

NETHER LANGWITH PARISH COUNCIL

MINUTES

**of the Annual Meeting of the Parish Council held at the Village Hall
on Thursday 14 May 2015**

Present : Cllr M Middleton in the chair, Cllr L Malkan, Cllr A Stevenson, Cllr R Stockton.

1. Apologies

Apologies were received from Cllrs Bryan and Topliss.

2. Election of Chair and Vice-Chair

Cllr M Middleton was nominated as Chair for 2015/16. There being only one nomination he was duly elected.

Cllr R Stockton was nominated as Vice-Chair for 2015/16. There being only one nomination she was duly elected.

3. Minutes of the meeting held on 2 April 2015.

The minutes of the Parish Council Meeting held on the 2 April 2015 were taken as read and accepted as a true record. The Chair signed them accordingly.

4. Matters Arising From the Minutes

It was reported that the interactive speed sign on Main Road was only working intermittently.

5. Annual Financial Risk Assessment

The Clerk present the Financial Risk Assessment for 2015/16.

It was **resolved** to approve the document without amendment.

6. Statement of Accounts and Annual Governance Statement for 2014/15

The Statement of Accounts for 2013/14 was presented by the Clerk.

It was **resolved** to approve the Statement and the Chair signed it accordingly.

It was also **resolved** that:

We acknowledge as the members of Nether Langwith Parish Council our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2015, that:

- 6.1 we approved the accounting statements prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices,
- 6.2 we maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness,
- 6.3 we took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the council to conduct its business or on its finances,
- 6.4 we provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations,
- 6.5 we carried out an assessment of the risks facing the council and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required,
- 6.6 we maintained throughout the year an adequate and effective system of internal audit of the council's accounting records and control systems,
- 6.7 we took appropriate action on all matters raised in reports from internal and external audit and
- 6.8 we considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year end, have a financial impact on the Council and, where appropriate, have included them in the accounting statements.

The Annual Return was signed by the Chair and the Clerk.

7. Correspondence

- 7.1 Gabrielle Swift – expression of interest in becoming a parish councillor – agreed to co-opt to one of the vacancies.
- 7.2 BDC – notification of precept and grant payments – noted.

8. Accounts for Payment.

The Clerk reported that the following payments had been made or were due for payment by direct bank transfer or by cheque since the last meeting.

It was **resolved** to approve the payments.

Payee	Reason	Amount £
Eon	VH Gas	53.04
Eon	VH Electricity	28.13
Severn Trent Water	VH Water /Sewerage	86.73
B Woodcock	April salary	156.34
R Busby	April wages	152.96
Zurich Insurance	Ins Prem	1289.85
Mrs D Wakeling	Wages Apr 15	81.25
Chubb Fire & Security	Fire equipment service	115.86

9. Planning

The Clerk reported on an update letter from BDC regarding the Community Infrastructure Levy.

10. Village Hall

There were no matters to consider.

11 Highways and Related Matters

The Chair reported on an area of land at Pitt Hill near the County boundary and between the road and the river which was becoming very unkempt. There is also an area on the pavement which has subsided causing the pavement to flood when wet. The Clerk was asked to write to Shirebrook PC.

12. Village Green

The Clerk was asked to write to Lee Johnson to thank him for allowing the river dredging waste to be stored on his land whilst it dried.

The Clerk was also asked to write to ex-Cllrs J Ward, T Lovett and M Stokes to thank them for their contribution to the parish and community over the last years.

13. Date of Next Meeting.

The next meeting of the Parish Council will be held on Thursday 4 June 2015 at 19:00.

There being no further business, the Chair declared the meeting closed at 20:20.

Note – Abbreviations used:

NCC – Nottinghamshire County Council
NALC – Nottinghamshire Association of Local Councils
BDC – Bassetlaw District Council
NLFG – Nether Langwith Friendship Group
DCC – Derbyshire County Council
PCT – Primary Care Trust
CPRE – Campaign to Protect Rural England.
TPO – Tree Preservation Order.
BCVS – Bassetlaw Community and Volunteer Service.