

Headon-cum-Upton, Grove & Stokeham Parish Council.

26th April 2021.

Dear Parish Councillors; Julia Harvey (Chair), Ben Wielgus (Vice Chair), John Mosley, Nigel Greenhalgh, Eric Briggs, Janet Askew, Sean Whelan, Josh Burman and Craig Smith.

You are summoned to attend a virtual Annual Parish Council meeting and the Parish Council meeting online using Zoom on **Tuesday 4th May 2021** commencing at 19:30hr.

Instructions to join the online meeting -

<https://zoom.us/j/99890455886?pwd=RVZwM3dGRnorQVpnQVFCSWp2ME1qZz09>
or by phone +44 203 901 7895 Meeting ID: 998 9045 5886 Passcode: 063126

The press and public are very welcome to attend the meeting.

Agenda.

Public session.

To allow the public the opportunity to raise matters with the Parish Council. (Members of the Public will adhere to the rules set out by the Council) - **10 minutes.**

Commencement of the Parish Council meeting.

1. Election of the Chair.
2. Election of the Co-Chair.
3. The Chair welcomes and introduces Parish Councillors, District Councillors, County Councillors, invited guests to the meeting, members of the public and receive any announcements.
4. Receive apologies for councilors nonattendance at the meeting and approve reasons for absence.
5. To record declaration of interests from councilors in any items to be discussed.
6. To consider the minutes of the Parish Council Meeting on the 12th April 2021.
7. Police report.
8. District Councillor update - 5 minutes.
9. County Councillor update - 5 minutes.
10. Update defibrillator checks.
11. Update of the Lengthsman work.
12. Update Headon Camp planning enforcement.
13. Update HGV's driving through Grove – Cllr Wielgus and Cllr Smith.
14. Update Grove War Memorial refurbishment.

15. Update litter picking equipment - Clerk.
16. Update on Nottinghamshire CC Local Improvement Scheme grant – Noticeboards and Grove Gateway signs.
17. Update Nottinghamshire Councillor Divisional Fund Award 2021.
18. To consider new planning applications and any other planning matters.
19. Highway related matters.
- 19.1 Verges.
 - 19.2 Hedges.
 - 19.3 White lining.
 - 19.4 Drainage.
 - 19.5 Damage to highway infrastructure.
 - 19.6 Street lighting faults or damaged equipment.
20. Update on reported highway issues – please refer to the attached document, please refer to the attached document.
21. Financial matters.
- 21.3 Balance of the current account.
 - 21.4 Balance of the savings account.
 - 21.5 Approve payment as per the table below-

| DATE | ITEM | INCOME | EXPENDITURE | BALANCE |
|------------|--|-----------|-------------|-----------|
| 19/04/2021 | BANK GIRO CREDIT REF BDC-PAY, PRECEPTS | £5,040.00 | | £5,928.88 |
| 15/04/2021 | CLERK SALARY APRIL | | £225.00 | £888.88 |
| 15/04/2021 | LENGTHSMAN SALARY APRIL | | £72.91 | £1,113.88 |
| 15/04/2021 | HMRC PAYMENT APRIL | | £49.60 | £1,186.79 |
| 15/04/2021 | CARD PAYMENT TO WEL MEDICAL LIMITED DE-FIBRILLATOR BATTERIES | | £844.80 | £1,236.39 |
| 15/04/2021 | DIRECT DEBIT PAYMENT TO INFORMATION COMMISSIONER | | £35.00 | £2,081.19 |
| 04/04/2021 | NALC YEARLY FEE | | £99.86 | £2,116.19 |
| 04/04/2021 | MR D WALTON REFERENCE UPTON DEFIB ELECTR | | £30.00 | £2,216.05 |

22. To notify the Clerk of matters for inclusion on the agenda for the next meeting.
23. Date and time of next meeting.

The next meeting is scheduled for **Monday 7th June 2021 at 19:30hr**. Please note that the current legislation to hold virtual meetings ends on the 6th May 2021. A judicial review took place on the 21st April 2021 concerning the continual use of virtual meetings. At the time of writing this agenda item the Council are unable to say if the next scheduled meeting will be virtual, face to face or cancelled.

24. The Chair formally closes the meeting.

Signed:

Mr. Jim Blaik, Clerk to the Council and Responsible Finance Officer.
headonpc@gmail.com