

# BOTHAMSALL PARISH COUNCIL MEETING MINUTES

**The Bothamsall Parish Council Annual General meeting held on Thursday 9<sup>th</sup> June 2022 at 7.30pm.**

**Present:** Chairperson Hynes, Cllrs. Eaglen, Davis, McCombe, Stothard, Woodcock and Clerk Miss Carter.

**Apologies for absence;** Cllr Mitchell letter of resignation. Council would like to thank Cllr Mitchell for all his hard work throughout the years.

**Minutes of the meeting held 12<sup>th</sup> May 2022;** Cllr. McCombe proposed the minutes be signed as a true and correct record, Cllr. Davis seconded; all present voted in favour.

**Members of the public (MOP);** None present.

**Declarations of interest;** None

## **Election Of Officers**

**Chairperson** – Cllr Woodcock proposed, seconded by Cllr Stothard for Cllr Hynes to remain as Chair, all in favour.

**Vice Chairperson** – Cllr Hynes proposed, seconded by Cllr Woodcock for Cllr Eaglen to remain as Vice, all in favour.

**Financial Officer** – Cllr Hynes proposed, seconded by Cllr Woodcock for Louise Carter to remain as Financial Officer, all in favour.

## **Matters Arising**

### 15/001 Highways

1. Widening of Speed Limit at each end of the village, Ref No FS/81371583. New Ref No **CSC347562736**. **(Action)** Clerk to email Mr Hillier and ask if he could meet with Cllrs. **Update 9/6/22** awaiting a response. Cllr Stothard working with Gamston Re: 20 is plenty.
2. New drains from Road to River – New Ref No **CSC347565239**. **Update 10/03/22 (Action)** Clerk to contact Adam Duckworth ask for position statement. **Update 9/6/22** – Ongoing.
3. Lorry Watch: Reporting continues

**15/002 Interest Groups/Feedback;** Nothing to report.

**15/003 Fly Tipping;** Nothing to report

**15/022 Neighbourhood Watch;** emails continue, no further update

**17/009 Method/Risk assessment & Health and Safety;** Cllr Stothard handed out H&S matrix for Cllrs.

## **Agenda**

### **22/016 Review of Standing Orders;**

Point 1- Cllr Eaglen suggested that monthly meetings should be bi-monthly. After discussion Cllr Eaglen proposed, Cllr Woodcock seconded, all in favour.

Cllr Hynes to revise Standing Orders.

**21/012 Queens Jubilee;** Jubilee was a great success, Cllr Hynes to write personal letters of thanks to everyone for their help. (*Take off agenda*).

**21/014 Budget Update;** Clerk gave update.

**22/006 Insurance;** (**Action**) Clerk to chase renewal.

**22/009 Management and Social Committee's updates;** Nil, (**Action**) Clerk to email Committee's each month and ask for updates. (*Take off agenda and place in reminder box*).

**22/011 Notice of Clerks intention to resign; (Action's)** Clerk to list duties proposed by Cllr Woodcock, seconded by Cllr Hynes, all in favour. Clerk to advertise post on facebook and Bothamsall nextdoor, proposed by Cllr Hynes, seconded by Cllr Woodcock, all in favour.

**22/015 Street light outside Dorma Cottage;** (**Action's**) Clerk to report to Viaem leaning lamppost and damage to side-step and handrail on footbridge (Also report latter to 'Rights of Way Officer').

### **Cheques for June;**

Clerks pay £117.15 for June + £117.15 April as cheque bounced as not signed by Cllr's + £ 25.08 back pay (Pay increase) Total= 259.38

Grass Cutting £240.00

Cllr Hynes proposed cheques to be paid, seconded by Cllr Woodcock, all in favour.

**Plans;** Bothamsall Hall 21/00289/HSE – No objection

### **Correspondence**

Emailed out.

Meeting closed at 21.25 hours.

**Date of the next meeting is Thursday 14<sup>th</sup> July 2022.**