

# NORTON AND CUCKNEY PARISH COUNCIL

Minutes of the Meeting of the Norton and Cuckney Parish Council

The Meeting of Norton and Cuckney Parish Council held in the Norton Cuckney Village Hall on the 13 January 2016 at 7.30pm.

Minute  
No.

**142/15 Present:** Councillors Collins (Chairman), M Smith, Alvey, J Reynolds, G Smith, Brailsford, Morton and Barlow.

**Others present:** Mrs Lisa Hill (Parish Clerk) and Bassetlaw District Councillor Kevin Dukes

**143/15 To accept and approve apologies for absence**

There were no apologies for absence.

**144/15 To receive and record any declaration of interest from members in any item to be discussed**

Councillors Reynolds and Morton declared an interest in agenda item 8.  
Councillor Alvey declared an interest in agenda item 9.

**145/15 To approve minutes of the meeting held 9 December 2015**

Councillor Alvey proposed to accept the minutes of the meeting held 9 December 2015 as a true record; this was seconded by Councillor M Smith. The minutes were signed and dated by the Chairman.

**146/15 To receive any updates from the minutes of the meeting held 9 December 2015**

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Min 459/15

- The Clerk reported that there was still no response from the Royal Mail Mansfield Collection Office following the Council's request for an additional post box. It was suggested that Royal Mail could be contacted publicly via twitter. **It was agreed that a 'tweet' be sent to Royal Mail. Action – Bassetlaw District Councillor Dukes.**

Minute 095/15

- The Chairman reported that the bid to Bassetlaw District Council's (BDC's) Community Grant Scheme for works to the wall and the path in the Community Garden had been unsuccessful. Decisions on two other grant applications, one to Grantscape and the other to Groundworks were expected in the next few weeks. Councillor G Frost reported that Grantscape had received 17 proposals which would be discussed at a meeting on 19 January 2016. Councillor Dukes reported he had received the Council's request for funding for a strimmer and would be reviewing it shortly.

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Minute 109/15

The Chairman reported that Simon Britt, Conservation Officer, BDC had visited the Greendale Oak regarding the Council's concerns that fires were being set close to the listed outbuildings at the rear. Simon Britt had asked the landlord to clear rubbish from the area as soon as possible and reminded the landlord that damage to a listed building in a conservation area was an offence.

Councillor Alvey reported that he had spoken with Darren Ridout, Welbeck Estates, regarding the ownership of the outbuilding to the rear of the Greendale Oak currently used by the street cleaners for storage. Ownership was yet to be clarified.

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Minute 132/15

The Clerk reported that the Disciplinary Policy agreed at November's meeting was still to be distributed. **Action – Clerk.**

Minute 133/15

The Clerk reported that a response had not been received from BDC to the Council's complaint regarding non receipt of a planning application. District Councillor Dukes offered to follow this up. The Clerk would forward relevant information to Councillor Dukes to assist with this. **Action – Clerk & District Councillor Dukes.**

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Minutes 136/15

The Clerk confirmed that Norton and Cuckney Parish Council had been accepted on Nottinghamshire County Council's (NCC's) Lengthsman Scheme. The Clerk would chase up equipment, training and payment. **Action – Clerk.**

Councillor Alvey confirmed that Stephen Pemberton would be carrying out the extra lengthman's duties. A worksheet had been issued by the Clerk for completion each week.

Discussion took place regarding weed spraying which can only be undertaken in a public place by a trained person. It was suggested that Welbeck Estates should be approached to assist with this.

Councillor Alvey and District Councillor Dukes agreed to speak with Alan Sampson. **Action Councillor Alvey and District Councillor Dukes.**

Minute 137/17

Discussion took place regarding the use of Google Documents. After discussion **it was agreed** to return to the previous method of group email for electronic communication ensuring that the 'reply to all' function was selected.

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Minute 138/15

It was reported that the finger post from the wooden sign post on Main Street, Norton had been removed but the broken post remained. **Action – Clerk.**

Minute 140/15

Councillor Alvey reported that the street cleaners had both been issued with job descriptions and contracts.

#### **147/15 Open session for members of the public to speak**

District Councillor Dukes reported on the progress of devolution. NCC was due to debate and vote on the formation of a Unitary Authority at its meeting on 14 January 2016.

#### **148/15 Finance – to approve payments and receive financial update**

The following invoices were presented and payment **resolved** by the Council.

- a) Mrs Lisa A Hill, expenses December 2015/January 2016 £27.48
- b) Mrs Lisa A Hill, wages December 2015 £114.67 (already paid by Standing Order)
- c) HMRC, PAYE - Clerk December 2015 £28.60 (already paid by Standing Order)
- d) Mr S Pemberton, wages 30/11/15 to 1/01/16 inclusive £245.00
- e) Mr R Wass, wages 30/11/15 to 1/1/16 inclusive £98.10
- f) HMRC, PAYE Wass 30/11/15 to 1/11/16 inclusive £24.40

The Clerk presented a financial report to December 2015.

#### **149/15 To approve the precept 2016/17**

After discussion **it was agreed that** the precept required for Norton and Cuckney in 2016/17 would be £8,946. **Action – Clerk.**

#### **150/15 To discuss approval of Village Hall Grant**

After discussion **it was agreed that** the Village Hall should be awarded a grant of £800. **Action – Clerk.**

#### **151/15 To discuss school playing field**

Councillor Alvey reported that the fence surrounding the playing field was in need of repair. A meeting was required between the Parish Council, NCC, the school and Welbeck Estates to determine who was responsible for the upkeep of the fence. **It was agreed that**, Councillors M Smith and Barlow would attend the meeting; that a copy of the playing field lease was required. **Action – Councillors M Smith and Barlow and the Clerk.**

The Chairman handed the lease for the Community Garden to the Clerk for filing. A copy of the lease would be scanned for storing electronically. **Action – Clerk.**

### **152/15 Planning – to consider any planning application, note any correspondence and decisions**

The Chairman reported that there were no planning applications for consideration this month.

Planning application 15/01458/HSE Erect two storey front extension at Fourways, Budby Road, Cuckney had been approved by BDC.

Planning application 15/01395/VOC to vary condition two of planning application 14/01162/FUL to allow for amended layout at former Welbeck Colliery site and been approved by BDC.

### **153/15 To receive an update on the Neighbourhood Plan**

Since the last Parish Council meeting all the work has been “behind the scenes”.....but there has been plenty of it. The re-drafted Neighbourhood Plan following the consultation over summer has been completed. The Sustainability Appraisal has been complete and sent to consultation with the statutory consultees. The Basic Conditions Statement has been written. The Consultation Summary has been written. The Sustainability Appraisal, Basic Conditions Statement and Consultation Summary are all legally required documents to accompany the plan. The consultation period for the Sustainability Appraisal expires at the end of this month, the plan will then be presented to Bassetlaw Council and an inspector will be appointed. We are getting there!

### **154/15 Proposal to attend website training**

After discussion **it was agreed that**, Councillor Alvey could attend website training. **Action – Councillor Alvey.**

District Councillor Dukes reported that BDC were discussing improvements to its webhosting to enable parish councils to have greater control over content etc.

### **155/15 To receive any highways or services faults**

- Grate in road outside Sedan Lodge, A616 blocked
- Moss on pavement outside Stone Cottage, Budby road requires spraying
- Gate on old Council Yard requires securing
- Fence on top of Cuckney Hill requires repair

### **156/15 To receive items for information and future agenda items**

- Welbeck Colliery Report
- Salt requirement Norton

### **157/15 Date and time of the next Parish Council meeting**

The next meeting of the Norton and Cuckney Parish Council meeting will be held on 10 February 2016 at 7.30pm in the Norton Cuckney Village Hall.

*The Chairman closed the meeting at 9.30pm.*