

# BOTHAMSALL PARISH COUNCIL MEETING MINUTES

The Bothamsall Parish Council Meeting held on Thursday 29th September 2022 at 19.30.

**Present:** Chairperson Hynes, Councillors (Cllrs): Eaglen, Davis, McCombe, Stothard, Woodcock (arrived 7:56pm) , Former Clerk Miss Carter and new Clerk James Hinchcliffe.

**Apologies for absence:** Nil.

**Minutes of the meeting held 14<sup>th</sup> July 2022:** Cllr. Eaglen proposed the minutes be signed as a true and correct record, Cllr. Stothard seconded; all present voted in favour.

**Members of the public (MOP);** None present.

**Declarations of interest:** None

**Matters Arising:**

## 15/001 Highways

1. **Discussion re:** proposal for electronic recording minutes of meetings by James Hinchcliffe by Cllr Hynes, second by Cllr Stothard, all in favour.
2. **Widening of Speed Limit** at each end of the village, Ref No **CSC347562736. (Action 14/07/22)**  
**Western village (Castle side):** Three rubble strips have been laid down as you enter the village. Refreshments of the 30 mph round signs and slow markings are also planned. A topography undertaken several years ago outlined that the speed monitoring sign on this side of the village could not be moved further up the road. If the parish council can provide evidence of frequent pedestrian/horse activity along Main Street between Meadow Lane and the right of way, Via may consider incorporating a “pedestrians in road” sign next year.  
**Eastern village:** Refreshments of the 30 mph round signs and slow markings are also planned on the east side of the village. The verge marker requests have been declined by Via. A new survey is being commissioned to investigate if this section of the road could be changed from 60mph to 40mph as a buffer when transitioning to 30mph on Main Street. **Action:** Cllr Eaglen is going to continue taking data on the speed of vehicles in the village. This data will then be forwarded to Via.
3. **New drains from Road to River** – New Ref No **CSC347565239. Update 14/07/22 (Action)** Clerk to contact Adam Duckworth to ask for a position statement. Matt Duckworth has checked with the landowner and has carried out ditch clearance & therefore Matt is going to check this on Monday 3rd of October. If the culvert under the junction is accessible for Via to cleanse & CCTV then he will arrange for the drainage maintenance team to attend at the earliest convenience.
4. **Lorry Watch:** Reporting continues.

**15/002 Interest Groups/Feedback:** Nothing to report.

**15/003 Fly Tipping:** Cardboard dumped by the bin at Meden Bank. Fly tipping of wood and plastic at the entrance of the wood Crookford Waters. Rubbish to A614 has eased and village members have kindly cleaned this area. **Action:** Clerk to report to Bassetlaw District Council and contact re: can we have the periphery of the village cleaned.

**15/022 Neighbourhood Watch:** emails continue, no further update. Mitsubishi Shogun and another vehicle of Chris Marsh's are patrolling the area possibly due to incidents of catalytic converter theft in Ollerton.

**17/009 Method/Risk assessment & Health and Safety:** Cllr Stothard has taken the risks and is going to send them to the Clerk to store on Google Drive. Proposed by Cllr Stothard and second by Cllr Hynes.

**22/016 Action:** Review of the Revised Standing Orders: to be removed from matters arising until next year.

## **Agenda**

**22/015 Street light outside Dorma Cottage, footbridge, lamppost's Manor Farm No12 and fire damage to lamp post Hillside View: (Action)** Clerk reported to Via 08.09.2022. Dorma Cottage Via reference number: CSC450328122. Manor Farm No12 Via reference number: CSC450324552 - Cllr Eaglen has noted that this has been fixed. Hillside view Via reference number: CSC450327053. Footbridge across river meden has been reported to via but not footpath officers. **Action:** to take a picture and report to rights of way officers at Nottinghamshire County Council.

**22/017 SAAA application:** Cllr Eaglen proposed for the Parish Council to continue current processed, which is second by Cllr Woodcock. **Action:** for Clerk to email and notify them.

**22/018 Winter Services (Salt and grit): Action:** clerk to send off form for free grit salt only.

**22/019 Replacement batteries for defibrillators: Action:** Cllr Eaglen proposed 3 x quotes for battery replacements for the paediatric and adult to defibrillator batteries in the phone box on main street. **Action:** for Cllr Hynes to contact Cllr Ogle with regards to any potential grant available, either locally or nationally, for the batteries.

**22/020 Parish council precept preparation: Action:** to be discussed and start preparation in November's meeting.

**22/021 Online banking: Action:** Cllr Hynes and Clerk to liaise with Elkesley Parish Council clerk and management committee to discuss processes and to liaise with Virgin Bank over their processes for security.

### **Cheques for August & September:**

Clerks Pay for Apr £117.15 + May £117.15 + June 117.15 + back pay £25.08 + Aug £117.15 + Sept £117.15. **April to August all being paid.**  
= £610.83

Grass Cut for July 'Dales Gardening' £240.00

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Alan Pattison (Jubilee) £21.00

Councillor Eaglen (Sportsfield) £400.00

Francis Waite (Idle Times advert for Zoom) £35.00

**Councillor Hynes proposed cheques to be paid, seconded by Cllr Woodcock, all in favour.**

### **Reminder Agenda Items**

- Dates for 2023 APM date to be agreed for some time in May & AGM second Thursday in June 2023
- Budget setting to be included on agenda for January 2023 meeting
- Flag 2021

- **Grit and salt order Sept 2022:** have order ready for free bags to be delivered to Cllr. Eaglen but do we need anymore? 20kg bags > 5 free = £5 + VAT. 1 tonne Bulk bags £55 + VAT. Grit Bins £155 + VAT each.
- **21/011 Elect Parish Council Rep for Management Committee:** In the last couple of months the committee has cleared out and replaced the shed. The old shed is being taken away and recycled into biomass fuel. Any remaining rubbish is being taken to the tip, as and when people get the chance. The fire alarm and extinguishers have been serviced and we have replaced the emergency lighting as it failed inspection. The first aid kit has also been replaced as most of the contents were decades out of date. The hardwire and PAT testing has been completed. On the 31st October we will be fixing the damp and so the hall will be closed for most of the week. Monday pool, pilates and table tennis have been informed. The committee is planning on opening as normal for Friday night. The management committee will be holding its AGM on Wednesday 19th October at 7.30pm, which everyone is welcome to attend. Notice has been posted in the village hall noticeboard.
- **MC & Social Committees updates (Monthly):** The management committee have purchased a new fridge and have tickets for sale for the hog roast.
- **Christmas decorations:** If any are over the paths/highways then need approval with Via.
- **James' contract:** signed and provided to the meeting today.
- **Clerk training:** Thursday 27th October at Southwell. Cost is £40.00
- **Letters to bank outlining new clerk countersigning:** written and provided to meeting
- Notts ALC 77th Annual General Meeting

**Plans:** Cllr Stothard has noted that the discharge of conditions is complete on the Bothamsall Hall pool house.

**Correspondence:** council discussed changing the bank accounts correspondence address from Louise to James on 29.09.2022 which was proposed by Cllr Woodcock and second by Cllr Eaglen, all in favour. Council discussed James to attend Clerks training at Southwell on the 27th of October at 10am at the cost of £40. All in favour. Council approved.

Meeting closed at 21:08 hours.

**Date of the next meeting is Thursday 10th November 2022.**

#### **Notes:**

November Agenda to discuss secure storage of Parish Council Documents using an electronic cloud based storage system such as Google Drive.