

# **PART 7**

## **MEMBERS ALLOWANCES**



## **MEMBERS' EXPENSES PROPOSED FOR 2016/17**

### **1.1 Daily Attendance Subsistence Allowances**

The Independent Remuneration Panel amended this payment to £25.00 before tax i.e. on a 'gross' payment basis.

### **1.2 Mileage Expense Claims**

The car mileage rates for Members are set at the HMRC approved mileage rate, currently 45p per mile.

### **1.3 Travel and Subsistence Expense Claims**

Reimbursement is currently paid in full at the actual amount spent up to the maximum limit set by the HMRC (breakfast £6.45; lunch £8.90; tea £3.65; evening meal £11.05). All claims should be substantiated by a valid VAT receipt. These amounts are reviewed annually in line with any national (NJC) pay award uplifts.

### **1.4 Telephone and Internet Allowances**

One single allowance is paid that links payments to the price of the BT Total Broadband Option 1 package (currently £13.00 per calendar month).

All Members are required to publicise their contact phone number and email address whether receiving the allowance or not.

### **1.5 Mobile Phones**

Mobile phones are provided free of charge to Members by request (they are also provided free to the Council), and the costs of any personal calls are recharged back to the Member concerned. However, the costs of work-related calls are borne by the Council and are not recharged to Members. The same rules apply to both Members and Officers.

Council Members are required to sign the Council's Declaration of Compliance with the Mobile Phone Policy.

### **1.6 Desktop Computers/Laptops/iPads**

All desktop computers and lap-tops are to be phased out and replaced with iPads upon request by Members. Also, in support of the paperless environment, no further printer toner cartridges will be provided to Members.

Council Members are required to sign the Council's Provision of IT Equipment Acknowledgement Form and the Council's iPad Usage Policy.

NB: A new Policy for Members revising the arrangements for **Telephone and Internet Allowances, Mobile Phones, and Desktop Computers/Laptops/iPads** is planned during 2016/17 to take account of the upgrades and changes within the Council's ICT infrastructure. Therefore the arrangements detailed are only applicable until that Policy is approved.

**ALLOWANCES FOR SPECIAL RESPONSIBILITY**

<b>2017/2018</b>	
<b>DESCRIPTION</b>	<b>ANNUAL AMOUNT £</b>
Basic Allowance	4,674.00
Cabinet Chair	7,575.00
Cabinet Vice-Chair	3,232.00
Cabinet Member (All Voting)	5,656.00
Cabinet Majority Group Liaison	1,818.00
Cabinet Minority Group Liaison	4,260.00
Cabinet Other Groups' Liaison	1,490.00
Audit and Risk Scrutiny Committee Chair	3,131.00
Audit and Risk Scrutiny Committee Vice-Chair	606.00
Overview and Scrutiny Chair	3,131.00
Overview and Scrutiny Vice-Chair	606.00
Planning Chair (Cabinet)	3,131.00
Planning Vice-Chair	1,111.00
Planning Minority Spokesperson	992.00
Planning Committee (Non-Executive)	707.00
Licensing Chair	2,121.00
Licensing Vice-Chair	404.00
Licensing Panel per meeting	24.00
Civic Chair	7,979.00
Civic Vice-Chair	2,525.00

APPROVED AT COUNCIL 28.9.17