

++Headon-cum-Upton, Grove & Stokeham Parish Council.

Mr. Jim Blaik, Clerk and Responsible Finance Officer. headonpc@gmail.com

4th January 2021.

Dear Parish Councillors; Julia Harvey (Chair), Ben Wielgus (Vice Chair), John Mosley, Nigel Greenhalgh, Eric Briggs, Janet Askew, Sean Whelan, Josh Burman and Mathew Allen.

You are summoned to attend a virtual Parish Council online using Zoom on Monday 11th January 2021 commencing at 19:30hr. To join the Zoom meeting by inserting this into your browser: –

<https://zoom.us/j/99890455886?pwd=RVZwM3dGRnorQVpnQVFCSWp2ME1qZz09>
or by phone +44 203 901 7895 _Meeting ID: 998 9045 5886 Passcode: 063126
The press and public are very welcome to attend the meeting via Zoom.

Agenda.

Public session.

To allow the public the opportunity to raise matters with the Parish Council. (Members of the Public will adhere to the rules set out by the Council) - **10 minutes.**

Commencement of the Parish Council meeting.

1. The Chair to welcome and introduce Parish Councillors, District Councillors, County Councillors, guests invited to the meeting, members of the public and receive any announcements.
2. Receive apologies for councilors nonattendance at the meeting and approve reasons for absence.
3. To record declaration of interests from councilors in any items to be discussed.
4. To consider the minutes of the Parish Council Meeting on the 7th December 2020 and the Extraordinary Parish Council Meeting on the 14th December 2020.
5. Police report.
6. District Councillor update - 5 minutes.
7. County Councillor update - 5 minutes.
8. Update defibrillator checks.
9. Update of the Lengthsman work.
10. Update Headon Camp enforcement.
11. Update Nether Headon speed limits.
12. To discuss two future aspirations from each Councillor.
13. To discuss the purchase of local history book.
14. Update Grove War Memorial refurbishment.

15. Update Local Improvement Scheme grant approval.
16. Councillors to report back on the following council policies and procedures as discussed on 2nd November 2020 Parish Council meeting.
- Document retention policy
 - Register of members interests
 - Financial reserve policy
 - Financial regulations
17. Update Nottinghamshire Councillor Divisional Fund Award,
18. To discuss proposed parish bench between Headon and Upton.
19. To discuss the Parish Council Facebook page.
20. To discuss online training and availability to attend the training.
21. To consider new planning applications and any other planning matters.
22. Highway related matters.
- 22.1 Verges.
 - 22.2 Hedges.
 - 22.3 White lining.
 - 22.4 Drainage.
 - 22.5 Damage to highway infrastructure.
 - 22.6 Street lighting faults or damaged equipment.
23. Financial matters.
- 23.1 Balance of the current account.
 - 23.2 Balance of the savings account.
 - 23.3 Approve payment.

DATE	ITEM	INCOME	EXPENDITURE
14/12/2020	SALARY LENGTHSMAN DECEMBER		£72.91
14/12/2020	SALARY CLERK DECEMBER		£179.70
14/12/2020	HMRC PAYMENT DECEMBER		£38.40
09/12/2020	MILAGE CLERK OCTOBER + NOVEMBER		£45.00
09/12/2020	MICROSPFT LAPTOP SOFTWARE PROTECTION		£59.99

23.4 To ratify the budget requirements and precept for 2021/22.

24. To notify the Clerk of matters for inclusion on the agenda for the next meeting.

25. Date and time of next meeting.

No meeting in February 2021. The next meeting will be on **Monday 1st March 2021 at 19:30hr.** Please note that the current restrictions imposed as a result of Corona Virus dictate that the next meeting will be a virtual meeting. The agenda for the next meeting will provide the Zoom log in detail.

26. The Chair formally closes the meeting.

Signed: -
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Mr. Jim Blaik, Clerk to the Council and Responsible Finance Officer
Clerks initials: -