

Treswell with Cottam Annual General Meeting

Parish Clerk: Sara Stilliard
The Old Milking Parlour, Cottam Road, South Leverton,
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MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL held on Tuesday 3rd May 2022

Present: Cllr N Salter (Chair), Cllrs R Fox, F Tomlinson, D Bowden, A Mockridge; L Mockridge

Clerk: S Stilliard.

Guests: CCllr Ogle; DCllr Coultate

AGM 22.01 Welcome and Apologies for absence.

Cllr Helen Cope sent her apologies which were accepted by Council

AGM. 22.02. Election of Chair

The Clerk asked for nominations for the post of Chair of the Council. Cllr Salter was proposed by Cllr A Mockridge and seconded by Cllr R Fox. Cllr Salter agreed to stand and as there were no further nominations, was duly elected.

AGM. 22.03. Election of Vice-Chairman

The Clerk asked for nominations for the post of Vice-Chair of the Council. Cllr Rox was proposed by Cllr A Mockridge and seconded by Cllr L Mockridge. Cllr Fox agreed to stand and as there were no further nominations, was duly elected.

AGM. 22.04. Minutes of the last AGM

The minutes of the last AGM held on 21st May 2021 were agreed and signed as a true record.

AGM. 22.05. Matters Arising

There were no matters arising.

AGM. 22.06. Review of Documents - Standing Orders, Financial Regulations.

The Clerk proposed that Standing Orders and Financial Regulations be updated **Action Clerk to amend the Standing Orders accordingly and circulate to Council for approval**

AGM. 22.08. Review of Documents - Code of Conduct, Complaints Procedure, and Freedom of Information Act procedures.

The Clerk proposed that documents already held be updated and where documents are not currently held they be developed for adoption by the Council **Action Clerk to amend / develop documents accordingly and circulate to Council for approval**

AGM.22.09. To Elect Representatives to Working Groups

The following Councillor Representatives were agreed:

- Village Hall Representative** – Cllr Cope
- The Lengthsman** – Cllrs Cope and Salter
- Emergency plan / flood and snow warden** – Cllr Tomlinson
- Checking the Defibrillator** – Cllrs Fox and Salter
- Planning Liaison** – Cllr A Mockridge
- Newsletter** – Cllr Cope

Other posts may be filled over the course of the next year

AGM.22.10. Date of Next Meeting

The next AGM will be held prior to the Parish Council meeting in May 2023

The Meeting was closed at 7.10 pm and Cllr Fox gave a vote of thanks to the Chair for taking on the role and the work involved

Sara Stilliard – Clerk, tel. 881582
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Signed..... Date.....
Chairman

NB. Minutes subject to approval at the next meeting

Distribution: All Parish Councillors, CCllr J Ogle, DCllr A Coultate; Notice Boards, & File