

Headon-cum-Upton, Grove & Stokeham Parish Council.

Mr. Jim Blaik, Clerk and Responsible Finance Officer to the Council.

Email :- headonpc@gmail.com

29th June 2020.

Dear Parish Councillors; Julia Harvey (Chair), Ben Wielgus (Vice Chair), John Mosley, Nigel Greenhalgh, Eric Briggs, Janet Askew, Sean Whelan and Josh Burman.

You are summoned to attend a virtual Parish Council meeting of Headon-cum-Upton, Grove & Stokeham Parish Council to be held online using Zoom at 19:30 Hr. on Monday 6th July 2020.

How to log into the Zoom Parish Council meeting.

- Councillors, the login details for Zoom are the same as the last meeting.
- The press and public are very welcome to attend the meeting via Zoom and can obtain the Zoom login details by contacting the Clerk Jim Blaik via headonpc@gmail.com

The Corona virus has disrupted serviced delivered by Nottinghamshire CC, Bassetlaw BC and the Parish Council resulting is previously raised matters being placed on hold these items will be updated once the current restrictions are lifted. The impact of the Corona virus has also resulted in a reduced agenda for this Parish Council virtual meeting only focusing on key items.

Agenda.

Public session.

Public Session (Members of the Public will adhere to the rules set out by the Council for this Session) - **10 minutes.**

Commencement of the online Parish Council meeting.

1. The Chair to welcome and introduce Parish Councillors, District Councillors, County Councillors, guests invited to the meeting, members of the public and receive any announcements.
2. To receive apologies and approve reasons for absence.
3. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interest.
4. To confirm the minutes of the Parish Council Meeting on 1st June 2020.
5. **To receive information on the following matters and agree further action where necessary.**
6. To receive the police report – **Cllr Harvey.**
7. To receive an update from District Councillor - **5 minutes.**

8. To receive an update from County Councillor - **5 minutes.**
9. To receive defibrillator checks – **Cllrs.**
10. To receive update of the Lengthsman work – **Cllrs.**
11. Training and the impact of Corona Virus – **Clerk**
12. To consider Chitterbeck and Pinder Hill street naming – **Cllr Harvey**
13. To consider planning applications and any other planning matters – **Cllrs.**
14. To consider highway related matters that have the potential to cause injury.
15. **To consider financial matters.**
16. To receive the balance of the current account – **RFO**
17. To receive the balance of the savings account – **RFO**
18. To approve payment of invoices – **Cllrs**
19. To enlist a Councilor to work with the Clerk on a quarterly soft touch audit.
20. To notify the Clerk of matters for inclusion on the agenda for the next meeting.
21. To confirm the date and time of next meeting - **Monday 7th September 2020 at 19:30hr.**

Please note that the current restrictions imposed by the Corona virus will determine if the next meeting is a face to face meeting in Headon Village Hall or a virtual meeting via Zoom.

22. The Chair formally closes the meeting.

Signed: -

Mr. Jim Blaik, Clerk to the Council and Responsible Finance Officer.