

## **Headon-cum-Upton, Grove & Stokeham Parish Council.**

Mr. Jim Blaik, Clerk and Responsible Finance Officer to the Council.

Email :- headonpc@gmail.com

XXXXXXXXX 2020,

Dear Parish Councillors; Julia Harvey (Chair), Ben Wielgus (Vice Chair), John Mosley, Nigel Greenhalgh, Eric Briggs, Janet Askew, Sean Whelan and Josh Burman.

You are summoned to attend a virtual Parish Council meeting of Headon-cum-Upton, Grove & Stokeham Parish Council to be held **online using Zoom at 19:30 Hr. on Monday 1<sup>st</sup> June 2020.**

### **The log in details to Zoom are XXXXXXX**

The press and public are very welcome to attend this meeting.

### **Agenda.**

#### **Public session.**

Public Session (Members of the Public will adhere to the rules set out by the Council for this Session) - **10 minutes.**

#### **Commencement of the online Parish Council meeting.**

1. The Chair to welcome and introduce Parish Councillors, District Councillors, County Councillors, guests invited to the meeting, members of the public and receive any announcements.
2. To receive apologies and approve reasons for absence.
3. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interest.
4. To confirm the minutes of the Parish Council Meeting on 2<sup>nd</sup> March 2020.
5. **To receive information on the following matters and agree further action where necessary.**

**5.1** To receive an update that the installation of a crash barrier on Westfileds Road on the bend just part the railway bridge. NCC have feedback that they are currently reviewing the need for a crash barrier at this location.

**5.2** Resolved to note that the drainage issue at Main Street Grove Coney Green Farm to Yew Tree Cottage has been resolved by NCC.

**5.3** To consider land opposite Headon Church interns of ownership and changing the area to a parking area - **Cllr Mosley**

**5.4** Resolved to note that the surface water drainage issue at Corner Farm / Oregon House Upton work carried out by NCC and further riparian drainage issues, landowner would be required to carry out work.

**5.5** To consider the following policies and procedures to be sent to Councilors after the meeting then to be discussed at the April Parish Council meeting.

- Document retention policy
- Register of members interests
- General risk assessment
- Financial reserve policy
- Financial regulations

**6.** To receive update regarding Grove War Memorial - **Cllr Harvey.**

**7.** To receive an update of the meeting with Karen Tarburton Bassetlaw DC – **Cllr Harvey.**

**8.** To receive an update of the meeting with Pauline Laughton NCC – **Cllr Harvey.**

**9.** To consider the Rampton Neighborhood Plan.

**10.** To consider VE Day 75th Anniversary 8<sup>th</sup> to 10<sup>th</sup> May 2020 lamp post poppies.

**11.** To consider future items for Heads-Up.

**12.** To consider future open day - **Cllr Wielgus.**

**13.** To receive the police report – **Cllr Harvey.**

**14.** To receive an update from District Councillor - **5 minutes.**

**15.** To receive an update from County Councillor - **5 minutes.**

**16.** To receive defibrillator checks – **Cllrs.**

**17.** To consider planning applications and any other planning matters – **Cllrs.**

**17.1** New planning applications to consider.

**17.2** To consider Headon Camp.

**18.** To consider highway related matters.

**18.1** Verges – Resolved to note that the dumped tyres at Thorpe Street have been reported to Bassetlaw DC 14/2/2020 Reference: 1192003

**18.2** Hedges – Resolved to note regarding the hedge at Grove Road. On the 5<sup>th</sup> February 2020 Ruth Eyre NCC has confirm they have sent another letter to the landowner requesting the vegetation is attended to within the timescale given.

**18.2.1** Resolved to note that the high-level trees overhanging the highway at Gamston Wood and the damaged sign in the dyke has been reported to the landowner.

**18.3** White lining.

18.4 Drainage.

18.5 Damage to highway infrastructure.

18.6 Street lighting faults or damaged equipment.

**19. To consider financial matters.**

20. To receive the balance of the current account – **RFO**

21. To receive the balance of the savings account - **RFO**

22. To approve payment of invoices.

23. To consider the funding application by the Parish Council to Nottinghamshire CC Local Improvement Scheme Capital Funding Grant - **Clerk**

24. To notify the Clerk of matters for inclusion on the agenda for the next meeting.

25. To confirm the date and time of next meeting - **Monday 6<sup>th</sup> April 2020 at 19:30hr.**

26. The Chair formally closes the meeting.

Signed: -

Mr. Jim Blaik, Clerk to the Council and Responsible Finance Officer.