

Headon-cum-Upton, Grove & Stokeham Parish Council.

Minutes of the Parish Council meeting held on Monday 7th June 2021 at Headon Village hall commencing at 19:30hr.

1.To record declaration of interests from councillors in any items to be discussed.

Resolved to note that there were no declarations of interests in items to be discussed.

2.To consider the minutes of meeting held on the meeting on the 4th May 2021.

Resolved to note the minutes were passed as a true and accurate record and signed by the Chairman.

3.To receive an update from the police.

Resolved to note that a police report was received that showed the following reported crimes in the general policing area, March - one theft and one wildlife offence, April – one wildlife offence and May – one theft.

4.To receive and update from the District Councillor.

Resolved to note that District Councillor Coultate provided an update for item 14.2 of these minutes for Headon Camp. It has been acknowledged that the Parish Council had provided a good submission to the current retrospective planning application. He stated some of the reasons that Bassetlaw DC could not object to the retrospective planning application. Nottinghamshire CC had not been asked to comment about traffic at Headon Camp. Councillor Coultate informed the meeting that he had recently visited and been shown around the site to look at the environmental control measures. It was discussed about a future of tour of the site by members of the Parish Council. The development of the site has the potential for job creation.

Cllr Coultate informed the meeting that he will arrange a meeting with the Crime Commissioner Caroline Henry who took up the position on the 13th May 2021 to discuss rural crime.

5.To receive and update from County Councillor.

Resolved to note that County Councillor Ogle did not attend the meeting.

6.To receive an update on defibrillator checks.

Resolved to note that all checks have been carried out. The Parish Council is seeking clarification with the East Midlands Ambulance Service if the four parish defibrillators are registered with them.

7.To receive and update on Lengthsman work in the parish.

Resolved to note that the Lengthsman has been working in Headon and will working in Grove next. The Clerk has contact neighbouring Parish Councils Clerks with a view to sharing the cost of training and lone working technology for the Lengthsman, currently waiting on feedback from the other Parish Councils.

8.Drayton Road Stokeham speed limit, a request from a local resident.

Resolved to note that a local resident has asked to Parish Council to assist him in seeking a reduction in the speed limit on Drayton Road Stokeham. The resident has previously commissioned a road safety assessment. The Clerk is to read the assessment and contact the resident.

9.Update Grove War Memorial refurbishment.

Resolved to note that the Parish Council have applied to Bassetlaw District Council for a Certificate of Lawfulness to carryout works on the memorial. Once the certificate is received by the Parish Council this will be added to the other items for the full grant submission to the War Memorial Trust.

10.Update litter picking equipment.

Resolved to note that a local resident has formed a litter picking group. The Clerk is to contact the resident to find out if the resident would like to directly contact McDonalds, who have offered a loan of litter picking equipment.

Resolved to note that District Councillor Coultate informed the meeting that he has a fund and he invited to Parish Council to apply to the fund for litter picking equipment. Clerk to send an application.

11.Update Nottinghamshire CC Local Improvement Scheme Grant – Noticeboards and Grove gateway signs.

Resolved to note that the Parish Council to place an order this week for the four noticeboards with an anticipated delivery timescale of mid-August. License requests to install the noticeboards under the Highways Act 1980 Section 115 have been sent to Nottinghamshire CC. Currently waiting on a quote for the installation of the two free standing noticeboards. Due to further grants it will be cost neutral to install the noticeboards into the two bus shelters.

Resolved to note the following about Grove signs. Cllr Wielgus and the Clerk have agreed that the Clerk will progress the setting up of a GoFundMe webpage, write a specification for the signs and obtain quotations for the provision of the signs.

12.To consider new planning applications.

14.1 Application No 21/00662/HSE Planning Portal Ref: PP-0978370. Removal of existing garage, replaced with single storey rear extension Grove Hall Gardens Main Street Grove Nottinghamshire. Resolved to note that the council considered this application and agreed to support it.

14.2 Update Headon Camp. Resolved to note that a retrospective application has been lodged with Bassetlaw DC for the installation of up to 56 Metal Flues, External Plant Comprising of Ducting, External Plant Comprising Drying Kilns and External Plant Comprising Adapted Shipping Containers. Land Off Headon Camp, Lady Well Lane, Headon. The Parish Council became aware of the online Bassetlaw DC Planning Committee Agenda for the meeting to be held at The Ballroom, Retford Town Hall, DN22 6DB on Wednesday 26th May 2021 at 6.30 pm. The Bassetlaw DC Planning Officers recommendation is to grant planning permission.

14.3 Potential extension of farm at Grove. Resolved to note that this item is not an issue no further action.

14.4 Glebe Farm Headon planning update. Resolved to note that this barn redevelopment has been on hold because of various changes from external sources that have resulted in ongoing frustration of the owner of the barn.

13.To raise any highway related matters.

15.1 Verges – Resolved to note, no issues reported.

15.2 Hedges - Resolved to note, no issues reported.

15.3 White lining - Resolved to note, no issues reported.

15.4 Drainage – Resolved to note, no issues reported.

15.5 Damage to highway infrastructure, no issues reported.

15.6 Street lighting faults or damaged equipment, no issues reported.

14.To consider financial matters.

16.1 To consider internal audit report for 2020/21. Resolved to note that the council accepted the internal auditors' recommendations and the Clerk / RFO to implement the recommendations.

16.2 Annual Governance Review and the signing of the documents by the Chair and Clerk/RFO. Resolved to note that the council accepted the contents of the document and the document was duly signed by the Chair and Clerk / RFO.

16.3 To consider grant applications from the three parish churches and Headon Village Hall. Resolved to note that the council considered all the applications and agreed to support the applications. The Clerk to arrange to make the grant payments.

16.4 Balance of the current account - £2,694.99.

16.5 Balance of the savings account - £17,648.26.

16.6 To appoint a Councillor to review finances with Clerk / RFO on a three-monthly cycle. Resolved to note that it was agreed to discuss this at the next meeting.

16.7 Approve payment as per the table below-

DATE	ITEM	INCOME	EXPENDITURE
23/05/2021	MR DAVE HARFORD AUDIT HEADON PC		£25.00
15/05/2021	CLERK MAY SALARY		£274.60
15/05/2021	LENGTHSMAN MAY SALARY		£72.91
15/05/2021	HMRC		£49.80
12/05/2021	PAYMENT TO HEADON VILL HALL REFERENCE PC HALL HIRE 2021		£96.00
08/05/2021	CLERK APRIL MILAGE		£54.90
08/05/2021	TRANSFER TO HEADON-CUM UPTON GROVE & STOKEHAM PARISH COUNCIL SAVINGS ACCOUNT		£2,300.00
02/05/2021	CARD PAYMENT TO CARTRIDGEPEOPLE.COM		£56.90

15. To notify the Clerk of matters for inclusion on the agenda for the next meeting.

16. To confirm the date and time of next meeting.

The next meeting will be on Monday 5th July 2021 at 19:30h and held in Headon Village Hall.

The Chair formally closed the meeting at 20:49 Hr.

Signed: -

Date: -