

Headon-cum-Upton, Grove & Stokeham Parish Council

**Minutes of the annual meeting of the Parish Council held at 7.30 pm
on Monday 20 May 2019 at Headon-cum-Upton Village Hall, Church Street,
Headon DN22 0RD**

***Present: Cllr. J. Harvey(Chair- following item 1), Cllr. J. Askew, Cllr. N. Greenhalgh, Cllr. E. Briggs.
Cllr. John Mosley
District Councillor – Cllr. Coultate***

5. members of the public joined the meeting.

05/2019/01 Election of Chairman

Cllr. Julia Harvey

Proposed: John Mosley

Seconded: Nigel Greenhalgh

Show of hands:3

Cllr. J. Askew arrived at 7.35 - apologies given and accepted.

Public Forum – the meeting was closed for questions from members of the public.

Public questions were raised about the use of a local firm of accountants to both run the Parish Council finances and produce the annual accounts for audit. The Chair confirmed that the decision had been made in order to ensure the efficiency of the Council at a time when they were struggling to recruit a Clerk. A question relating to the lack of posting of agendas and minutes on the Council website related to this issue as well, although it was made clear that village notice boards had always been used to post these documents to ensure transparency.

Further Issues raised by public visitors included the development of Glebe Farm in Headon village. There were concerns that the building had been scaffolded and shrouded for a long time and councillors were asked to establish when and what progress would be made. The Chair explained that as planning permission has not been submitted for the building, which is of historical interest and will require complex building regulations and guidance, the Council have no role to play at this stage. The Chair further stressed that objections, if there are any, about the building could only be raised when the plans become public.

Finally, members of the public requested that the Council continue to monitor the development and use of the Headon Camp.

05/2019/02 Apologies for absence

Cllr. B Ben Wielgus

Cllr. S. Whelan

05/2019/03 Election of Vice-Chairman

Cllr. B. Wielgus was proposed for the post of Vice Chairman by Cllr. N. Greenhalgh and seconded by Cllr. E. Briggs.

05/2019/04 Declarations of interest

None

All councillors completed the Register of Member's interest

05/2019/05 Minutes of the extraordinary meeting held on 08.04.2109

Accepted to be filed

(Application still awaiting decision)

05/2019/06 Matters arising

None

05/2019/07 Minutes of the meeting held on 01.04.2019

Cllr. J Harvey confirmed that both she and Cllr John Mosley have completed the Defibrillator training

Councillors discussed the need to order further supplies of pads and batteries for the village defibrillators. It was agreed that confirmation of regular checks on the equipment would be fed back at the monthly meetings. Councillors also thanked Pat Thorpe for ensuring all equipment is clearly marked as belonging to the Parish as when the packs are used, they are taken with a patient to hospital and it is crucial that they can be easily identified for return.

Cllr. J. Mosley has designed a document to keep track of battery replacement dates.

Action: Clerk to order pad replacement pads for the village defibrillators -

<https://shop.welmedical.com/defibrillator-consumables>

Action: Clerk to email Pat Thorpe thanking him for his assistance with this task.

05/2019/08Matters arising

None

05/2019/09 Police Report – none received.

05/2019/10 District Councillor's report

Cllr. A. Coultate spoke to the Council with a strong message of two- way support between both himself and the Parish Council. Cllr. A. Coultate stressed that his focus was to raise and support rural issues and address specific local issues, for example the plan to develop residential properties on the Gamston airport site, which can often be subsumed by the needs of Urban development.

Cllr. A. Coultate informed the council that he had emailed Gareth Mitchell to check his availability and confirmed that Mr Mitchell will not be available until the end of July.

Cllr. J. Askew asked for confirmation of the open Public Meeting to be held with the Police Commissioner in Tuxford that had been reported at the April Parish Council meeting.

Action: Clerk to confirm dates and inform Cllr. J Askew.

05/2019/11 County Councillor's report – none received.

05/2019/12 Headon Camp update – covered in questions from the public above.

05/2019/13 Planning applications and any other planning issues

No new applications.

05/2019/14 Highways

Cllr. E Briggs raised the issue of potholes in Stokeham village.

Action: Clerk to report potholes in Stokeham on Highways site.

Cllr. J. Harvey informed the Council that she had attended the recent Rampton Hospital forum. The issue of speeding on the village roads was discussed and individuals are advised to note the registration of speeding vehicles and submit these to Cllr. J Harvey who will report to Rampton Hospital where they will be checked to establish if the drivers are registered employees at the Hospital – if that is the case, the issue would be dealt with internally by the Hospital.

Councillors discussed the problem of speeding on the Power Station Road and asked if Slow signs could be erected.

Action: Clerk to report to Highways

Councillors discussed the problems of the overgrown hedges on Grove road. Cllr. J. Ogle had been involved with this issue last year and it was decided not to contact the owner this year but to go directly to the Highways department for support.

Action: Clerk to report to Highways

Councillors further discussed the issues of the hedges of the “S” bend on Askham Road it was agreed that Cllr. S. Whelan would be asked for the landowner’s contact details.

Action: Clerk to write to the owner.

Cllr. E. Briggs raised the issue of monitoring equipment on the Drayton Road, Stokeham.

Action: Clerk to contact Highways and enquire as to the purpose of this monitoring.

05/2019/15 Accounts

a) Receipts: Precept £3909.50

Payment: for the locum clerk Feb to April 50 hours - £700 agreed.

Chris McGlen: £123.79 – toner cartridges £220.28 drum kit

Current account balance: £7814.23

Savings account balance: £9758.60

05/2019/16 Review of Standing Orders

No changes

05/2019/17 Correspondence

Issue of hedges at Grove Road dealt with above.

05/2019/18 Any other business items for inclusion on the agenda for the next meeting

Dates for future meetings to be on the agenda in May

Projects and notice boards

Glebe Farm

05/2019/19 Date of next meeting

June 3rd 2019 at 19.30 hours

Meeting closed at 8.35 p.m.

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