

# **Headon-cum-Upton, Grove & Stokeham Parish Council.**

**Minutes of the Meeting of the Parish Council held at  
Headon-cum-Upton Village Hall 19:30hr on Monday 2nd September 2019.**

**Present:-** Parish Councillors; John Mosley, Nigel Greenhalgh, Eric Briggs, Janet Askew and Sean Whelan.

**Chair:-** Parish Councillor. Julia Harvey.

**Clerk and RFO:-** Jim Blaik.

**District Councillor:-** Anthony Coultate.

**Guests:-** None.

**Members of the public:-**Three.

**Apologies:-** Parish Councillor Ben Wielgus.

## **Public forum.**

**RESOLVED** to note that no issues raised.

### **1.Welcome and introduction.**

Cllr Julia Harvey opened the meeting and welcomed Parish Councillors, District Councillor and Members of the Public to the meeting.

### **2.Declaration of interests.**

**RESOLVED** to note that there were no declarations of interests.

### **3.New Clerk.**

**RESOLVED** to note this item was originally listed as agenda item twenty however, it was agreed to move the item to item three on the agenda. This also resulted in the Minute numbers being different from the published Agenda numbering. The new Clerk was welcomed and ratification of the new Clerk appointment was agreed by all Councillors present. The new Clerk commenced on the 2nd September 2019.

### **4.Minutes of Meeting held on the 1st July 2019.**

**RESOLVED** to note the minutes were passed as a true record proposed by Cllr. Julia Harvey, seconded by Cllr. John Mosley.

### **5.Matters arising.**

**RESOLVED** to note confirmation that the Parish Council Agendas and Minutes are displayed on the Bassetlaw DC Open Data web site up to and including July 2019.

**RESOLVED** to note that a discussion took place regarding the sourcing of planters designed and built at Rampton Hospital, The possible location and sizes of the planters through the parish. **ACTION Cllr Julia Harvey to make contact with Rampton Hospital.**

#### **6. Police report.**

**RESOLVED** to note that Cllr Julia Harvey informed the meeting that there was nothing to report. Cllr. Janet Askew asked about further crime in the parish. Further information was provided on this matter under item 8. - District Councillors report.

#### **7. County Councillors report.**

**RESOLVED** to note that no report submitted.

#### **8. District Councillors report.**

**RESOLVED** to note that Cllr. Anthony Coultate reported the following. The main crime areas in Nottinghamshire are in Nottingham, Mansfield and Worksop and this is reflected in the allocation of police resources. One fundamental difference between urban and rural policing is the travel time associated with rural policing. Inspector Bellamy, Nottinghamshire Police places hope in the recent government announcement of an extra 20,000 police officers nationally however, this will involve a significant recruitment and training timescale. Any police officer working in rural areas should be experienced in working in such an environment. PCSO Pearson has now returned to work.

**RESOLVED** to note that Headon Camp, no planning application has been submitted. Sundown Adventure Land have / are purchasing plots of land, none are within this parish. They have planning permission to install caravans however, they are looking to install holiday pods.

#### **9. Headon Camp update.**

**RESOLVED** to note that Cllr Julia Harvey had invited Mr J Krawczyk from Bassetlaw BC Planning Department to address the parish meeting unfortunately due to another meeting he was unable to attend. Bassetlaw BC have served a Town and Country Planning Act 1990 Section 333 notice on the owners. Bassetlaw BC will serve the Enforcement notice within the next two weeks. Once the notice is served, they have twenty eight days to respond. Any appeal against the notice can extend the process up to nine months.

#### **10. Hedges on Grove Road, Upton.**

**RESOLVED** to note that Cllr Julia Harvey had a conversation with staff at Via regarding hedge maintenance at the above location and also at Askham Road.

A fourteen day notice had previously been served under the 1980 Highway Act to cut a hedge at Main Street, Upton. The owner of the hedge had cut the hedge.

#### **11.Lengthsman.**

**RESOLVED** to note that Cllr. Sean Whelan met and worked with the Lengthsman at Upton to cut back overhanging blackberry branches and also overgrowing vegetation near to the beck. Cllr. John Mosley requested if the Lengthsman is available to assist in the painting of the fence around the church yard, this was agreed. It was further discussed and reiterated that the Lengthsman must not work outside of any 30MPH areas. The Lengthsman works for South Leverton PC and this parish. The Clerk is to contact South Leverton Clerk to produce risk assessments for the lengthsman. **ACTION - Clerk.**

#### **12.Defibrillator checks and update.**

**RESOLVED** to note that Cllr. Julia Harvey thanked Cllr. John Mosley and his daughter-in-law for installing the defibrillators. It was recorded that the cost for the replacement pads for the defibrillator was £309.06.

#### **13.Planning applications and any other planning issues.**

**RESOLVED** to note that no planning application have been received.

#### **14.Highways including requests for interactive speed signs for Upton.**

**RESOLVED** to note that the making good of the edge of the highway at Yew Tree Road is underway, along with the issue of the gully on Drayton Road.

Speeding signs for Upton, Cllr. Julia Harvey had a telephone conversation with Sarah Hird VIA. **ACTION - Cllr. Julia Harvey to provide the contact details for Sarah to the Clerk.**

Janet Askew reported that on Westfield Road on the righthand side of the road as leaving the village large holes are present and require and inspection by the highway authority **ACTION - Clerk to report.**

#### **15.Refurbishment of Grove War Memorial - request received for grant assistance.**

**RESOLVED** to note that a request has been received to part fund the work if appropriate. Cllr. Julia Harvey has requested further information.

#### **16.Replacement notice boards / planters for villages.**

**RESOLVED** to note that Cllr. Julia Harvey has obtained quotes for replacement notice-boards . **ACTION - Cllr. Julia Harvey to discuss the matter with the Clerk and for the Clerk to research the marketplace.** Regarding planters please refer to Item 5 within these minutes.

#### **17.Accounts.**

Balance of current account = £5,354.17.

Balance of savings account = £9,773.26.

Receipts - none.

Payment of £56 to the minute taker for the July meeting.

Payment to Cllr. Julia Harvey of £33.98 for two printer cartridge - invoice received.

Agreed to set aside a £100 training budget for the new Clerk.

Cllr. Julia Harvey requested that the new Clerk be given access to online banking, this was agreed.

#### **18.Correspondence.**

**RESOLVED** to note that no correspondence have been received.

#### **19.To notify the Clerk of matters for inclusion on the agenda for the next meeting.**

**RESOLVED** to note the following to be added to the next agenda:-

Security cameras.

Church and Village Hall maintenance grants.

Cllr. Julia Harvey thanked everyone for attending the meeting and the public meeting was closed at 20:10hr.

#### **20.Date of next meeting.**

**RESOLVED** to note the next meeting will be on **Monday 7th October 2019 at 19:30hr Headon-cum-Upton Village Hall**

**21.In accordance with the Public Bodies (Admissions to Meetings) Act 1960, the members of the public were asked to leave the room whilst the next two agenda items where discussed.**

**RESOLVED** that a discussion took place regarding secret ballots relating to planning matters. Secret ballots can be held if this is within the councils standing order. At this time there is no provision within the standing orders for secret ballots. Any changes in the councils standing orders would require the council to give notice of the proposed change. The consensus was that the council wishes to remain transparent and that if the council elected to change its standing orders to incorporate secret ballots then such future secret ballots would be reserved for any planning applications that the council deems to warrant such a secret ballot.

The new Clerk was asked to address the assembled councillors and provide a brief background of himself and his his competencies this was duly done.

Cllr. Julia Harvey further thanked everyone for attending, the meeting was closed at 20:235hr.

**Signed:-**

**Dated:-**