

Headon-cum-Upton, Grove & Stokeham Parish Council.

Minutes of the virtual Parish Council meeting held on Monday 2nd November 2020 commencing at 19:31hr.

Present: - Parish Councillors; John Mosley, Nigel Greenhalgh, Janet Askew, Sean Whelan, Ben Wielgus, Josh Burman and Matthew Allen

Chair: - Parish Councillor Julia Harvey.

Clerk and RFO: - Jim Blaik.

District Councillor: - Anthony Coultate.

County Councillor: - Not in attendance.

Guests: - Tom Robbins.

Members of the public: - None

Apologies: - Parish Councillor Eric Briggs

Commencement of the Parish Council meeting.

1. Chair welcome and introduction.

Cllr Harvey opened the meeting welcoming everyone. Cllr Harvey will chair the meeting and Cllr Wielgus will run the technical side of Zoom. In line with Parish Council meeting protocol the public will only be allowed to speak at the public forum. The public can see and hear the full council meeting.

Chair closed the Parish Council meeting and opened the Public Forum.

Public forum.

Cllr Harvey invited Tom Robbins to the meeting he was one of the co-authors of the 2018 Grove War Memorial report. Tom provided the meeting with option to refurbish the war memorial. A soft touch minimal work refurbishment is the preferred option. This option would involve relaying the paving around the monument, resetting displaced steps, installing a single handrail on both flights of steps. Chemical free cleaning of the monument and steps and remarking of the inscriptions. Further discussions to take place with Bassetlaw District Council.

Chair closed the Public Forum and opened the Parish Council meeting.

2. To receive apologies and approve reasons for absence.

Resolved to note that due to Zoom access issues Cllr Eric Briggs could not join the meeting.

3. To record declaration of interests from councillors in any items to be discussed.

Resolved to note that there were no declarations of interests.

4. To consider the minutes of Meeting held on the 5th October 2020.

Resolved to note the minutes were passed as a true and accurate record and signed by the Chairman.

5. To receive an update from the police.

Resolved to note that no police report has been received.

6. To receive and update from the District Council.

Resolved to note that Cllr Coultate discussed antisocial behavior around Worksop and links to accommodation for homeless people. Due to national COVID-19 restrictions, Bassetlaw DC experiencing budget issues. The current national issues with COVID-19 may have an impact on the speed of the propose changes to Nottinghamshire CC local government.

7.To receive and update from County Councilor.

Resolved to note that County Councillor Ogle did not attend the meeting.

8.To receive an update on defibrillator checks.

Resolved to note that all checks have been carried out.

9.To receive and update on Lengthsman work in the parish..

Resolved to note that the Parish Council Lengthsman has been working in Stokeham.

10.To receive an update about the chairman's allowance spend.

Resolved to note that the Parish Councils Chairman, Cllr Harvey informed the meeting that she has ordered a poppy wreath and donated £60 to the Royal British Legion. The wreath was installed at Grove War Memorial on behalf of the Parish Council.

11.To receive an update on the proposed local government changes in Nottinghamshire.

Cllr Wielgus attended a virtual meeting and reported that it was attended by many long-standing councilors. Although the consultation is transparent perhaps the outcome may have already been decided.

12.To receive and update about Headon Camp.

Resolved to note that Cllr Harvey informed the meeting that she had contacted Bassetlaw DC and no further update is available. Cllr Mosley informed the meeting that a new fence has been installed at the site. Cllr Greenhalgh reported that activity at the camp has recently reduced.

13.To receive an update about speed limits Nether Headon.

Resolved to note that Cllr Greenhalgh has canvassed the residents about the speed limit and the consensus is for a reduced speed limit. Clerk to write to Nottinghamshire CC.

14.To receive an update on Grove War Memorial.

Please refer to the Public Forum section of these minutes.

15.To consider should the Parish Council have a webpage and use social media?

Resolved to note that currently the Parish Council does not have its own website or use social media. This item generated a long debate, with the general feeling that we should have a website and use social media. The question was asked who would manage these systems? The Clerk to pull together webpage and social media information and produce a briefing note for the next meeting

16.To discuss online training and availability to attend the training.

Resolved to note that as a result of the COVID-19 restrictions, training is not online. The Clerk to find out what courses are available and circulate the information.

17.Councillors to consider policies and procedures.

Councillors to review the following council policies and procedures and report back at the Parish Council meeting on the 4th January 2021. Clerk sent out these documents with the minutes

- Document retention policy

- Register of members interests
- Financial reserve policy
- Financial regulations

18.To consider planning applications and any other planning matters.

Resolved to note that no planning issues to consider.

19.To raise any highway related matters.

19.1 Verges. Resolved to note, no issues reported.

19.1.1 It has been reported about an incident of potential fly tipping at the Old Walled Garden, Grove.

19.2 Hedges - Resolved to note, no issues reported.

19.3 White lining - Resolved to note, no issues reported.

19.4 Drainage - Resolved to note, no issues reported.

19.5 Damage to highway infrastructure – Resolved to note no issues reported.

19.6 Street lighting faults or damaged equipment – Resolved to note no issues reported.

20.To consider financial matters.

20.1 To receive the balance of the current account, £4,199.00

20.2 To receive the balance of the savings account. £15,347.36.

20.3 Resolved to note that the following payments are approved.

ITEM	INCOME	EXPENDITURE
SLCC FEE		£65.00
MR B WIELGUS REFERENCE ZOOM PAYMENT FEE		£14.39
ROYAL BRITISH LEGION (CHAIRS ALLOWANCE)		£60.00
SALARY + BACK PAY CLERK OCTOBER		£204.30
SALAR LENGTHSMAN OCTOBER		£72.91
HMRC PAYMENT OCTOBER		£44.40
MILAGE CLERK SEPTEMBER (TWO VISITS)		£45.00
GROVE PCC GRANT		£300.00

20.4 Resolved to note that it was agreed to use the same internal auditor as last year.

20.5 Resolve to note that the RFO produced a proposed budget for 2021/22 for the council to consider.

21.To notify the Clerk of matters for inclusion on the agenda for the next meeting.

- Budget 2021/22.
- Proposed seat – Cllr Mosley.
- Upton early morning bus service – Cllr Mosley.

22.To confirm the date and time of next meeting.

Monday 7th December 2020 at 19:30hr. Please note that the current restrictions imposed as a result of the COVID-19 dictate that the next meeting will be a virtual meeting. The agenda for the next meeting will provide the Zoom log in detail.

The Chair formally closed the meeting at 21:39 Hr.

Signed: -

Date:-