

Headon-cum-Upton, Grove & Stokeham Parish Council.

Minutes of the Meeting of the Parish Council held at Headon-cum-Upton Village Hall 19:30hr on Monday 2nd March 2020.

Present: - Parish Councillors; John Mosley, Eric Briggs, Sean Whelan, Janet Askew, Nigel Greenhalgh and Josh Burman.

Chair: - Parish Councillor Julia Harvey.

Clerk and RFO: - Jim Blaik.

District Councillor: - Anthony Coultate.

County Councillor: - Not in attendance

Guests: - PC Nathan Thomas.

Members of the public: - None

Apologies: - Parish Councillors Ben Wielgus

Public forum.

Resolved to note that no members of the public attended the meeting.

Commencement of the Parish Council meeting.

1.Welcome and introduction.

Cllr Julia Harvey opened the meeting and welcomed Parish Councillors, District Councillor and Members of the Public to the meeting.

2.To receive apologies and approve reasons for absence.

Apologies received from Parish Councillors Janet Askew and Nigel Greenhalgh

3.Declaration of interests.

Resolved to note that there were no declarations of interests.

4.Minutes of Meeting held on the 6th January 2020.

Resolved to note the minutes were passed as a true record proposed by Cllr Julia Harvey, seconded by all councillors.

5.Matters arising from the minutes of Parish Council Meeting on 6th January 2020.

5.1 The installation of a crash barrier on Westfileds Road on the bend just past the railway bridge. NCC has feedback that they have assessed the site and a crash barrier will not be installed. They will replace the existing chevron signs with new signs. **Matter now closed.**

5.2 Resolved to note that the drainage issue at Main Street Grove Coney Green Farm to Yew Tree Cottage has been repaired by NCC. **Matter now closed.**

5.3 Resolved to note that Cllr Mosley reported that the land opposite Headon Church has not progressed regarding ownership and changing the area to a parking area. Parish Council to consider writing to the owner of the land.

5.4 Resolved to note that the surface water drainage issue at Corner Farm / Oregon House Upton work carried out by NCC this includes riparian drainage issues. **Matter now closed.**

5.5 To consider the following policies and procedures. **Clerk to send out the documents.**

- Document retention policy
- Register of members interests
- General risk assessment
- Financial reserve policy
- Financial regulations

6. Resolved to note that Cllr Harvey provided an update about Grove War Memorial. Mr. Tagg, Bassetlaw District Council met with a Structural Engineer on site to review the stability of the bank that the war memorial is situated on. Mr. Tagg is waiting on a written estimate to carry out the works. Possible funding for the works from the War Memorial Trust with a maximum grant given of £30,000. Also, possible funding from Bassetlaw District Councils Listed Building Reserve.

7. Resolved to note that Cllr Harvey and the Clerk met with Karen Tarburton the Rural Officer for Bassetlaw DC. Karen comes with a wealth of experience in the support of rural communities and Parish Councils. She can offer guidance with the Parish Council open day. She has agreed to be a guest speaker at the May Parish Council meeting.

8. Resolved to note that Cllr Harvey and the Clerk met with Pauline Langton from Via (highways) with a view to build mutually beneficial relationships between Via and the Parish Council.

9. Resolved to note that the Parish Council have been asked to consider the Rampton Neighborhood Plan. It was felt that our Parish Council would make no comment regarding the plan however, it was agreed that it was a good plan. The Clerk to feed this back to Rampton Parish Council.

10. Resolved to note that the Parish Council have purchased twenty-four symbolic poppies to be temporarily installed on six lampposts in each of the four parish villages. The poppies are to remember the 75th Anniversary of VE Day on the 8th to 10th May 2020.

11. Resolved to note that to provide an insight into the Parish Council Cllr Harvey had written an article for the Heads-Up publication. The first article highlighted the Parish Councils Lengthsman Jack Foster. It was agreed to write future articles for the Heads Up publication along the lines of; A day in the life of the Parish Chair, a day in the life of the Parish Co-Chair, a day in the life of a Parish Councilor and a day in the life of the Parish Clerk.

12. Parish Council open day this has been rescheduled to a later date in the year. The date has yet to be agreed also please refer to item seven within these minutes.

13. Resolved to note that PC Nathan Thomas attended the meeting and informed the meeting that as a result of moving within Nottinghamshire Police this would be his first and last attendance. He discussed the crime statistics that he sends via email and it was agreed that these are beneficial. He reinforced that all contact to the police should be via the 101 number or 999 number for emergencies and you should obtain a crime number.

14. District Councilors report.

Resolved to note that District Councillor Coultate informed the meeting about the Bassetlaw District Plan. He encouraged people to look at the plan and if appropriate to provide a response. The Parish Council has previously provided a response to the plan.

He further talked about the former Cottam Power Station and the future use of the site. He talked about uses such as returning the site back to its previous agricultural use however the cost would be prohibitive. A renewable energy site however, EDF Energy suggest that this would not be economically viable. A push from central government to build more houses.

15. County Councilors report.

District Resolved to note that County Councillor Ogle did not attend the meeting.

16. Defibrillator checks.

Resolved to note that all checks have been carried out

17. Planning applications and any other planning issues.

17.1 Resolved to note that no planning applications have been received for consideration.

17.2 Resolved to note the following update from Bassetlaw DC regarding Headon Camp. The formal Enforcement Notice requiring the removal of the plant and flues was served on the 20th September 2019 and took effect on the 1st November 2019. The compliance date set out within the Notice is the 1st March 2020 and the unauthorised development should be removed by this date. However, when the landowner appeals an enforcement notice to the Planning Inspectorate, the notice is effectively held in abeyance until the appeal is decided. Bassetlaw DC contacted the Planning Inspectorate prior to the compliance date and they have confirmed the site owner has submitted a valid appeal against the enforcement notice but due to their workloads they are unable to advise when the timetable for hearing this appeal will be provided. We therefore need to await the outcome of the appeal. Careful consideration has been given to the service of a Temporary Stop Notice to cease the use of this plant. However, Section 171H of the Town and Country Planning Act 1990 allows for compensation to be paid if a Temporary Stop Notice is served where 'the activity specified in the temporary stop notice was the subject of an existing planning permission and any conditions attached to the planning permission have been complied with'. As the activity being undertaken is authorised as a general industrial use and it is the flues and plant that is unauthorised it was considered that it would not be appropriate to serve such a notice to cease the use.

18. Highway related matters.

18.1 Verges.

Resolved to note that the dumped tyres on the verge at Thorpe Street have been reported to Bassetlaw DC 14/2/2020 Reference: 1192003. They have been removed.

18.2 Hedges.

18.2.1 Resolved to note that the overgrown hedge at Grove Road Upton has been cut in certain locations however, other lengths of the hedge have still to be cut. Clerk contacted NCC again.

18.2.2 Resolved to note that tree branches overhang the adopted highway that runs between Ganston Wood and Eaton Wood. These branches strike high sided vehicles. The Clerk has previously raised the matter with Nottinghamshire Wildlife Trust (NWT) the landowner and some work has been carried out however, further work is still required NWT have been informed. Cllr Harvey to take pictures and send to NWT.

18.3 Resolved to note that no issues reported concerning white lining.

18.4 Resolved to note the following issues with surface water drainage.

18.4.1 Greenspotts Lane Headon just past farm, side of road collapsing into dyke NCC ref 180243149 reported 4th March 2020.

18.4.2 o/s Trinity Farm, Askham Road. Upton blocked gullies NCC ref 180247603 reported on 4th March 2020.

18.5 Resolved to note that the following issues reported with damage to highway infrastructure.

18.5.1 Stokeham village sign slipped down sign pole NCC ref 177941707 reported 4th March 2020.

18.5.2 Greenspotts Lane junc Grove Road leaning Give Way sign pole NCC ref 177943971 reported 4th March 2020.

18.5.3 Temporary roadworks information sign laid in verge Grove Road junc road to Grove NCC ref 177945665 reported 4th March 2020.

18.5.4 Temporary roadworks sign frame in verge Main Street driving from Stokeham just before the triangle NCC ref 177947728 reported 4th March 2020

18.5.5 Greenspotts Lane Headon sign pole with triangular sign to straighten NCC ref 180243149 reported 4th March 2020

18.6 Resolved to note that no new issues reported regarding street lighting faults or damaged equipment.

19.To consider financial matters.

20.Resolved to note that the parish precept documents have been sent to Bassetlaw DC on the 9th February 2020.

21.Balance of current account = £1,038.80.

22.Balance of savings account = £13,809.38 (this includes £7.01 interest at 0.60%)

23.Payments / expenditure.

Period from	Period to	Item	Expenditure
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15/01/2020	15/02/2020	Staff salaries - two-month salaries	£457.20
		HMRC staff PAYE - two-month PAYE	£69.60
		Printer ink	£95.47
		Royal British Legion lamp post poppies	£72.00
		Total	£694.27

23.1 Future known about payments - £95.47 subscription to Nottinghamshire Association of Local Authorities on the 1st April 2020.

23.2 Parish Council assets.

The Parish Council had a duty to hold a register of its assets. The following table shows the Parish Councils assets and the current replacement costs of the asset

Asset	Date Acquired	Value at New	Current Value
Defibrillator Kiosk -former BT phone box	25/03/2017	£1.00	Not known
Defibrillator x 4	11/01/2017	£1,600.00	£6,400.00
External freestanding noticeboard x 2	Not known	Not known	£4,000.00
External bus shelter noticeboard x 2	Not known	Not known	£3,000.00
HP 255 G7 Laptop	4/12/2019	£309.25	£309.25
Hard drive	4/12/2019	£65.97	£65.97
		£6,776.22	£13,775.22

24. Resolved to note that the funding application by the Parish Council to Nottinghamshire CC Local Improvement Scheme Capital Funding Grant was sent to NCC.

25. To notify the Clerk of matters for inclusion on the agenda for the next meeting.

Resolved to note the following to be added to the next agenda: -

- Lengthsman lone working.
- To circulate Police report to all Councillors.

26. Date of next meeting.

Resolved to note the next meeting will be on **Monday 6th April 2020 at 19:30hr Headon-cum-Upton Village Hall.**

Note added by Clerk after meeting – Due to the current Corona Virus and the banning of public meetings the April and May meeting have been cancelled.

27. Cllr. Julia Harvey thanked everyone for attending the meeting and the public meeting was closed at 21:05hr.

Signed: -

Chair

Dated: -