

Meeting of Treswell with Cottam Parish Council

Minutes of **Treswell with Cottam Parish Council Annual Meeting** held on the 17th May 2023 at Treswell Village Hall, the meeting commenced at 6:30pm.

Council Members & Officer Present:

Cllr Nicola Salter	Chairman
Cllr Helen Cope	Vice-Chair
Cllr Matt Bendall	Cllr Fred Tomlinson
Ed Knox	Clerk/Responsible Financial Officer

Also, Present

Ant Coultate	District Councillor
Will Wilson	Neighbourhood Planning Officer
5	Members of the Public

➤ Adjournment – 10 Minute Public Forum

The public complained again about parking on the pavement at the Red Lion and the Council agreed to have a word with PC Bailey.

18/23 To Elect a Chairman of the Council

Cllr Cope **Proposed**, Cllr Tomlinson **Seconded** and the Council **resolved** that Cllr Salter be elected Chairman of the Council. Cllr Morris together with the Proper Officer, signed the Declaration of Acceptance of Office of Chairman form.

19/23 To Elect a Vice-Chair of the Council

Cllr Salter **Proposed**, Cllr Tomlinson **Seconded** and the Council **resolved** that Cllr Cope be elected Vice-Chair of the Council.

20/23 To Sign Declaration of Acceptance of Office Forms

All four Cllrs were elected at the 4th May elections. All new Cllrs signed the Declaration of Acceptance of Office forms together with the Proper Officer. All Cllrs have 28 days to log on to the District Council website to complete their Register of Members' Interests General Notice of Registerable Interests at <https://selfservice.bassetlaw.gov.uk/renderform.aspx?t=718&k=AD82EDB36916E03A0A9CE90ED5A1D3B6E569F926&refresh=1> to comply with the Localism Act 2011. **Action**, All Cllrs.

21/23 To Approve Apologies for Absence

None.

22/23 To Approve the previous meeting Minutes

After discussion, Cllr Salter **Proposed**, Cllr Cope **Seconded** and the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting as a true and accurate record.

23/23 To Record Declarations of Interest in any items to be discussed

None.

24/23 To Discuss the Neighbourhood Plan

The Bassetlaw Neighbourhood Planning Officer (NPO) couldn't attend tonight due to a planning event elsewhere but sent through a report summarising the latest position.

After a very thorough discussion with members of the Neighbourhood Plan Steering Group, the Parish Council still could not make a decision on how to proceed. The Council asked the Clerk to clarify what would happen if the PC resolved not to submit any amended plan to Bassetlaw and to leave the existing plan as it is.

The following was also noted from the NPO, which explained that there still is no new on any potential funding for Neighbourhood Plans and the Bassetlaw Local Plan has not yet become clear as to how it might affect the Manor Farm site:

Bassetlaw Local Plan:

An [Inspector's Post-Hearing Note](#) was published on 9 May 2023, clarifying the modifications required in order to make the Plan sound. Although providing a way forward, this does not include specific guidance as to the likely form of Policy ST2 (Rural Bassetlaw). This means that we are still unable to advise how the emerging Local Plan would address the Manor Farm site. We anticipate that this clarity will emerge over the coming months.

Manor Farm site context:

Following conversations with our colleagues in Development Management and Conservation, we understand that the fire damaged dwelling is not required to be replaced like-for-like, as it was not a listed structure. If and how the dwelling was to be replaced would need to be determined via a planning application.

Neighbourhood planning funding:

Information about the continuation of grant funding from central government to neighbourhood planning groups is still awaited. [Locality](#) has indicated that it is “highly likely” that funding will be made available, but is awaiting confirmation, and details, from DLUHC. Their website will likely be the first place this is reported.

The matter of the Neighbourhood Plan will only be put back on the agenda if matters become clearer by the NPO explaining what would happen if the Parish Council doesn’t amend the plan at all, or if further information explaining the benefits of submitting the amended plan as it is or revisiting all the call for sites. Also, the latter option of revisiting all the call for sites will only be considered if the PC receive confirmation of new grant funding, total estimated costs and timescales involved and if the Bassetlaw Local Plan has clarified how it may affect the Manor Farm site. **Action**, NPO to clarify matters.

25/23 To Receive District & County Councillors Reports

County Cllr Ogle:

- Did not attend

Dist Cllr Coultate: provided an update to the Council, which included:

- Sent apologies and has forwarded reports regards the survey regards the future of the Power Stn site at Cottam and the Cllrs are sharing the QR code posters and information via social media and local noticeboards.

26/23 To receive an update on Highways Matters Raised with Notts County Council/Bassetlaw District Council and to escalate a list of outstanding items with Notts County Council via the County Cllr where necessary

In the 1st instance, cllrs and members of the public should report all new highways matters (street lights, overgrown hedges/trees, pavement/road problems/drainage etc) on the on-line Notts County Council website or MyNotts App, themselves, then, should no action have been taken NCC, bring it to the Parish Council meeting for escalation. The following outstanding Notts County Council items have been chased by the Clerk in between meetings, and Cllr Ogle copied in to escalate issues where necessary:

County Council Item	Issue/Detail	Potential Solution	Progress Made
Treswell Wood - Treswell Wood Icy Road	7 car pile-up on black ice near Treswell Wood	Speed Limit lowered; road added to gritting route & ice awareness signs	27.03.2023 Reply from Highways Manager – <i>“The Ice warning signs shouldn’t be a problem. I’ve contacted the winter maintenance team and requested that this location be assessed for gritting. There has been zero reported accidents since 2019 along this road. (It can take up to 6 months for new additions such as the pile up to come through to us). Therefore, we wouldn’t look to reduce the speed limit at this location.”</i> 03.04.2023 Reply from Highways Manager – <i>‘I’ve spoken to the relevant manager regarding adding to the gritting route and unfortunately, he has stated it does not meet the criteria to be included in the gritting routes.</i> <i>‘I have added the Ice Warning signs to my list of schemes for the 24/25 period and will ensure they are done in Q1 (Apr-Jun) to be ready for the winter next year.’</i> 16/05/2023 Chase sent to the Highways Manager regards the sign installation.

New Items to escalate:

The member of the public also agreed to continue to work with the Highways Manager and chase them on the issues around Treswell Wood. They have also been in contact with Notts Wildlife Trust who have agreed to cut back ash trees beside the road which block light onto the road surface and clear out the ditch.

27/23 Finance:

Monthly Income & Expenditure

After discussion of the Financial Information circulated by email before the meeting, the council unanimously **resolved** to accept them as a true and accurate record. Cllr Salter signed the bank statement and bank reconciliation.

1. To Approve Payments:

The Council **approved** the following: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
J Foster	Lengthsman Expenses & Services	£419.31
M.Cree	Internal Audit 2022/23	£60.00
NALC	Chair Skills Course – Cllr Salter	£45.00
Total Payments		<u>£524.31</u>

2. Receipts:

<u>From</u>	<u>Item</u>	<u>Amount</u>
Bassetlaw District Council	1st ½ Precept	£4,465
Bassetlaw District Council	1st ½ Concurrent Grant	£10.50
Bassetlaw District Council	1st ½ Street Cleaning Grant	£137
Total Receipts		<u>£4,607.50</u>
<u>Bank Balance</u>		
The Current Account Balance		<u>£15,658.64</u>

Direct Debits, and Standing Orders for staff salaries including PAYE, already **approved** unanimously.

28/23 To Approve Annual Governance Statement (Section 1 Annual Return) for Year Ending 2022/23

The Clerk reported the findings of the internal auditor, the Council members had already reviewed the documentation by email, Cllr Salter **Proposed**, Cllr Cope **Seconded** and the Council unanimously **approved** the Annual Governance Statement. The Clerk and the Chairman signed the Annual Governance Statement.

29/23 To Approve Accounting Statements (Section 2 Annual Return) for Year Ending 2022/23

The Clerk circulated by email prior to the meeting the Annual Return Section 2 Accounting Statements. Cllr Salter **Proposed**, Cllr Cope **Seconded** and the Council unanimously **approved** the Accounts and the Clerk and the Chairman signed the Accounting Statements. **Action**, the Clerk will submit the Annual Return Certificate of Exemption to the External Auditor along with any required supporting documents and upload copies to the webpage.

30/23 To discuss any new planning applications received and to note any responses via the scheme of delegation

Since the previous meeting the parish council responded via the scheme of delegation as follows and also discussed the following at today's meeting:

- **23/00512/FUL Retention of Temporary Storage Containers and Animal Shelter on Agricultural Land at Horse Pasture Lane and Headstead Bank Cottam** – The Parish Council responded as follows: *'The Council objects to the planning application because it is on green belt, agricultural land which is designated to protect from forms of development, preserve the character of existing settlements and encourage development within the existing built on areas. The applicant has a large yard behind and at the side of their property, which is within the village, they could easily put these containers and field shelters within the grounds of their dwelling, without making an eyesore as you enter/leave the village. There are good hedges and trees around this field which gives any livestock in there, natural protection against any weather, hot or cold, so these buildings are not necessary.'*
- **22/00259/ENF -Development Land at Cockling Lane Planning application submitted 14.07.2022 still awaiting determination – removal of hedge.** The Parish Council has been advised that the Planning Enforcement Team are carrying out an investigation, a site visit by the enforcement officer has been undertaken, however, there are no other publicly known details until the investigation is concluded.
- **18/00100/ENF Lazy Acre, Town Street - unauthorised change of use of a residential property for the operation of a dog breeding/selling Business** - The Parish Council has been advised that the Planning Enforcement Team are carrying out an investigation, a site visit by the enforcement officer has been undertaken, however, there are no other publicly known details until the investigation is concluded.
- **23/00012/ENF - Land West of Bushstocks Lane Treswell - Potential Alleged Breach – Traveller or caravan Site, Hardcore/Hard Standings and Associated Equipment. - Investigation Closed** - The Enforcement team confirmed that the site at Land West of Bushstocks Lane, Treswell has been fully investigated and the Council are satisfied that there is currently no breach of planning control occurring.
- **23/00016/ENF - What3Words Location – ///recur.pipes.grapes Land Including 12.91 And 5.5 Acres At Horse Pasture Lane Cottam – A field shelter (not on skids) and containers have been installed on a field. Investigation Closed** - The Parish Council will advise the Planning Enforcement Team to carry out an investigation, there are no other publicly known details until the investigation is concluded. 17.03.2023 -

officer wrote to owners awaiting a response. 04.05.2023 Planning application now received awaiting determination.

- 31/23 To Receive applications for the office of Parish councillor and to potentially Co-opt candidates to fill the existing vacancy
An application has been received from Mr Steve Howard. After discussion, the chairman called for a vote, all in favour **resolved** to co-opt Mr Howard & Mrs Kate Hardie. Cllrs Howard & Hardie signed the Declaration of Acceptance of Office forms and will visit <https://selfservice.bassetlaw.gov.uk/renderform.aspx?t=718&k=AD82EDB36916E03A0A9CE90ED5A1D3B6E569F926&refresh=1> to complete the online 'registration of interests' form. **Action**, the Clerk to inform Bassetlaw District Council. The Council **resolved** to co-opt Mr Hardie at the next meeting.

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 7:35pm. Community Speedwatch Programme will be added to the next agenda.