

## BOTHAMSALL PARISH COUNCIL

**The Parish Council Meeting will be held on Thursday 10<sup>th</sup> November 2022 commencing 7.30pm at the Village Hall.**

**Attendance:** Cllr Hynes, Cllr McCombe, Cllr Davis, Cllr Eaglen, Cllr Ogle, Clerk Hinchcliffe

**Apologies for absence:** Cllr Stothard

**Minutes of the meeting held 29<sup>th</sup> September 2022** - Cllr Hynes proposed the minutes be signed as a true and correct record, Cllr. Eaglen seconded; all present voted in favour.

**Members of the public** - Cllr Ogle outlined that devolution finance for East Midlands has been approved, West Burton power station to have fusion power test site starting and the Bassetlaw Plan is going through the approval process and Bothamsall remains out of the new build plans.

**Declarations of interest** - nothing to declare

### Matters Arising

**15/001 Highways** - Reported the footbridge issue to Nottinghamshire County Council online last month (06.10.2022) and chased online (08.11.2022) and received a reply to ask for the exact location for which I have replied with a Gmaps and what3words locations. Nottinghamshire County Council have passed the matter onto the Rights of Ways and Highways team to investigate further (10.11.2022).

**Action** - clerk to follow up for the next meeting.

**15/002 Interest Groups/Feedback** - Cllr Eaglen proposed that Cllr Woodcock is potentially attending an upcoming event. Discussion took place regarding Rural Policing and the lack of regular meetings that had been underway. **Action** - Cllr Woodcock to provide feedback to the parish council if he attends the meeting.

**15/003 Fly Tipping** - Cardboard by Meden Bank bin has gone. Bassetlaw District Council have removed the waste at the entrance of Crookford Waters. Clerk Hinchcliffe has contacted Bassetlaw District Council (08.11.2022) re: peripheral village cleaning and awaiting a call back. **Action** - for clerk to chase.

**15/022 Neighbourhood Watch** - Cllr Eaglen to contact Mr Mitchell with regards to any issues and report any at the next meeting.

**17/009 Method/Risk assessment & Health and Safety** - no items to discuss.

### Agenda

**22/020 Parish council precept preparation** - Cllr Hynes proposed defibrillator costs to be included within the precept budget, seconded by Cllr Eagle, all in favour.

**Action** - for councillors to consider what may be needed for managing the village next year for the precept for January meeting.

**21/014 Budget Update** - **Action:** Clerk Hinchcliffe to meet with Cllr Eaglen and former clerk Louise Carter for training on preparing the budget for parish council meetings.

**22/021 Monthly payments with bimonthly meetings** - Cllr Eaglen proposes that upcoming payments that are scheduled every month to be discussed at the previous parish council meeting to the cost arising, Cllr Hynes second, all in favour.

**Action** - Clerk Hinchcliffe to ensure that regular monthly costs for the following month are included in the agenda.

**22/022 Council elections 2023** - highly unlikely that Bothamsall Parish Council will be holding an election next year. **Action** - Clerk Hinchcliffe to reply to email

accordingly

**22/023 Banking & Savings** – online banking and change of correspondence details.

**Action** - Cllr Eaglen proposes that James is placed as correspondence rather than Louise Carter, seconded by Cllr Hynes, all in favour. **Action** - Clerk Hinchcliffe to continue liaising with Louise Carter re: change of name on accounts and discuss at the next parish council meeting. Clerk Hinchcliffe to gain more information on the Virgin Bank Charities, Clubs and Societies Online Account services when is correspondent of current account and to outline to the council at the next parish council meeting.

**22/024 Cloud based management system** – Clerk Hinchcliffe outlined Microsoft nonprofits and Google cloud based systems options. Cllr McCombe proposes Microsoft's free nonprofits service unless a cost then use Google, seconded by Cllr Eaglen, all in favour.

**22/025 Parish council website** - Action - Clerk Hinchcliffe to enquire if the parish council must have a website and if so what content needs to be included within it. Cllr Hynes to contact Elkesley Parish Council. Both to report back to the parish council at the next meeting.

**22/026 HMRC registration & pension** - Clerk Hinchcliffe to enquire if the parish council needs to be registered as an employer with HMRC and offer a pension. Cllr Hynes to contact Elkesley Parish Council. Both to report back to the parish council at the next meeting.

**22/015 Street light Dorma Cottage, Manor Farm No 12 & fire damage to lamp on Hillside View. Required repairs to footbridge** - Church Lane, some of the lights are not working and a resident (LW) has reported this to the Bassetlaw District Council.

**Action** - councillors to check the lighting and roads across the whole village to review and report any issues that arise. Cllr Eaglen will check half of the village and Cllr Hynes will check the other half and report back to the council at the next parish council meeting.

**22/017 SAAA application ?remove this item** - **Action** to remove item from the next agenda.

**22/018 Winter Services (Salt and grit)** - Cllr Eaglen has received the free salt and grit which is being stored at his property and align with Cllr Hynes outlines that the grit bins are full on the roadside in the village. **Action** - Clerk Hinchcliffe to remove from the next agenda.

**22/019 Replacement batteries for defibrillators** - Cllr Hynes got three quotes for replacement batteries. Defib store is the cheapest for replacement batteries and pads at £253.60. Cllr Eaglen proposes for them to be purchased, Cllr Hynes seconded and all in favour.

**22/029 MC & Social Committees updates: Social update:** Social Club's AGM will be held on 3rd December - all members welcome. Time will be confirmed at our committee meeting on 09.11.22. **Management update:** The damp proofing was hampered by a leak in the gents toilets and so will now not be completed until January. Industrial dehumidifiers have been used to aid the plaster in drying out. Plans for redecorating will be discussed in tomorrow's meeting, but are unlikely to be done now until next year. We had our AGM as planned. The committee remains mostly unchanged with only Justin stepping down. The committee is planning on discussing car parking at the next meeting.

#### **Financial: Cheques for October & November**

**Defibrillator Store for replacement batteries and pads = £253.60**

**Previous clerks' cheque returned uncashed through bank error plus 4 extra hours for training new clerk = £159.88**

**Clerks Pay for October & November £117.15 x 2 = £234.30 minutes: Cllr Eaglen proposes that James is paid at 11 hours per month rather than 9.5 hours inline**

with the extra work being undertaken. To be reviewed.

Grass Cut for October 'Dales Gardening' £240.00

Clerk purchasing stamps from Tesco for sending cheques from last meeting  
£7.60

Clerks training attended 27.10.2022 Notts ALC £40.00

Travel for clerks training 27.10.2022 29.4 miles @ £0.45 a mile = £13.23

**Plans** - none.

**Correspondence** - all correspondence now done electronically.

**Reminder Agenda Items**

- Dates for 2023 APM date to be agreed for some time in May & AGM second Thursday in June 2023
- Budget setting to be included on agenda for January 2023 meeting
- 21/011 Elect Parish Council Rep for Management Committee

**Date of next meeting:** January 12th Thursday 2023 at 19:30

Meeting closed 21:21