

Annual Meeting of Treswell with Cottam Parish Council

Minutes of **Treswell with Cottam Parish Council Meeting** held on the 22nd May 2024 at Treswell Village Hall, the meeting commenced at 6:30pm.



Council Members & Officer Present:

Cllr Nicola Salter
Cllr Helen Cope
Cllr Matt Bendall
Cllr Fred Tomlinson

Chairman
Vice-Chair

Also, Present

Ed Knox
Ant Coultate
1

Clerk/Responsible Financial Officer
District Cllr
Member of Public

➤ Adjournment – 10 Minute Public Forum

The member of the public asked for help from the Parish Council to escalate the issue of noise and effluent pollution regarding the Dog Kennels in Cottam with Bassetlaw Council. Cllr Salter agreed to liaise with Dist Cllr Coultate on the matter. The member of the public also asked for help escalating with the County Council a request for a 2nd horse sign at the opposite end of Cottam and the clearance of the pavement on the bend in Cottam due to earth and vegetation encroachment. Cllr Bendall to report on the online tool (the member of the public has previously tried this and Highways have declined the request) to re-raise it and the PC will then have a reference number to, if needed, escalate with the County Cllr and Highways Manager.

18/24 To Elect a Chairman of the Council

Cllr Cope **Proposed**, Cllr Bendall **Seconded** and the Council **resolved** that Cllr Salter be elected Chairman of the Council. Cllr Salter together with the Proper Officer, signed the Declaration of Acceptance of Office of Chairman form.

19/24 To Elect a Vice-Chair of the Council

Cllr Salter **Proposed**, Cllr Tolinson **Seconded** and the Council **resolved** that Cllr Cope be elected Vice-Chair of the Council.

20/24 To Approve Apologies for Absence

After discussion, Cllr Bendall **Proposed**, Cllr Cope **Seconded** and the council **resolved** to accept the apologies of Cllrs, Howard, and K & R Hardie.

21/24 To Approve the previous meeting Minutes

After discussion, Cllr Bendall **Proposed**, Cllr Cope **Seconded** and the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting as a true and accurate record.

22/24 To Record Declarations of Interest in any items to be discussed

None.

23/24 To Receive District & County Councillors Reports


County Cllr Ogle: Did not attend.

Dist Cllr Coultate: discussed the latest regards Cottam Power Stn, Bassetlaw Local Plan and the Bassetlaw Ward area Boundary Commission Review. Cllr Coultate then advised his intentions to resign in tandem with the election so that his seat can be elected at the same time as the national elections on 4th July. The Chairman and Council thanked Cllr Coultate for all his help since taking over the role and wished him well with his work commitments. Cllr Coultate agreed to help escalate in the meantime, the issue with raised by the member of public over the dog kennels at Cottam.

24/24 To receive an update on Highways Matters Raised with Notts County Council/Bassetlaw District Council and to escalate a list of outstanding items with Notts County Council via the County Cllr where necessary

In the 1st instance, cllrs and members of the public should report all new highways matters (street lights, overgrown hedges/trees, pavement/road problems/drainage etc) on the on-line Notts County Council website or MyNotts App, themselves, then, should no action have been taken NCC, bring it to the Parish Council meeting for escalation. The following outstanding Notts County Council items have been chased by the Clerk in between meetings, and Cllr Ogle copied in to escalate issues where necessary:

County Council Item	Issue/Detail	Potential Solution	Progress Made
Treswell Wood - Treswell Wood Icy Road	7 car pile-up on black ice near Treswell Wood	Speed Limit lowered; road added to gritting	27.03.2023 Reply from Highways Manager – <i>“The Ice warning signs shouldn’t be a problem. I’ve contacted the winter maintenance team and requested that</i>

		route & ice awareness signs	<p><i>this location be assessed for gritting. There has been zero reported accidents since 2019 along this road. (It can take up to 6 months for new additions such as the pile up to come through to us). Therefore, we wouldn't look to reduce the speed limit at this location."</i></p> <p>03.04.2023 Reply from Highways Manager – ‘I've spoken to the relevant manager regarding adding to the gritting route and unfortunately, he has stated it does not meet the criteria to be included in the gritting routes.</p> <p><i>'I have added the Ice Warning signs to my list of schemes for the 24/25 period and will ensure they are done in Q1 (Apr-Jun) to be ready for the winter next year.'</i>16/05/2023 Chase sent to the Highways Manager regards the sign installation. 21/06/2023 update received <i>"the ice warning signs; I have put these in the programme and they will be installed in the 2024/25 financial year all being well."</i></p> <p>20/03/2024 Cllr Howard advised that he has completed works with Notts Wildlife Trust at clearing out the dyke beside the wood, some tree pruning to clear back the canopy shadowing the road are to take place soon.</p> <p>22/05/2024 The Clerk will Chase the Highways Manager for an update on the estimated install date for the Ice signage.</p>
Ref CSC516892273 & CSC516908295 - blocked gullies and the state of Rectory Road in Treswell			<p>28.07.2023 – Cllr Cope to County Cllr Ogle – “there is grass growing along the length of the road, from start to finish and there are too many potholes to photograph. The water is collecting in the same place that was flooded in May when I reported so it's only a matter of time before it floods and becomes in accessible and/or dangerous to road users. Incidentally it is a 60mph road.”</p>  <p>28.07.23 Cllr Ogle update – <i>"I am told that there are blocked gulleys on Rectory Road Treswell. Here we have the pictures of rectory road. The road is so bad Aidan, that I am going to include this as a "Councillor Request" (priority) for the coming year, but as always, the drainage would be best sorted and be working efficiently as a first step."</i></p> <p>17.01.24 Cllr Hardie advised that potholes have been marked along the road. The Clerk agreed to chase the Highways Manager for an update on when these will be actioned, the central vegetation removed and blocked gullies actioned.</p> <p>22.05.2024 – Item Closed - the PC understands that the road will be pretty low priority for the County Council due to extreme budgetary restrictions and re-raise any further specific deuteriation via the Cllrs reporting on the MyNotts App, as and when needed.</p>

New Items to escalate:

- Cllr Bendall will raise a request on the MyNotts App for the clearance of the vegetation/earth encroachment on pavement on the bend in Cottam and a request for a 2nd horse sign in Cottam. The Council also noted the hard work by a previous member of the parish council in relation to flood issues with the County Council and Drainage Board, the Clerk will reply thanking them for all their efforts and that the PC are happy for them to continue to act as a focus point between the Parish Council and the Drainage Board/NCC over the Lea Beck/Flood Issue.

25/24 Finance:

Monthly Income & Expenditure

After discussion of the Financial Information circulated by email before the meeting, the council unanimously **resolved** to accept them as a true and accurate record. Cllr Salter signed the bank statement and bank reconciliation.

1. To Approve Payments:

The Council **approved** the following: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
Zurich	Insurance Renewal	£388.82
M.Cree	Internal Audit	£100
J.Foster	Orchard Nursery's Laneham – Planter Compost	£20
Total Payments		<u>£508.82</u>

2. Receipts:

<u>From</u>	<u>Item</u>	<u>Amount</u>
Bassetlaw District Council	1st ½ Precept	£5,299
Bassetlaw District Council	1st ½ Concurrent Grant	£6
Bassetlaw District Council	1st ½ Street Cleaning Grant	£146
Total Receipts		<u>£5,451</u>

Bank Balance

The Current Account Balance **£16,841.15**

Direct Debits, and Standing Orders for staff salaries including PAYE, already **approved** unanimously.

26/24 To Approve Annual Governance Statement (Section 1 Annual Return) for Year Ending 2023/24

The Clerk reported the findings of the internal auditor, the Council members had already reviewed the documentation by email, Cllr Bendall **Proposed**, Cllr Cope **Seconded** and the Council unanimously **approved** the Annual Governance Statement. The Clerk and the Chairman signed the Annual Governance Statement.

27/24 To Approve Accounting Statements (Section 2 Annual Return) for Year Ending 2023/24

The Clerk circulated by email prior to the meeting the Annual Return Section 2 Accounting Statements. Cllr Cope **Proposed**, Cllr Bendall **Seconded** and the Council unanimously **approved** the Accounts and the Clerk and the Chairman signed the Accounting Statements. **Action**, the Clerk will submit the Annual Return Certificate of Exemption to the External Auditor along with any required supporting documents and upload copies to the webpage.

28/24 To discuss any new planning applications received and to note any responses via the scheme of delegation

Since the previous meeting the parish council responded via the scheme of delegation as follows and also discussed the following at today's meeting:

- **22/00259/ENF -Development Land at Cockling Lane Planning application submitted 14.07.2022 still awaiting determination – removal of hedge.** The Parish Council has been advised that the Planning Enforcement Team that the case is now closed with no further action. The Parish Council are not happy with this action and the Clerk will write back to ask what the rationale is for the District Council to close the case and not force the owners to replant a hawthorn whip hedge along the original hedge location?
- **23/00016/ENF Land at Cottam including 12.91 and 5.5 acres at horse pasture lane – Planning application refused.** BDC Planning enforcement team are in contact with the owner. BDC contacted owner and await their submission of a planning application. However, there are no other publicly known details until the investigation is concluded. Clerk to email back to Bassetlaw Planning to ask how much longer the applicant has to submit an application?
- **24/00042/ENF - Hillcrest Farm, Town Street, Treswell - breach of condition 2 of P.P 18/01336/COU and possibly change of use – Written to the owner.** However, there are no other publicly known details until the investigation is concluded.
- **24/00277/FUL - Retain Change of Use of a Barn to a Farm Shop and Feed Store, Alterations to Existing Access and Provide New Vehicle and Pedestrian Gates, Willow Farm Town Street Cottam –** The Parish Council responded as follows: *"The Council supports the application and has no objections."*

29/24 To sign the Cottam Playing Field Lease Heads of Terms

After discussion, the Council **resolved** to accept the heads of terms of the lease, for 5 years ending 19th Feb 2029 for £1 per year for the Playing field at Cottam Power Station extending to approximately 1.68 acres. Cllrs Salter & Tomlinson signed the draft Heads of Terms for the Clerk to scan and email back to Savills. A final lease document should then follow for signing in due course.

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 7:05pm.