

## BOTHAMSALL PARISH COUNCIL

**The Meeting of the Parish Council held on Thursday 14<sup>th</sup> April 2022, commenced at 7.30pm at Village Hall.**

**Present:** Chairperson Hynes, Cllrs Mitchell (left meeting at 7.45 p.m.), Eaglen, McCombe, Davis, Stothard and Clerk (Louise Carter).

**Apologies for absence:** Cllr Davis and Woodcock

**Minutes of the meeting held 10<sup>th</sup> March 2022;** proposed as a true and correct record by Cllr McCombe, seconded by Cllr Eaglen; All voted in favour.

**Members of the public;** 1 – Jill Robey representing Management Committee (MC), which would be reflected in minute point 22/009:

Management Committee proposals:

- 1) Sign for Village Hall
- 2) A banner to advertise coffee morning
- 3) New Shed on same footprint as old shed
- 4) Place 3 moveable picnic benches between kitchen and shed

Points 1 and 2 Cllr Hynes proposed acceptance of MC proposals, seconded by Cllr McCombe, all in favour.

Point 3 Cllr Hynes proposed that a new metal shed, on same footprint as old and no bigger than original, seconded by Cllr Stothard, all in favour.

Point 4 Cllr McCombe proposed acceptance of MC proposals, seconded by Cllr Stothard, all in favour.

Management Committee Update:

Compliance for fire extinguisher and alarm - completed.

Hard wiring – to be completed

Plumbing in Gents toilets – Cleared, plumber who carried out work has agreed to be emergency plumber.

**Declarations of interest;** None made

### **Matters Arising**

#### **15/001 Highways**

1. Resurfacing of road between village and A614 roundabout. Ref No **CSC347572834**. Dawn Smith Senior Highways Liaison Officer looking into matter 14/10/21. **Update 10/03/22** Cllr PM sent personal enquiry to Stella Euerby, Euerby informed Cllr Mitchell that patching of said road would occur in April 2022. Cllr Ogle states Viaem to carry out patching in April 2022. **Update 14/4/22 Ongoing.**
2. Widening of Speed Limit at each end of the village, Ref No FS/81371583. New Ref No **CSC347562736**. **Update 10/3/22 (Action)** Clerk to contact Mr Hillier for possible options. Cllr Eaglen to forward historic information to Cllr Stothard. **Update 14/4/22** – Cllr Stothard gave background to '20 plenty project', **(Action)** Cllr to email out details and Clerk to contact Mr Hillier and ask if Parish could explore further options with the allocated funding available. Plus traffic evidence that Cllr Eaglen has sent.
3. New drains from Road to River – New Ref No **CSC347565239**. **Update 10/03/22 (Action)** Clerk to contact Adam Duckworth ask for position statement. **Update 14/4/22** – Ongoing.
4. Lorry Watch: Cllr Mitchell – Reporting continues

**15/002 Interest Groups/Feedback;** Nothing to report.

**15/003 Fly Tipping;** Nothing to report

**15/022 Neighbourhood Watch;** emails continue, no further update

**17/009 Method/Risk assessment & Health and Safety;** Ongoing.

## **Agenda**

**21/012 Preparation for Queens Jubilee; Update 14/4/22** – Cllr Hynes has submitted funding application for £500 to Cllr Ogle, and submitted application for road closure to Viaem. Cllr Hynes proposed a task and finish group, seconded by Cllr McCombe, all in favour.

**21/013 Council Vacancy;** Cllr Stothard to send electric copy of application to Clerk.

**21/014 Budget Update;** Clerk gave update, accounts to be signed off next month for AGAR.

**22/005 Caravans etc parking at Crookford; Update 10/03/22** Clerk informed Forestry Commission of the parking of caravans etc along Redhill Lane toward Crookford. Awaiting a response. **Update 14/4/22** – Ongoing.

**22/006 Insurance;** Artwork values submitted to MC. **(Action)** Clerk to research cost of gift noticeboard and bollards for insurance.

**22/008 Spring Clean and Village maintenance;** Parish Council wishes to thank everyone who took part. Village maintenance discussed – a weekend in mid-May to be selected for event, details to be sent out in flyer.

**22/010 APM and AGM dates** APM to take place on 18/5/22. **(Action)** Clerk to ask for Village, Cllr Ogle and Police reports. AGM to take place second Thursday in June 2022.

**22/011 Notice of Clerks intention to resign;** Notice period to be established by Clerk and advertising of role **(Action)**. Clerks last working month will be September 2022.

**22/012 Grass Cutting** – work has commenced for the season (*take off agenda*).

## **Cheques for March;**

Clerks pay £117.15 proposed by Cllr Eaglen, seconded by Cllr Hynes, all in favour

Grass Cutting £240.00 proposed by Cllr Eaglen, seconded by Cllr Hynes, all in favour (between meetings)

Fencing Cllr Eaglen £70.00 proposed by Cllr Eaglen, seconded by Cllr Hynes, all in favour (between meetings)

**Plans;** To trim trees in churchyard

## **Correspondence**

Emailed out.

Meeting closed at 21.08 hours.

**Date of the next meeting is Thursday 12<sup>th</sup> May 2022.**