

## **Headon-cum-Upton, Grove & Stokeham Parish Council.**

**Minutes of the virtual Parish Council meeting held on Monday 7<sup>th</sup> September 2020 commencing at 19:30hr.**

**Present:** - Parish Councillors; John Mosley, Nigel Greenhalgh, Ben Wielgus, Eric Briggs, Josh Burman and Matthew Allen as from item 4 on this agenda.

**Chair:** - Parish Councillor Julia Harvey.

**Clerk and RFO:** - Jim Blaik.

**District Councillor:** - Not in attendance.

**County Councillor:** - Not in attendance.

**Guests:** - None

**Members of the public:** - None

**Apologies:** - Parish Councillors Janet Askew and Sean Whelan.

### **Commencement of the Parish Council meeting.**

#### **1. Welcome and introduction.**

Cllr Harvey opened the meeting welcoming everyone. Cllr Harvey will chair the meeting and Cllr Wielgus will run the technical side of Zoom. Cllr Wielgus stated that in line with Parish Council meeting protocol the public will only be allowed to speak at the public forum. The public can see and hear the full council meeting.

### **Cllr Harvey closed the Parish Council meeting and opened the Public Forum.**

#### **Public forum.**

No members of the public attended the meeting.

### **Cllr Harvey closed the Public Forum and opened the Parish Council meeting.**

#### **2. To receive apologies and approve reasons for absence.**

Apologies received from Cllr Askew and Cllr Whelan.

#### **3. Declaration of interests.**

Resolved to note that there were no declarations of interests.

#### **4. Co-opted new Parish Councillor for Grove.**

As a result of a recent advert in Heads-Up Matthew Allen applied to become a Parish Councillor for Grove. Matthew provided details of his background and why he would like to become a Parish Councillor. The Parish Council considered Matthews application and unanimously voted to welcome Matthew as a Parish Councillor for Grove.

#### **5. Minutes of Meeting held on the 6<sup>th</sup> July 2020.**

Resolved to note the minutes were passed as a true record proposed by Cllr Harvey, seconded by all councilors.

#### **6. Police report.**

Resolved to note that Cllr Harvey informed the meeting about the following incidents:-

- One incident at Headon, no further information.
- Two cars broken into at Upton.
- One incident of a prowler at Headon.

#### **7. District Councilors report.**

Resolved to note that District Councillor had technical issues logging into the Zoom meeting.

#### **8. County Councilors report.**

Resolved to note that County Councillor Ogle did not attend the meeting.

#### **9. Defibrillator checks.**

Resolved to note that all checks have been carried out.

#### **10. Lengthsman work.**

Resolved to note that the work of the Parish Council Lengthsman around the parish was positively reported. The Lengthsman has been working in Headon, Upton, Stokeham and Grove sweeping paths and clearing overgrown vegetation.

#### **11. Nottinghamshire CC (NCC) Local Improvement Scheme (LIS) Grant.**

Resolved to note that an email received was received from NCC informing the Parish Council that all LIS grant applications are now being considered. The Parish Council submitted two grant applications one to replace the four parish noticeboards and one for gateway signs for Grove.

#### **12. To receive update Headon Camp.**

Resolved to note that Cllr Harvey has contacted Bassetlaw DC via email on two occasions with no response or an out of office from the recipient of the email.

#### **13. Vehicles speeding between Nether Headon and Headon.**

At the Parish Council meeting on the 6<sup>th</sup> July 2020 the issue of vehicles speeding through Nether Headon was raised. The Clerk was tasked with reviewing the issue. The review showed that generally all the parish village gateway speed limit signage and 30MPH roundel road markings are good however, some inconsistencies exist between village speed limit signage. National speed limits apply in Nether Headon, it was felt that a 30MPH limit should be implemented in Nether Headon. Cllr Greenhalgh is to contact residents in Nether Headon to gather residents' views of a reduced speed limit through the village.

#### **14. To receive an update of online Chair training.**

Resolved to note that Cllr Harvey attended a three-hour online Chair training course. The training reinforced existing competencies and introduced new competencies. It was learned that many parish councils have issues attracting and retaining councilors.

**15.To receive update Headon Glebe Grazing land.**

Resolved to note that the Land Agent visited to location and has asked for changes to be made so as to conform with the tenancy agreement.

**16.To receive update on bus service Upton to Retford.**

Resolved to note that Cllr Mosley reported that a resident has asked why an early morning bus service does not operate from Upton to Retford. The local bus companies and Nottinghamshire CC have been contacted. The issue is the number of users of the service and the financial viability of running an early morning bus service. Currently, the Upton to Retford bus service runs 10:07AM, 12:07AM and 14:17PM.

**17.To receive an update Grove War Memorial.**

Resolved to note that Cllr Harvey reported that a survey has been carried out in 2018. Possible design work would be required regarding the stability of the bank that the War Memorial sits upon. Cllr Harvey continues the dialog with Bassetlaw DC and others.

The War Memorial and steps is a listed structure and is the responsibility of Bassetlaw DC.

Cllr Wielgus asked what people want to happen with the War Memorial. He further asked if it was a good use of public money.

Possible funding from the War Memorial Trust, Lottery Fund and Bassetlaw DC.

Cllr Mosley raised the issue of the steepness of the steps and lack of a handrail. He further raised alternative ways to access the War Memorial.

The issues of the condition of the steps and the potential to cause personal injury to the users of the steps has been raised with Bassetlaw DC.

**18.To consider Chitterbeck and Pinder Hill street naming.**

Resolved to note that Cllr Harvey reported that a local parish historian placed an advert in Heads-Up asking for historical and other information that potentially can be incorporated into a parish walking map. Work is ongoing.

**19.To consider planning applications and any other planning matters.**

**19.1** Halfway Farm, Yew Tree Road, Upton – single storey extension. **Response from the Parish Council neither to object or support the application.**

**19.2** Consultation Date: 21 August 2020 Application No: 20/00949/HSE Planning Portal Ref: PP-08941103 Grid Ref: E: 474650 N: 377625 Proposal: Proposed Orangery to the Front of the Dwelling Site Address: The Holdings Greenspotts Lane Headon Retford. **Response from the Parish Council is to support this planning application.**

**20.**To consider highway related matters.

## 20.1 Verges.

Resolved to note that Cllr Burman reported overgrown hedge and vegetation on the path at Stokeham towards Rampton. Lengthsman to tidy path and due to ownership Cllr Greenhalgh to cut hedge.

## 20.2 Hedges. Refer to item 20.1.

## 20.3 White lining. Resolved to note, no issues reported.

## 20.4 Drainage. Resolved to note, no issues reported.

## 20.5 Damage to highway infrastructure. Resolved to note, no issues reported.

## 20.6 Street lighting faults or damaged equipment. Resolved to note streetlight 14 at Church Street Headon not working, Clerk to report.

## **21.To consider financial matters.**

21.1 Resolved to note that the balance of current account = £1,515.92.

21.2 Resolved to note that the balance of savings account = £15,347.10.

21.3 Resolved to note the following transfer of money between accounts, £1,500 transferred from the savings account to the current account on the 19<sup>th</sup> August 2020.

21.4 Resolved to note that it was agreed to pay £20 expenses to the Lengthsman as a result of purchase of petrol and consumables for strimmer.

21.5 Resolved to note applications have been received by the Parish Council to consider grants under the Local Government Act 1972 section 137. The grant applicants are Headon Village Hall and the three Parish Churches at Headon, Grove and Stokeham. Cllrs approved the grants and instructed the Clerk to make BACS payments.

21.6 Resolved to note that Councillors approved the following income / expenditure.

DATE	ITEM	INCOME	EXPENDITURE
22/08/2020	CREDIT FROM CARTRIDGEPEOPLE .COM	£4.50	
21/08/2020	CARTRIDGEPEOPLE.COM		£105.47
19/08/2020	TRANSFER FROM CURRENT ACCOUNT TO SAVINGS ACCOUNT	£1,500.00	
16/08/2020	MR B WIELGUS REFERENCE ZOOM PAYMENT FEE		£14.39
15/08/2020	HMRC PAYMENT AUGUST		£37.40
15/08/2020	SALARY CLERK AUGUST		£175.60
15/08/2020	SALARY LENGTHSMAN AUGUST		£72.91
07/08/2020	MILAGE CLERK JUNE AND JULY		£45.00
14/07/2020	SALARY CLERK JULY		£199.60
14/07/2020	SALARY LENGTHSMAN JULY		£72.91
14/07/2020	HMRC PAYMENT JULY		£37.40
08/07/2020	NALC CHAIR TRAINING JULIA HARVEY		£35.00

22.To notify the Clerk of matters for inclusion on the agenda for the next meeting.

Items for the next meeting.

- Society of Local Council Clerks membership renewal 1<sup>st</sup> November 2020 - £65.
- 2.75% pay award from 1<sup>st</sup> April 2020
- Email from Nottinghamshire CC received 21st September 2020 – Have your say" On Local Council Services in Nottinghamshire.
- South East Forum 22<sup>nd</sup> September 2020 and 24<sup>th</sup> November 2020.

23.To confirm the date and time of next meeting - **Monday 5<sup>th</sup> October 2020 at 19:30hr. Please note that the because of the restrictions imposed by the Corona virus the next meeting will a virtual meeting via Zoom. The agenda for the next meeting will provide the Zoom login details.**

24.Cllr Harvey thanked everyone for attending the meeting and the meeting was closed at 20:43hr.

Signed: -

Chair

Dated: -