

Headon-cum-Upton, Grove & Stokeham Parish Council.

30<sup>th</sup> November 2021.

Dear Parish Councillors; Julia Harvey (Chair), Ben Wielgus (Vice Chair), John Mosley, Nigel Greenhalgh, Eric Briggs, Sean Whelan, Josh Burman and Craig Smith.

You are summoned to attend a Parish Council meeting in Headon Village Hall **on Monday 6<sup>th</sup> December 2021 at 19:30hr**. The press and public are very welcome to attend the meeting.

### **Agenda.**

#### **Public session.**

To allow the public the opportunity to raise matters with the Parish Council. (Members of the Public will adhere to the rules set out by the Council) - **10 minutes**.

#### **Commencement of the Parish Council meeting.**

1. The Chair welcomes and introduces Parish Councillors, District Councillors, County Councillors, invited guests to the meeting, members of the public and receive any announcements.
2. To record declaration of interests from councilors in any items to be discussed.
3. To consider the minutes of the Parish Council Meeting on the 1<sup>st</sup> November 2021.
4. To receive the police report.
5. District Councillor update - 5 minutes.
6. County Councillor update - 5 minutes.
7. Update defibrillator checks and the purchase of replacement defibrillator pads.
8. Update of the Lengthsman work.
9. Announcement of the resignation of Councillor Wielgus and Councillor Askew.
10. To consider the position of Vice Chair.
11. To consider the co-opted councilors advert.
12. To consider new Nottinghamshire County Council Local Community Fund grant applications.
13. To consider the Parish Councils forward plan.
14. To discuss the budget and precept for 2022/23.
15. Update The Queens Platinum Jubilee beacons / bonfire 2<sup>nd</sup> June 2022.
16. Update Nottinghamshire CC Local Improvement Scheme grant, noticeboards and Grove signs.
  - 16.1 Approval by Nottinghamshire CC for the Parish Council to install the bus shelter noticeboards.
  - 16.2 Approve and sign letter of thanks to local resident for the donation towards Grove gateway signs.
  - 16.3 Update on artwork for Grove Gateway signs.

17. To consider the administration of the Facebook group.

18. To consider new planning applications and any other planning matters.

19. Highway related matters.

19.1 Verges.

19.2 Hedges.

19.3 White lining.

19.4 Drainage.

19.5 Damage to highway infrastructure.

19.6 Street lighting faults or damaged equipment.

19.7 Update on previously reported highway matters – please refer to the attached document.

20. Financial matters.

20.1 Balance of the current account.

20.2 Balance of the savings account.

20.3 Approve payment as per the table below.

DATE	ITEM	INCOME	EXPENDITURE
14/11/2021	CLERK SALARY NOVEMBER		£225.00
14/11/2021	LENGTHSMAN SALARY NOVEMBER		£72.91
14/11/2021	HMRC		£49.60
10/11/2021	CLERK MILEAGE OCTOBER		£81.00
04/11/2021	BILL PAYMENT TO MORRIS CAST SIGN REFERENCE GROVE SIGNS		£4,203.00
04/11/2021	TRANSFER FROM SAVINGS ACCOUNT	£4,500.00	
03/11/2021	CARD PAYMENT TO SLCC ENTERPRISES LTD ON 02-11-2021		£67.00
02/11/2021	CARD PAYMENT TO AMZNMKTPLACE AMAZON.CO ON 01-11-2021		£297.90
02/11/2021	CARD PAYMENT TO EUROFFICE.CO.UK ON 30-10-2021		£43.44
01/11/2021	CARD PAYMENT TO CARTRIDGEPEOPLE.COM ON 30-10-2021		£239.90
31/10/2021	CARD PAYMENT TO 999INKS.COM ON 30-10-2021		£137.50
14/10/2021	CLERKS OCTOBER SALARY		£224.80
14/10/2021	LENGTHSMAN OCTOBER SALARY		£72.91
14/10/2021	HMRC		£49.80

21. To notify the Clerk of matters for inclusion on the agenda for the next meeting.

22. Date and time of next meeting.

The next meeting will be on **Monday 17<sup>th</sup> January 2022 at 19:30hr** to be held at Headon Village Hall.

23. The Chair formally closes the meeting.

Signed:

Mr. Jim Blaik, Clerk to the Council and Responsible Finance Officer. headonpc@gmail.com