwelling and Garage

Site Address: Gamston Wood Farm House Gamston Wood Upton, Nottinghamshire

**18/2324: It was resolved that** the Parish Council had no objection.

Consultation Date: 5 May 2023

**Application No: 23/00539/FUL Planning Portal Ref: PP-12123057**

Grid Ref: E: 473868 N: 379533

Proposal: Retain Existing Access and Associated Improvement Works

Site Address: Land at The Old Blacksmith Shop, Main Street Grove, Retford

**19/2324: It was resolved that** the Parish Council did not support this application.

**12 To raise any highway or footpath matters.**

No matters were raised.

**13 To discuss car park resurfacing in Headon opposite the church**

It had recently been discovered that the Parish leased the car park from Bassetlaw District Council and therefore may not have to ask permission to expand the parking area.

**20/2324: it was resolved that** the Clerk investigate this further

**14 To receive a request with regards to the Almshouses at Grove**

The Clerk reported on some information that she had received about the Almshouses.

**21/2324: it was resolved that** the Clerk would write an article for Heads Up

**15 To receive a report on financial matters.**

**1. Payments made to be retrospectively authorised**

28/04/2023	CLERK SALARY	£187.00
28/04/2023	HMRC	£5.00
14/04/2023	ICO	£35.00
01/04/2023	NALC SUBS	£111.16

**22/2324: it was resolved that** these payments be authorised

## 2. Payments to be authorised

Lengthsman's invoice		120
Clerk's expenses inc election and audit		97.2
David Walton for defibrillator electricity at Upton		30
Zurich Insurance		298.23
Grove Parish Church	S106	325
Stokeham Parish Church	S106	325
Headon Parish Church	S106	325
Headon Village Hall	S106	325

**23/2324: it was resolved that** these payments be authorised

## 3. Bank balances

Current account	£11851.74
Savings account	£4726.39

**24/2223: it was resolved that** the balances be noted.

### 16 To notify the Clerk of matters for inclusion on the agenda for the next meeting on Monday on Monday 5<sup>th</sup> June 2023 at 7.30 pm.

Items for inclusion: Update on abandoned car, war memorial centenary, Internet provision in the village hall.

Councillors asked that meetings now start at 7.00pm

The July meeting would be moved to 10<sup>th</sup> July to accommodate the Clerk's holiday.

**24/2324 It was resolved that** the dates and time be changed.

The meeting closed at 8.16 pm.

Signed by: \_\_\_\_\_

Date: \_\_\_\_\_