

Headon-cum-Upton, Grove & Stokeham Parish Council.

**Minutes of the Meeting of the Parish Council held at
Headon-cum-Upton Village Hall 19:30hr on Monday 4th November 2019.**

Present:- Parish Councillors; John Mosley, Nigel Greenhalgh, Eric Briggs, Janet Askew and Josh Burman.

Chair:- Parish Councillor. Julia Harvey.

Clerk and RFO:- Jim Blaik.

District Councillor:- Anthony Coultate.

County Councillor:- John Ogle.

Guests:- None.

Members of the public:- 3

Apologies:- Parish Councillor Ben Wielgus and Parish Councillor Sean Whelan.

Public forum.

Resolved to note that no issues raised.

1.Welcome and introduction.

Cllr Julia Harvey opened the meeting and welcomed Parish Councillors, District Councillor and Members of the Public to the meeting.

2.To receive apologies and approve reasons for absence.

Apologise for Parish Councillor Ben Wielgus and Parish Councillor Sean Whelan.

3.Declaration of interests.

Resolved to note that there were no declarations of interests.

4.Co-opted new Parish Councillor for Stokeham.

Resolved to note that Co-opted Parish Councillor Josh Burman was welcomed by all members of the Parish Council and his position was ratified by a show of hands of all councillors present.

5.Minutes of Meeting held on the 2nd October 2019.

Resolved to note the minutes were passed as a true record proposed by Cllr. Julia Harvey, seconded by all councillors.

6.Matters arising from the minutes of Parish Council Meeting on 2nd October 2019.

Resolved to note that Cllr Mosley had raised the issue of the installation of a crash barrier on Westfileds Road on the bend just past the railway bridge as a result of a recent accident. The Clerk reported the matter to NCC Ref - FS153420611 on the 29th October 2019.

Resolved to note that NCC has completed verge grass cutting for 2019.

Resolved to note that the Clerk has photographed and measured the four notice boards with a view to seeking external funding to replace the notice boards once the funding is available.

A Grove resident contacted the council regarding the location of the Grove noticeboard and an overhanging tree above the noticeboard he has suggested an alternative location for the notice board.

Resolved to note that Cllr Harvey has received an estimate from Rampton Hospital for the manufacture of oak planters. Further consideration regarding the location, maintenance and number will be considered at a later date.

7. Police report.

Resolved to note that Cllr Greenhalgh provided an update that was provided by PC Thomas. There have been 50 calls to Notts police from the BERA beat (17 of which are crimes), again very heavily weighted to the Hospital at Rampton with 20 calls. Of the rest the following are of note:-

- 0 - Burglary dwelling
- 0 - Burglary other than dwelling
- 1 - Criminal damage
- 2 - Theft others

Again very pleasing to see several villages not having a single crime for the second month in a row. Whilst we have had a particularly wet October, which is no fun for anyone, it does sometimes reduce the demand on police services; I think this has happened here, a lot of the criminal damages we get on this beat relate to crop damage by poachers in vehicles, I'm sure the lack of those type of incidents this month can be seen reflected in these stats

8. District Councillors report.

Resolved to note that District Councillor Coultate reported that he had written to the Chief Constable about weekend police cover. He stressed that any emergency calls to the police to be via the 999 telephone number and other items to be reported via the 101 telephone number. Using the 101 number logs the incident and it is used in future published statistics. Anyone that is unhappy with the response as a result of using the 101 number should log a complaint. Logged complaints will provide feedback that may influence future improvements to the 101 service.

Resolved to note that District Councillor Coultate informed the meeting that a meeting had taken place at Retford Town Hall at which was discussed Rural Community Strategy for Bassetlaw in line with Government policy. He also discussed the failure of businesses within the first five years of being setup. Social isolation in rural communities is a current issue and that young people leaving rural communities may result in an aged demographic for rural communities.

Resolved to note that District Councillor Coultate asked the meeting who uses local sport centres. He confirmed that the usage of sports centres was good.

Cllr Askew asked what we can do to support the work of the police. Basically make reports via the 101 telephone number of non emergencies and 999 for emergencies.

Cllr Mosley informed the meeting that recently the police had carried out door to door enquires regarding a dark green Ford Ka with false numberplate driving around the parish.

9. County Councillors report.

Resolved to note that County Councillor Ogle had no items to report to the meeting.

10. Items raised at previous Parish Council meeting on the 2nd October 2019 and items received before the agenda for this meeting was posted on the 28th October 2019.

10.1 Resolved to note that it was agreed that the Clerk joins The Society of Local Council Clerks £5 joining fee + £63 full year subscription.

10.2 Resolved to note that a member of the parish will work with the Clerk to write a specification for a laptop and external hard drive for the Clerk. The Clerk was also asked to seek further information from other Clerks regarding the amount of use of the publication Arnold Baker, Local Government Administration and if the publication can be shared with another Clerk.

10.3 Resolved to note that the Clerk provided details of the current backlog of work, estimates to complete the backlog and priority's to complete the back log.

10.4 Resolved to note that it was agreed to repair the fence in the lay-by at Stokeham. A £50 spend limit for the purchase of the posts was agreed.

10.5 Resolved to note that residents within the parish are encouraged to report issues themselves via relevant providers websites or directly by phone.

10.6 Resolved to note that the Clerk has reviewed the councils policies and procedures and will provide Councillors with the documents to consider. The first set of documents to consider are:-

- Code of Conduct.
- Standing Orders.
- Transparency Code for Small Authorities.
- Health and Safety Policy Statement.
- Declaration of Acceptance of the Office of Chair.

10.7 Resolved to note that the Parish Council has agreed to insert into its Standing Orders a section relating to the use of secret ballots that will be reserved for any planning applications that the council deems to warrant such a secret ballot

11. Planning applications and any other planning issues.

Resolved to note that the Parish Council have considered the following planning application received by the Parish Council on the 16th October 2019:-

19/01351/FUL Planning Portal Ref: IAP00054290-001
Change of Use of Paddock to Domestic Use by Existing
Dwelling and Erect Cart Shed with Storage
The Holdings And Land Greenspotts Lane Headon

Resolved to note that the Parish Council will respond to the above application with a neutral response.

RESOLVED to note that Cllr Harvey could not obtain Mr J Krawczyk from Bassetlaw BC Planning Department for an update on Headon Camp.

12.Highway related matters.

12.1 Resolved to not no issues reported with verges.

12.2 Resolved to note that the issue of the hedge at Grove Road Upton still has not been cut - Clerk to make contact with Nottinghamshire CC, Cllr Coultate provided the original report reference number - HAMS 80945.

12.3 Resolved to note that no issues reported concerning white lining reported.

12.4 Resolved to note that the surface water drainage issue at Corner Farm / Oregon House Upton is still outstanding. The Clerk had reported to issue to Nottinghamshire CC with no response. The issue was further send to the Complaints Team on the 28th October 2019 with a response from the Complaints Team that they had passed the matter onto the Highways Team, again no response has been received. A further email has been sent on the 8th November 2019 to the Complaints Team.

Cllr Askew has provide the Clerk with details when the original complaint that was raised on the 10th June 2019 Ref No - HAMS 80706.

12.5 Resolved to note that no issues reported with damage to highway infrastructure.

12.6 Resolved to note that no new issues reported regarding street lighting faults or damaged equipment. Lamp column 1 Nether Headon was previously reported as a column leaning and is still leaning - Clerk has reported this again

13.Accounts.

13.1 Balance of current account = £4,674.49.

13.2 Balance of savings account =

13.3 Resolved to note that second half of the parishes precept, £4,000 has been deposited into the savings account.

13.4 Resolved to note that approval was agreed to pay for the purchase of administration materials for the Clerk - £77.92 - invoice submitted.

13.5 Resolved to note that correspondence expressing thanks has been received from the recipients of Parish Council grants manly:-

- Stokeham Church - £300 for grass cutting in the churchyard.
- Headon Church - £300 for church yard fencing.
- Grove Church - £300 for grass cutting in the churchyard.
- Village Hall - £300 for the purchase of new picnic tables.

The above grants have been approved by the council.

13.6 Resolved to note the setting of the reserve budget (Savings Account) between 1 to 2.5 times the Parish Council precept.

13.7 Resolved to note that the Clerk is at advanced stage of the production of the draft budget for 2020/21 in readiness for council consideration at Decembers Parish Councils meeting.

Resolved to note that Cllr Harvey asked the Clerk to allow for the following within the 2020/21 budget:-

- The replacement of defibrillator batteries and pads.
- The replacement of the four parish council noticeboards.
- The procurement of planters for the parish.

Resolve to note that a discussion took place regarding the watering of the planters and it was suggested that planters can be purchased with inbuilt water reservoirs.

13.8 Resolved to note that it was agreed that the Clerk has a maximum spending limit on the parish bank card of £100.

13.9 Resolved to note that the Clerk now has access to the Parish Councils bank account.

14. To notify the Clerk of matters for inclusion on the agenda for the next meeting.

Resolved to note the following to be added to the next agenda:-

To consider the draft budget for 2020/21 - Clerk.

To consider an open day and how to get residents involved.

To consider land opposite Headon Church interns of ownership and changing the area to a parking area - Cllr Mosley

15. Date of next meeting

Resolved to note the next meeting will be on **Monday 2nd December 2019 at 19:30hr Headon-cum-Upton Village Hall**

16. Cllr. Julia Harvey thanked everyone for attending the meeting and the public meeting was closed at 20:55hr.

Signed:-

Chair

Dated:-