

Headon– cum– Upton, Grove & Stokeham Parish Council

Minutes of the meeting of Headon– cum– Upton, Grove & Stokeham Parish Council held on Monday the 1st of April 2019 which commenced at 19.30 hours.

The meeting was held at the Village Hall, Church Street, Headon DN22 ORD

Present: Cllr. J Harvey – Acting Chairman, Cllrs. J Askew, S Whelan, N Greenhalgh, E Briggs, F Withers & V Le Floch.

District Councillor – Cllr. T Critchley.

The locum clerk, the clerk designate and 7 members of the public.

Questions from Members of the Public

A member from Tuxford Town Council advised that an open Public Meeting was to be held with the Police Commissioner, Mr Paddy Tipping, regarding the lack of Police cover in the Tuxford and surrounding areas.

Date and Time to be confirmed.

Agenda item for the next PC meeting.

A resident spoke of his concerns about the planning application at the former garden centre, Grove (please see item 04/2019/14 b).

Police Report – None received.

County Councillor – Not present.

District Councillor Report.

District Councillor Cllr. T Critchley spoke both as a resident regarding the planning application at the former Garden Centre, Grove and then gave a short report relating to the same issue.

Cllr. Critchley then gave a short report on Headon Camp.

At this point in the proceedings the acting Chairman asked Council to approve a change in the agenda running order to allow this matter to be discussed earlier in the proceedings. This proposal was: AGREED (unanimously). It was further: AGREED to bring the Headon Camp item (04/2019/12) forward for the same reason

PARISH COUNCIL MEETING

04/2019/01. Apologies for absence.

Cllr. B Wielgus – Business. Noted and Accepted.

04/2019/02. Declarations of Interest.

None made.

04/2019/03. Acceptance of the Minutes of the meeting held on the 4th of March 2019.

Accepted (unanimously) and duly signed by the acting Chairman.

04/2019/04. Matters arising (for information only).

None.

04/2019/05. Appointment of Parish Clerk.

The Chairman introduced Mrs Andrea Wilson who had been appointed as the new Parish Clerk with effect from 1 April 2019.

It was: AGREED (unanimously) that a review of the number of hours and pay rate should be carried out after a qualifying period of 6 months.

04/2019/14. Planning applications

- a. Erect No.1 Dwelling House and Garage – former Garden Centre, Grove.

Standing Orders were suspended.

Members of the Public raised a number of concerns they had about this application.

Councillors asked for clarification of the status of the land in relation to the Brown Belt and it was: AGREED (unanimously) to seek clarification from Bassetlaw DC before any meaningful vote could be taken. Parish Clerk to action.

- b. Erect No. 4 Dwellings – land to the South of Main Street Upton.

The acting Chairman confirmed that Council's objections had been submitted.

04/2019/12. Headon Camp Update.

Cllr Critchley gave a further report regarding the agencies who were now involved in addressing the concerns raised.

It was: AGREED to monitor the situation and place an item Headon Camp on the next FCM agenda to allow further reports to be submitted in due course.

Standing Orders were re-imposed.

04/2019/06. Parish Council Elections in May 2019.

The acting Chairman confirmed that there would have to be an election in Headon as there were more applicants than vacancies.

04/2019/07. Outsourcing Payroll and Accounts to Darby's (Retford).

The acting Chairman confirmed that the end of year payroll submissions had been submitted to HMRC for 2018/2019 FY. The Accounts for 2018/2019 would be completed in due course and submitted for the PC to ACCEPT (subject to Audit) at the May 2019 meeting.

It was: AGREED that the continued use of Darby's would be reviewed before the end of the 2019/2020 financial year. Parish Clerk to arrange.

04/2019/08. Lengthsman Training Requirements.

The locum Clerk confirmed that Notts CC had kindly agreed to provide training for the Lengthsman. Parish Clerk to arrange.

04/2019/09. Deliberate deletion.

04/2019/10. Finance.

Current Account £5103.93. Reserve Account £9748.82. Noted.

The proposed budget was: AGREED for 2019/2020 FY.

It was further: AGREED that the Chairman (Cllr. Ben Wielgus) & new Parish Clerk (Mrs Andrea Claire Wilson) be added to the on-line banking system as a priority.

04/2019/11. Bills for Payment.

The acting Chairman detailed the payments for authorisation.

All payments were approved (unanimously).

04/2019/13. Footpath/Highway & Street Lighting issues.

- a. A bridge on land adjacent to Lilac Farm was reported as being in poor condition.
- b. A broken Fire Hydrant was reported. Parish Clerk to action.

04/2019/15. Defibrillator Training.

It was confirmed that a training session had been arranged for Saturday the 18th of May 2019 at 6.00 PM.

Names of volunteers wishing to attend to the Vice Chairman please by telephone.

Grove defibrillator was still to be checked but all the others had been inspected and were working correctly.

04/2019/16. Gamston Airport – future plans.

Item deferred.

04/2019/17. Mayflower Legacy Oaks Project.

It was confirmed that the Council been registered to be included in the initiative.

04/2019/18. Date for the next meeting.

It was confirmed that the next meeting would be held on the 20th of May 2019.

Closing Remarks.

The Chairman wished to record her thanks to District Councillor Mrs T Critchley for her support over the last few years.

It was also noted that it was to be Cllr. Fred Withers last meeting, as he had decided not to stand again as a Parish Councillor.

Everyone wished him well for the future.

The meeting was closed at 20.55 hours.

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Cllr J Harvey – Acting Chairman

Dated.....