

Headon-cum-Upton, Grove & Stokeham Parish Council.

Dear Parish Councillors; Julia Harvey (Chair), Ben Wielgus (Vice Chair), John Mosley, Nigel Greenhalgh, Eric Briggs, Janet Askew, Sean Whelan, Josh Burman and Craig Smith.

You are summoned to attend a Parish Council meeting in Headon Village Hall on Monday 1st November 2021 at 19:30hr. The press and public are very welcome to attend the meeting.

Agenda.

Public session.

To allow the public the opportunity to raise matters with the Parish Council. (Members of the Public will adhere to the rules set out by the Council) - **10 minutes.**

Commencement of the Parish Council meeting.

1. The Chair welcomes and introduces Parish Councillors, District Councillors, County Councillors, invited guests to the meeting, members of the public and receive any announcements.
2. To record declaration of interests from councilors in any items to be discussed.
3. To consider the minutes of the Parish Council Meeting on the 4th October 2021.
4. Police report.
5. District Councillor update - 5 minutes.
6. County Councillor update - 5 minutes.
7. Update defibrillator checks and the purchase of replacement defibrillator pads.
8. Update of the Lengthsman work.
9. Update on the purchase of litter picking equipment.
10. Update on the installation of lamp post poppies November 2021.
11. Update of the Tree Council's Branching Out Fund Amount: £300 and £1,500
Deadline: 5pm on Friday 17th December
12. Update The Queens Platinum Jubilee beacons / bonfire 2nd June 2022.
13. Update Nottinghamshire CC Local Improvement Scheme grant, noticeboards and Grove signs.
14. To consider current and future Councillor vacancies.
15. To consider the administration of the Facebook group.
16. To consider new planning applications and any other planning matters.
17. Highway related matters.
 - 17.1 Verges.
 - 17.2 Hedges.
 - 17.3 White lining.
 - 17.4 Drainage.
 - 17.5 Damage to highway infrastructure.

17.6 Street lighting faults or damaged equipment.

17.7 Update on previously reported highway matters – please refer to the attached document.

18. Financial matters.

18.1 Balance of the current account.

18.2 Balance of the savings account.

18.3 To appoint a Councillor to review finances with Clerk / RFO on a three-monthly cycle.

18.4 Approve payment as per the table below-

TABLE TO BE ADDED

19. To notify the Clerk of matters for inclusion on the agenda for the next meeting.

20. Date and time of next meeting.

The next meeting will be on **Monday 6th December 2021 at 19:30hr** to be held at Headon Village Hall.

21. The Chair formally closes the meeting.

Signed:

Mr. Jim Blaik, Clerk to the Council and Responsible Finance Officer. headonpc@gmail.com