

Headon-cum-Upton, Grove & Stokeham Parish Council.

Minutes of the virtual Parish Council meeting held on Monday 12th April 2021 commencing at 19:31hr.

Present: - Parish Councillors; Julia Harvey (Chair), Ben Wielgus (Co-Chair), John Mosley, Janet Askew (part meeting), Sean Whelan, Craig Smith and Jim Blaik (Clerk and RFO).

Guests: - District Councillor Anthony Coultate

Members of the public: - None

Apologies: - Parish Councillors Nigel Greenhalgh and Eric Briggs no apologies received from Parish Councillors Josh Burman and Matt Allen.

Commencement of the Parish Council meeting.

1. Chair welcome and introduction.

Cllr Harvey opened the meeting welcoming everyone. Cllr Harvey will chair the meeting and Cllr Wielgus will run the technical side of Zoom. In line with Parish Council meeting protocol the public will only be allowed to speak at the public forum. The public can see and hear the full council meeting.

Chair closed the Parish Council meeting and opened the Public Forum.

Public forum.

Resolved to note, no members of the public in attendance.

Chair closed the Public Forum and opened the Parish Council meeting.

2. To record declaration of interests from councillors in any items to be discussed.

Resolved to note that there were no declarations of interests in items to be discussed.

3. To consider the minutes of meeting held on the meeting on the 1st March 2021.

Resolved to note the minutes were passed as a true and accurate record and signed by the Chairman.

4. To receive an update from the police.

Resolved to note that no police report received.

5. To receive and update from the District Councillor.

Resolved to note that District Councillor Coultate informed the meeting he has recently attended a Bassetlaw District Council meeting and raised the matter of any unlawful relationships existing between local businesses and the Bassetlaw Council, the leader of the council confirmed that no such relationships exist. He further talked about the practicalities of encouraging people back to using local businesses as the current Covid restrictions are lifted. One example is that Retford does not have contactless payment carparking. He congratulated the Parish Council on its recent submission to the retrospective planning application at Headon Camp. The Parish Council informed the meeting that new building work has recently taken place at Headon Camp and has contacted Bassetlaw District Council Planning Department. Cllr Harvey thanked Cllr Coultate for the recent £200 grant that will be spent towards the development of a parish walking map.

6. To receive and update from County Councillor.

Resolved to note that County Councillor Ogle did not attend the meeting.

7. To receive an update on defibrillator checks.

Resolved to note that all checks have been carried out. The defibrillator batteries are nearing the end of life and will be replaced this week at a cost of £704 for four batteries.

8. To receive and update on Lengthsman work in the parish.

Resolved to note that the Lengthsman has been working at various locations throughout the parish. The Clerk has been working with the Lengthsman and his mum on risk assessments for the Lengthsman work and lone working technology. The Clerk will contact neighbouring Parish Councils Clerks with a view to sharing the cost of training and lone working technology for the Lengthsman.

9.To receive and update about Headon Camp.

Resolved to note that new buildings have been installed at the location and the Parish Council has informed Bassetlaw District Council Planning Department about this development.

10.To receive an update about speed limits Nether Headon.

Resolved to note that a response has been received from Via that following a consultation with the Principal Officer at the Nottinghamshire CC Local Transport Planning team (LTP), it has been agreed that a review of the speed limit along Greenspotts Lane will be undertaken by the LTP team. Whilst their initial view is that a 30mph limit would be too low for this road there may be a case for a reduction to a 40mph limit. However, they will need to await the findings of their review and once that has been completed a final decision will be made and the Parish Council will be notified of the outcome.

11.Update HGV's driving through Grove.

Resolved to note that the possible increase of traffic may have been as a result of a recent diversion. Grove Parish Councillors Wielgus and Smith who live in the village will monitor traffic through the village and report back the council.

12.Update Grove War Memorial refurbishment.

Resolved to note that the War Memorial Trust requires three quotations to be submitted with the funding application. By the 14th April 2021 four site meetings with contractors will have taken place. Once all the quotations have been received a full grant submission will be sent to the War Memorial Trust.

13.Update litter picking equipment.

Resolved to note that the Clerk provided indicative costings for the purchase of litter picking equipment. The Clerk is also investigate financial support from local businesses for the purchase of litter picking equipment.

Supplier	What is included	Detail	Cost
Keep Britain Tidy	10 litter pickers 5 hoops 10 pairs gloves 2 kit bags	Full kit	£260.00
Amazon	Litter picker Hoop	33 inch long	£18.00 £14.75
Helping Hand Environmental	Litter picker Litter picker Hoop	33 inch long 50 inch long	£14.60 £24.99 £9.99
	High viz vests		£4 to £6

14.Update Nottinghamshire CC Local Improvement Scheme Grant – Noticeboards and Grove gateway signs.

Resolved to note the following regarding:

Grove signs. A recent survey of Grove residents was carried out with a 30% response. The re-

sult of the survey is that Grove residents favor village gateway signs as opposed to a central village sign. A Grove resident has come forward to offer to produce sign designs depicting the natural and as-built environment of the village. Another Grove resident has offered to fabricate the sign faces. Cllr Wielgus informed the meeting that as a benchmark cost comparison, he has received a quotation for the signs with an anticipated timeframe of later in the year. The Parish Council have already secured £3,680 external funding towards the cost of the signs a discussion took place regarding further sign funding. Cllr Wielgus asked the Clerk to investigate further funding streams.

Parish Noticeboards. The Clerk informed the meeting that he had sent out tenders to three noticeboard manufacturers and that two had returned quotations. The council is to consider the returned quotations.

15. Nottinghamshire Councillor Divisional Fund Award 2021/22 – what is the Parish Council seeking the grant for and how much should we apply for?

Resolved to note that the Parish Council will apply for a £400 to be used towards the replacement of the parish noticeboards. The Clerk to apply for the grant.

16. Update on the proposed parish bench between Headon and Upton.

Resolved to note that as a result of material donations, zero cost fabrication work and zero cost installation the bench has been installed. The Parish Council would like to thank everyone involved.

17. Update on the Parish Council Facebook page / group.

Resolved to note that Cllr Wielgus reported that the group now has ninety members. One post has been removed. The Parish Council has been contacted by one resident who stated that they do not use Facebook and would the council consider using Whatsapp. After a discussion and careful consideration, it was agreed that the council would only use Facebook. Using more than one social media platform would add an additional burden on the Parish Council.

18. To consider new planning applications.

Resolved to note that no applications to consider.

19. To raise any highway related matters.

19.1 Verges – Resolved to note, no issues reported.

19.2 Hedges - Resolved to note, no issues reported.

19.3 White lining - Resolved to note, no issues reported.

19.4 Drainage – Resolved to note, no issues reported.

19.5 Damage to highway infrastructure – Resolved to note that two issues raised (1) the condition of the road surface at Thorpe Street – Cllr Mosley (2) the condition of the road surface at Main Street Stokeham – resident. The Clerk to report to Nottinghamshire CC.

19.6 Street lighting faults or damaged equipment – Resolved to note no issues reported.

Resolved to note that Cllr Whelan acknowledged that highway issues are being reported to Nottinghamshire CC. The Clerk keeps a detailed spreadsheet of the reports. Cllr Whelan asked that for each meeting the Clerk provides an updated spreadsheet this was agreed.

20. To consider financial matters.

20.1 Resolved to note that the Parish Council considered the Overview of Finances report for 2021/22 and unanimously accepted the contents of the report.

20.2 Resolved to note that Parish Council thanked Cllr Coultate for the £200 grant towards the ongoing work on the parish walking map.

20.3 To receive the balance of the current account - £2,116.19.

20.4 To receive the balance of the savings account - £15,348.13.

20.5 Resolved to note that the following payments are approved.

DATE	ITEM	INCOME	EXPENDITURE
31/03/2021	EUROFFICE - PRINTING INK FOR HEADS UP		£161.56
30/03/2021	MILAGE MARCH CLERK		£16.20
14/03/2021	SALARY CLERK MARCH		£225.00
14/03/2021	SALARY LENGTHSMAN MARCH		£72.91
14/03/2021	HMRC PAYMENT MARCH		£49.60
14/03/2021	MILAGE CLERK MARCH		£22.50
15/03/2021	AMAZON - MAP BOXES FOR J LANDON		£37.82
09/03/2021	BANK GIRO CREDIT REF BASSETLAW DC.	£200.00	

21.To notify the Clerk of matters for inclusion on the agenda for the next meeting.

22.To confirm the date and time of next meeting.

The next meeting will be on **Tuesday 4th May 2021 at 19:30hr.** This meeting will consist the Annual Parish Council meeting at which the Chair and Co-Chair will be elected followed by the Parish Council meeting. Please note that the current restrictions imposed as a result of Corona Virus dictate that the next meeting will be a virtual meeting. The agenda for the next meeting will provide the Zoom log in detail.

The Chair formally closed the meeting at 20:43 Hr.

Signed: -

Date: -