

Headon-cum-Upton, Grove & Stokeham Parish Council
Minutes of the Meeting of the Parish Council held on
Monday 1st July 2019 at Headon-cum-Upton Village Hall
Time: 7.30 pm

Present: **Cllr. Julia Harvey** - **Chair**
 Cllr. John Mosley
 Cllr. Nigel Greenhalgh
 Cllr. Eric Briggs
 Cllr. Janet Askew
 Cllr. Antony Coultate - **District Councillor**
 Cllr. John Ogle - **County Councillor (Part)**
 Alison Parsons - **Note-taker**

Apologies: **Ben Wielgus**
 Sean Whelan

Public Forum

A member of the public raised the fact that 3 issues had been raised at the last meeting, however, only one of these was minuted. The matter of the distribution of the newsletter had been raised and not minuted.

Cllr. Harvey said that the distribution of the newsletter was not a Parish Council matter. The council funds the newsletter but was not responsible for its distribution.

The other matter that was not recorded in the minutes under the public forum was the issue of the hedge.

Cllr. J Harvey stated that the hedge issue was covered in the minutes.

It was requested that a note be made that the issue was raised by a member of the public and it should have been recorded within the public forum part of the minutes.

Cllr. J Askew said that it should have been recorded in the June minutes that a member of the public raised the issue of the hedges not being cut on Grove Road.

It was stated that the minutes of the Parish Council Meetings from January through to April had not been uploaded onto the Bassetlaw District Council website. It was confirmed that both May and June's minutes were on the website.

Cllr. J Harvey said that she would chase this up.

Action: **Cllr. J Harvey**

Agenda No:		Action
1.	<p>Apologies for Absence</p> <p>Apologies were noted from Ben Wielgus and Sean Whelan.</p>	
2.	<p>Declarations of Interest</p> <p>There were no declarations of interest.</p>	
3.	<p>Minutes of the Meeting held on 3rd June 2019</p> <p>Cllr. J Harvey apologised to Cllr. N Greenhalgh for the misspelling of his name throughout. This has been amended.</p> <p>Cllr. J Askew stated that 'lengthsman' had been incorrectly recorded as 'linesman' throughout the minutes.</p> <p>Item 4 Matters Arising – Cllr. J Askew said that the minutes did not make it clear that this has not been resolved. Cllr. J Askew said there had been waste wood on the site again and County Enforcement had been out. The company had told them it was a trail and would be gone in a week or so. Therefore, County Enforcement are to inspect again in 2 weeks.</p> <p>Cllr. J Askew asked whether minutes could be sent out to council members in draft form for them to amend before the minutes were published? This would alleviate having to make corrections during the meeting.</p> <p>Cllr. J Harvey said that she would look into this.</p>	<p>Cllr. J Harvey</p>
4.	<p>Matters Arising</p> <p>It was stated that some of the hedges in Upton had been dealt with. Steps are being taken to address the other overgrown hedges.</p>	
5.	<p>Police Report</p> <p>Concern was raised regarding the lack of police support to the villages.</p> <p>Cllr. J Harvey said that a new Chief Inspector for the area had been appointed, Simon Riley. He has sent out his profile and plans for the area. Mr Riley takes up his post from 1st July 2019.</p> <p>Cllr. J Harvey said that she would be keen to discuss rural policing matters with the Chief Inspector at a Parish Council Meeting.</p> <p>It was agreed that Cllr. Greenhalgh would contact Mr Riley to invite him to a future meeting.</p>	<p>Cllr. Greenhalgh</p>

<p>6.</p>	<p>District Councillor's Report</p> <p>Cllr. A Coultate reported that the issue of overgrown hedges had been chased up with Nottinghamshire County Council and he was aware that Cllr. J Ogle was doing some work around this issue. Cllr. A Coultate has been in contact with officer Dawn Smith and is keen for her to view the hedges. Photographs of the overgrown hedges have been taken to highlight the dangers.</p> <p>On the issue of policing, Cllr. A Coultate has spoken to Neil Bellamy who has stated that an officer cannot be recruited until the current post holder has left the position. It was stated that care needed to be taken when appointing a replacement with regard to the officer's character. They would need to have an understanding on what a rural community requires from their designated officer.</p> <p>Cllr. A Coultate said that there were two forthcoming meetings that he was hoping to attend. The first is being held at Retford Town Hall on the 17th June 2019. This is to discuss rural areas. The second is being held at Tuxford on the 18.06.19 at 7pm. PC Paddy Tippin will be at that meeting. Cllr. A Coultate said that he would be raising concerns regarding the lack of police presence in the local community.</p> <p>Cllr. A Coultate informed the meeting that Bassetlaw District Council had introduced a Youth Council. This is open to teenagers within the District. The council focuses on a variety of topics including public speaking. Meetings take place in Worksop and transport is available to any youngsters who would like to attend.</p> <p>Anyone wishing to attend can contact Cllr. A Coultate for the details.</p> <p>Cllr. J Harvey suggested that this was included within the village newsletter.</p> <p>It was agreed that Cllr. A Coultate would take this forward.</p> <p>Cllr. A Coultate informed the meeting that grants were available for local groups that were struggling with funds. Cllr. A Coultate can be contacted for details.</p> <p>Cllr. A Coultate said that he had attended the latest council meeting where re-cycling had been a key focus.</p>	<p>Cllr. J Coultate</p>
<p>7.</p>	<p>County Councillor's Report</p> <p>Cllr. J Ogle was not present at the meeting at this point.</p>	
<p>8.</p>	<p>Headon Camp Update</p> <p>Cllr. J Harvey said that she had been in contact with John Krawczyk to invite him to the Parish Council Meeting in</p>	

	<p>September. Mr Krawczyk is hopeful that he will be able to attend. Cllr. J Harvey asked Mr Krawczyk about the enforcement notice and he confirmed that it was being prepared following taking legal advice. The notice needs to be submitted to the Land Registry before it can be served to the recycling company operating at the camp. Some changes to the director have made the process of ascertaining exactly who needs to be served the notice time consuming.</p> <p>Following the serving of the notice the company has 28 days to respond.</p> <p>Cllr. J Harvey said that if Mr Krawczyk is not able to attend the meeting in September she will contact him prior to the meeting for an update.</p> <p>Discussion took place regarding the burning of various materials at the camp. It was stated that whilst some residents had concerns about the smoke, others were not concerned and a balanced view needed to be given.</p> <p>Cllr. J Askew stated that the issues with those occupying the camp were not environmental. The issues were regarding planning and needed pursuing.</p> <p>It was noted that the enforcement notice was being issued with regard to planning.</p>	<p>Cllr. J Harvey</p>
<p>9.</p>	<p>Hedges at Grove</p> <p>Cllr. J Harvey confirmed that Andrea had reported to the highways department on the situation with the hedges. This has been followed up with a reminder. The reporting has been done via the Nottinghamshire County Council Portal. Following submission of the report the council has 20 days within which to carry out an inspection.</p> <p>Cllr J Harvey said that a letter had also been written to the landowner regarding the report to the County Council.</p> <p>Discussion took place regarding the hedges on the S-bend of Askham Road in Upton. It was stated that the owner of the property where the hedge is overhanging the path is a member of the travelling community and not always at the property.</p> <p>It was agreed that Cllr. J Mosley would attempt to acquire some contact details for the owner.</p> <p>Cllr. J Askew asked whether it was possible to obtain his details from the land registry.</p> <p>Mick Rhodes has offered to try and tidy up the hedges free of charge</p>	<p>Cllr. J Mosley</p>

10.	Planning Applications and any other Planning Issues Cllr. J Harvey confirmed that the single storey extension for Glebe Farm has been approved. The architect and the council are currently discussing the plans for the main house. Cllr. J Harvey stated that the application for 4 semi-detached properties to be built in Upton had been refused. No decision has yet been made for the site in Grove, previously the car park for Grove Garden Centre.	
11.	Highways Cllr. J Harvey asked for confirmation on where the 'Slow' signs needed painting on the road. Cllr. E Briggs agreed to take this forward and produce a map to be submitted to the Highways Department. Discussion took place regarding some functioning measuring equipment that has been left at the side of the road. The County Council have confirmed that it does not belong to them. Cllr. J Askew mentioned that the running water from Oregon House had not been addressed. Water is running into a ditch that has a drain in it – believed to be blocked. Cllr. J Harvey said she was unsure whether this had been reported. Cllr. J Askew said that following concerns from a couple of residents in Upton regarding speeding they would like an interactive speed sign installing on Main Street. Discussion took place regarding trees overhanging the footpaths in Upton. It was suggested that the Lengthsman should trim back the hedge. Cllr. J Askew questioned the legality of this as it was private property. A letter to the resident was also suggested to request that the trees are pruned. Cllr. J Harvey agreed to check out the legal position with NALC.	Cllr. Briggs E Cllr. Harvey J
12.	Accounts There were no receipts to report. There were no accounts for payment. Cllr J Harvey confirmed that insurance premiums had been paid. New defibrillator pads have been purchased and Cllr. J Harvey requested that Cllr. J Mosley replace these. This was agreed. The balance of the current account following clearance of a	Cllr. Mosley J

	<p>cheque will be £5,791.52.</p> <p>The balance of the savings account was £9,763.57.</p>	
13.	<p>Correspondence</p> <p>There was no correspondence to consider.</p>	
14.	<p>Any Other Business Items for Inclusion on the Agenda for the Next Meeting</p> <ol style="list-style-type: none"> 1. Security Cameras 2. Planters 3. Minuting of Meetings <p>Meetings have been arranged until the end of the year. Cllr. J Harvey recommended that meetings continue to be held on the 1st Monday of the month into next year.</p> <p>This was supported by all those present and agreed.</p> <p>Cllr J Harvey asked if members would be happy to meet on the first Tuesday in May rather than the Monday as this is a Bank Holiday. This was agreed.</p> <p>Cllr. J Ogle arrived at the meeting at this point and gave a brief report.</p> <p>Cllr. J Ogle informed the meeting that finances were seriously stretched within children's services. 74 babies had been taken into care so far this year which requires significant funding. This could not have been predicted.</p> <p>Discussion took place regarding the gully next to Oregon House. Cllr. J Ogle said that the contract specification for the maintenance of these gullies requires the council to clean 90% of gullies over an 18 month period.</p> <p>The gullies are maintained by Tarmac who are subcontracted out by another company employed by the council.</p> <p>Regarding the gully that is causing the water to run down the road in Upton – this needs to be reported so it can be addressed as the contractors are meeting their contract specification and would not routinely inspect it.</p>	
15.	<p>Date of Next Meeting</p> <p>The next meeting will take place on Monday 2nd September commencing at 7.30 pm.</p>	
16.	<p>Clerking</p>	
	<p>Cllr. J Harvey reported that the clerk had resigned after receiving</p>	

an email from a member of the public which she believed was targeting her and was bullying. She also reported that she had been left upset by the fact that a member of the council had sent an email informing everyone that she (the clerk) had invited the wrong person to the meeting.

Cllr. J Harvey presented an email to the council which explained the clerk's position.

The email from the member of the public suggested that the clerk did not fulfil her 14 hours contract. The clerk did not feel welcome at the meeting.

It was stated that the council needed to explore ways to work more collaboratively, and ensure that tone is less likely to be misinterpreted.

Cllr. J Askew commented that the council promises to get things done and 18 months down the line it's still not done. Had some sympathy with the member of the public who was disgruntled.

Cllr. J Askew not happy that the council were not made aware of the email/letter before the meeting. Information should have been distributed to the council before the meeting.

Cllr. J Harvey stated that until a new clerk could be appointed the clerking duties would have to be divided up between the councillors.

Cllr. J Harvey requested that Cllr. J Askew reported the gully which needs to be inspected and possibly repaired.

Post Meeting Note: It has been confirmed that Andrea had reported the blocked drain/gully.

Cllr J Askew proposed that Alison Parsons be asked to continue to take the minutes whilst a new clerk is appointed.

This proposal was seconded and agreed.

Cllr. J Harvey to place an advert for a clerk.

Post Meeting Note: Cllr. J Harvey has redacted the last item discussed under Clerking regarding the taking of minutes. This issue will be formally discussed at the next meeting.

Meeting closed at 20.55.