

----- Forwarded message -----

From: SBA <[REDACTED]>

Date: Tue, 31 May 2022 at 19:35

Subject: Data logged – notification of exempt status

To: headonpc@gmail.com <headonpc@gmail.com>

Dear [REDACTED]

NT0090: Receipt of documents – notification of exempt status, 2022

This is an automated message to notify you that we have received and logged the notification of exempt status for the year ended 31 March 2022 submitted to us for Headon Cum Upton, Grove & Stokeham Parish Council. By notifying us that Headon Cum Upton, Grove & Stokeham Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for this reporting year.

If you did not submit your notification of exemption by the specified submission deadline and were sent chasing letter(s), you will receive an invoice for those chaser charges calculated in accordance with the fee scales set by Smaller Authorities' Audit Appointments Limited which are available to view [here](#).

Unless we receive any correspondence from local electors during the period for the exercise for public rights that requires us to contact you, you will not hear from us again this year, except to chase any outstanding fees.

The 2021/22 reporting year is the last year of our current five-year contract with SAAA. If we are appointed as your external auditor for the subsequent five-year contract for years 2022/23 to 2026/27, the timetable will be broadly similar to that for 2021/22. If we are not appointed as your external auditor, the successor auditor will contact you directly to notify you of their timetable

Kind regards,

SBA Team

For and on behalf of PKF Littlejohn LLP

[REDACTED]
[REDACTED]
For and on behalf of

[PKF Littlejohn LLP](#)

[REDACTED]
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