

HOLBECK & WELBECK

PARISH COUNCIL

Minutes of the Annual General Meeting of the Parish Council held in the Education Room at The Harley Gallery on Thursday, 27th May 2021

Present: Councillors: D Wall (Chair), C Chambers, J Cuckson, S Cuckson, K Dukes and W M Woodcock (Clerk)

1. Apologies for absence

No apologies for absence were received.

2. Declarations of interests

None

3. Election of Chair

Cllr D Wall was nominated and duly elected.

Proposed: Cllr C Chambers Seconded: Cllr K Dukes

4. Election of Vice-Chair

Cllr C Chambers was nominated and duly elected.

Proposed: Cllr J Cuckson Seconded: Cllr D Wall

5. Appointment of Representatives: Sub Committees, Other Groups/Bodies.

Planning Sub-Committee: **Cllrs C Chambers, J Cuckson, S Cuckson, K Dukes, M Newton and D Wall** were nominated and duly appointed.

Footpaths: **Cllr M Newton** was nominated and duly appointed.

Millennium Piece Wardens: **Cllrs S Cuckson and C Chambers** were nominated and duly appointed.

Snow/Flood Warden: **Cllrs M Newton, K Dukes and D Wall** were nominated and duly appointed

Neighbourhood Plan Monitoring Group: **Cllrs C Chambers, K Dukes and D Wall** were nominated and duly appointed.

6. Public Forum

No members of the public were present.

In his capacity as District Councillor, Councillor Kevin Dukes reported that things were slowly getting back to normal at Bassetlaw District Council (BDC). The AGM held the previous week had been open to the public.

There were several consultations out at present, including one regarding imposing £100 fines for littering and another re spot fines for dog fouling.

He expressed thanks to all those who had supported the Food Bank. The model had recently changed, food now being delivered to those accessing the service. There was still a lot of demand. Lists of items needed would be posted in local supermarkets.

Following the recent County Council elections, Nigel Turner was the new County Councillor for the Ward.

Thanks were extended to DC Dukes for his input.

7. Minutes of the previous meeting

The minutes of the Meeting held on Thursday, 29 April 2021 were accepted as a true record. The Chairman signed them accordingly.

8. Matters arising

None

9. Future of the Parish Council/Appointment of new Clerk/RFO

Further to discussions at the last meeting, Councillor Dukes had not yet had an opportunity to draft a 'document' for Members' approval, prior to it being sent to Norton and Cuckney Parish Council (N&CPC), but would be doing so shortly. N&CPC had requested some form of document to facilitate the PC discussing matters at their next meeting.

It was agreed to ask Nottinghamshire Association of Local Councils (NALC) to send an email to all members regarding the vacancy for a Clerk/RFO.

10. Requests for donations/grants

None

11. Financial statement and accounts for payment

Clerk reported that the balance of the Bank Account was currently £16,453.40, which includes the £10,000 from government 'Covid' funding re perceived losses at Village Halls, received from BDC. (Refer to Minutes of the meeting held 29 September 2020, Item 8). BDC had never responded.

Requisite documents to comply with the Transparency Code had now been sent to BDC for publication on the website.

There were no questions.

Resolved to accept the financial statement and make payments by internet banking as detailed below.

Proposed: Cllr J Cuckson Seconded: Cllr D Wall

£ 50.00	J Greveson – Internal audit
£159.85	W M Woodcock – Clerk's salary (May)

12. Correspondence

A list of correspondence, received since the last meeting, was circulated to members. (Appendix A)

Noted

13. Reports from representatives

Neighbourhood Plan

- Consultation is currently taking place on the revised Plan
- The Community Redevelopment Support Group (CRSG) was currently working to get a car park for Cuckney School established, as the road is dangerous at school access times.

14. Street lighting

Cllr Dukes had been in contact with Thomas Campion (Welbeck Estates) who had promised to deal with the outstanding matter of the Parish Council owned street lights before he leaves his current employment with Welbeck Estates.

Noted

15. Maintenance of street furniture

As above with regard to establishing a contract to maintain the Parish Council owned street furniture.

16. Highway matters

Cllr Dukes advised that the chippings to one side of the footpath towards Nursery Lodge had now been replaced, making access easier for wheelchair users and pushchairs on the walk.

Noted

17. Planning matters

None

18. Risk assessment

Nothing to add

19. Any other business

None

20. Date of next meeting

The next meeting of the Parish Council will be held on Thursday, 24 June 2021 in the Education Room at The Harley Gallery at 6:30 p.m..

The meeting closed at 7:30 p.m.

Chair's Signature: _____

Date: _____

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Correspondence Listing: 27th May 2021

Originator	Dated	Details
Bassetlaw Citizens Advice	Email 18.05.21	Your Macmillan Welfare Rights Team for Bassetlaw*
Bassetlaw District Council	Email 26.05.21	In Touch Issue 49 – Spring 2021
Nottinghamshire Association of Local Councils	Emails 28/29.04.21 06.05.21	Remote Meetings Return to Face-to-Face meetings Coronavirus Update
Nottinghamshire Association of Local Councils	Email 19.05.21 21.05.21	Council News: May 2021 x2
Nottinghamshire Association of Local Councils	Email 30.04.21	FO2-21 Changes to public procurement threshold Update required to Financial Regs
Nottinghamshire County Council	Email 19.05.21	Directory of Publications Across Nottinghamshire - Digitally Excluded Project *
Nottinghamshire Police	Email 09.05.21	Stakeholder Update – April 2021*

* Forwarded to Members individually prior to the meeting