

watermarkHeadon-cum-Upton, Grove & Stokeham Parish Council.

Minutes of the virtual Parish Council meeting held at 19:32hr on Monday 6th July 2020.

Present: - Parish Councillors; John Mosley, Sean Whelan, Janet Askew, Nigel Greenhalgh, Ben Wielgus and Josh Burman.

Chair: - Parish Councillor Julia Harvey.

Clerk and RFO: - Jim Blaik.

District Councillor: - Anthony Coultate.

County Councillor: - Not in attendance

Guests: - None

Members of the public: - None

Apologies: - Parish Councillors Eric Briggs.

Commencement of the Parish Council meeting.

1. Welcome and introduction.

Cllr Harvey opened the meeting welcoming everyone. Cllr Harvey informed the meeting that this was the second virtual Parish Council meeting using Zoom. Cllr Harvey will chair the meeting and Cllr Wielgus will run the technical side of Zoom. Cllr Wielgus stated that in line with Parish Council meeting protocol the public will only be allowed to speak at the public forum. The public can see and hear the full council meeting.

Cllr Harvey closed the Parish Council meeting and opened the Public Forum.

Public forum.

No members of the public attended the meeting.

Cllr Harvey closed the Public Forum and opened the Parish Council meeting.

2. To receive apologies and approve reasons for absence.

Apologies received from Cllr Briggs due to working.

3. Declaration of interests.

Resolved to note that there were no declarations of interests.

4. Minutes of Meeting held on the 1st June 2020.

Resolved to note the minutes were passed as a true record proposed by Cllr Harvey, seconded by all councilors.

5. To receive information on the following matters and agree further action where necessary.

6. Police report.

Resolved to note that Cllr Harvey informed the meeting that she had previously emailed the police asking for the local crime statistics however, they have not been received.

7. District Councilors report.

Resolved to note that Cllr Coultate reported that town centers and local businesses are open for business. Some local businesses have reported reduced trading. He further talked about how Bassetlaw District Council could support local businesses.

Resolved to note that Cllr Coultate reported on speeding vehicles between Nether Headon and Headon and he asked if the Parish Council could take the lead in reporting the matter. Further discussion took place regarding the siting of the speed limit signs on this stretch of road – Clerk to investigate the siting of the current speed limit signs and report back to the council.

Resolved to note that the Parish Council will inform residents via Heads-Up that town centres and local businesses are open.

8. County Councilors report.

Resolved to note that County Councillor Ogle did not attend the meeting.

9. Defibrillator checks.

Resolved to note that all checks have been carried out

10. Lengthsman work.

Resolved to note that the work of the Parish Council Lengthsman around the parish was positively reported.

11. Training and the impact of Corona Virus.

Resolved to note that the Clerk reported that the Parish Council has a training budget for Councillors and staff however, due to the Corona Virus face to face training had stopped and most training is not online. The Clerk continues to look for cost sensible suitable training.

12. Chitterbeck and Pinder Hill street naming.

Resolved to note that the naming of the historic locations was raised by resident with Cllr Harvey. No real objections raised. It was further discussed as to the type of signage. Cllr Coultate informed the meeting that Bassetlaw DC could potentially offer a £200 grant to kick start the project.

Further discussion took place around walking routes around the parish perhaps picking up historical reference points within the parish such as Chitterbeck and Pinder Hill. Previously a parish walking map had been produced, could this be updated and reproduced. Could the maps become available for walkers in self access boxes near the parish noticeboards or on a future Parish Council website. Laneham Parish Council website has a walking map of the parish albeit slightly out of date.

It was felt that the Parish Council does not have the resource to produce a walking map however, the Parish Council can offer support in other ways.

Cllr Harvey to talk with the resident that originally raised is matter.

13.Planning applications and any other planning issues.

Resolve to note no planning applications to consider.

14.To consider highway related matters.

Cllr Whelan - Askham Ln Upton - blocked road gullies– Clerk to report.

Cllr Whelan – Champion Farm to Oregon House Upton – footpath slipping into dyke – Clerk to report.

Cllr Whelan – Nr bus stop Headon – T junction sign requires inspection – Clerk to report.

Cllr Whelan – Main Street Upton – issue with access to fire hydrant – Clerk to report.

Cllr Harvey – Main Street, Upton – hedge encroaching over footpath – Clerk to report.

15.To consider financial matters.

16.Resolved to note that the balance of current account = £807.10.

17.Resolved to note that the balance of savings account = £16,839.50.

18.Resolved to note the following expenditure approved. No income received for the period.

DATE	ITEM	EXPENDITURE
22/06/2020	MILAGE CLERK MAY AND JUNE	£29.70
22/06/2020	MR B WIELGUS REFERENCE ZOOM PAYMENT FEE	£14.39
15/06/2020	SALARY CLERK JUNE	£167.60
15/06/2020	SALARY LENGTHSMAN JUNE	£72.91
15/06/2020	HMRC PAYMENT JUNE	£37.40
04/06/2020	DAVID WALTON DEFIBRULATOR ENERGY	£30.00
02/06/2020	EUROFFICE PAPER FOR CLERK	£26.33

19.To enlist a Councilor to work with the Clerk on a quarterly soft touch audit.

Cllr Askew agreed to work with the Clerk to carryout soft touch audits for the next the next twelve months.

20.To notify the Clerk of matters for inclusion on the agenda for the next meeting.

Items for the next meeting.

- Historic street naming – Cllr Harvey.
- Headon Camp update.
- Future face to face or virtual Parish Council meetings.
- Grove War Memorial update.
- Two grant applications with Nottinghamshire County Council.

- Hedges that encroach throughout the parish.
- Grants made by the Parish Council under the Local Government Act 1972 section 137.
- Early morning bus service Upton to Retford.
- Feedback regarding on line Chair training - Cllr Harvey.

21.To confirm the date and time of next meeting - **Monday 7th September 2020 at 19:30hr. Please note that the because of the restrictions imposed by the Corona virus the next meeting will a virtual meeting via Zoom. The agenda for the next meeting will provide the Zoom login details.**

22.Cllr Harvey thanked everyone for attending the meeting and the meeting was closed at 20:34hr.

Signed: -

Chair

Dated: -