

NORTON AND CUCKNEY PARISH COUNCIL

Minutes of the Meeting of the Norton and Cuckney Parish Council

The Meeting of Norton and Cuckney Parish Council held in the Norton Cuckney Village Hall on the 9 September 2015 at 7.30pm.

Minute
No.

065/15 Present: Councillors Collins (Chairman), Alvey, J Reynolds, M Smith, G Smith, Morton, Chapman-Hart, Brailsford and Barlow.

Others present: Mrs Lisa Hill (Parish Clerk) and Bassetlaw District Councillor Kevin Dukes

066/15 To accept and approve apologies for absence

There were no apologies for absence.

067/15 To receive and record any declaration of interest from members in any item to be discussed

There were no new declarations of interest.

068/15 To approve minutes of the meeting held 8 July 2015

Councillor Alvey proposed to accept the minutes of the meeting held 8 July 2015 as a true record, this was seconded by Councillor Barlow. The minutes were signed and dated by the Chairman.

069/15 To receive any updates from the minutes of the meeting held 8 July 2015

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Min 019/15

- Councillor Barlow reported that the telephone kiosk in Norton had been painted and repaired.

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Min 458/15

- It was reported that the Register of Interest section for Norton and Cuckney Parish Council on Bassetlaw District Council's (BDC) website was not up to date nor did the narrative contain any mention of Norton. Councillor Reynolds had provided the Clerk with a narrative for Norton to be sent to BDC. The Clerk would request that BDC update the Register of Interests. **Action – Clerk.**

Min 459/15

- The Clerk reported that a response to letter sent to the Mansfield Collection office had not been received following the Council's request for an additional post box. A follow up letter would be sent. **Action – Clerk.**

Min 460/15

Councillor Collins reported that he had written to Robin Brown at Welbeck estates to express the Council's disappointment that Welbeck's offer to take on the street cleaning and maintenance in Norton and Cuckney had been withdrawn. A response had been received outlining the reasons why Welbeck Estates were unable to take on this work at this time. Welbeck Estates were concerned that current staffing levels could not meet the needs of the two villages nor maintain the standards required. The suggested apprenticeship route had been proven to be impractical. Welbeck Estates were however willing to discuss helping out with tasks such as weed spraying and strimming throughout the year if required. It was agreed that these two items were a problem for the Parish Council to carry out itself. Councillor M Smith reported that work had begun to the Cuckney Hill pavement area which had improved the area from the top of Cuckney Hill through to the woods. Work had yet to start at the lower end.

Min 042/15

- Councillor Alvey reported that Tom Cooper, surveyor for Welbeck Estates had visited the area overlooking the school grounds to judge its suitability as a site for a park-type bench. Confirmation from Welbeck Estates that this was acceptable was expected in writing shortly.

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Min 057/15

- Councillor Reynolds reported that a letter had not yet been sent to Welbeck Estates to request repairs to the village hall car park lighting.

070/15 Open session for members of the public to speak

District Councillor Kevin Dukes reported that Councillor Charlotte Chapman-Hart had become involved with the setting up of a Bassetlaw Youth Council aimed at 13 to 18 year olds. Councillor Chapman-Hart explained the concept and the work completed to date. The first meeting would be held on 15 September 2015.

District Councillor Kevin Dukes reported on devolution and how it would affect Norton and Cuckney in the future. Norton and Cuckney were in the unique position that the parish was in both the Sheffield and D2N2 districts. Further details of the bids made by both districts for devolved responsibilities would be available in the near future.

District Councillor Kevin Dukes reported that work was being carried out to assess the feasibility of using digital notice boards, amongst other mediums, for engaging parishioners.

District Councillor Kevin Dukes was asked if he knew the District Council's view on Neighbourhood Plans. District Councillor Kevin Dukes assured the Parish Council that the views at District Council level were positive.

071/15 Finance – to approve payments and receive financial update

The following invoices were presented and payment **resolved** by the Council.

- a) Mrs Lisa A Hill, expenses July & August 2015 £76.31 (567)
- b) Mrs Lisa A Hill, wages July & August 2015 £229.34 (already paid by Standing Order)
- c) HMRC, PAYE July & August 2015 £57.20 (already paid by Standing Order)
- d) Mr S Pemberton, wages 20.07.15 to 28.08.15 inclusive £198.00 (568)
- e) Mr R Wass, wages 20.07.15 to 28.08.15 inclusive £132.00 (569)
- f) Bassetlaw District Council, Neighbourhood Plan Cost, £8290.80 (570)
- g) Grant Thornton, External Audit Fee £120.00 (571)
- h) Welbeck Estates, rent £60.00 (572)
- i) Mr David Alvey, workwear for street cleaners £98.08 (573)

The Clerk presented a draft financial report for August/September 2015.

072/15 To approve the transfer of Council funds held by Lloyds Bank to new Unity Account and closure of Lloyds account

The Chairman reported that the new Unity Account was now open and functioning. Councillor Alvey proposed to transfer Council funds held by Lloyds Bank to the Unity account and close the Lloyds account; this was seconded by Councillor Reynolds. **It was agreed that**, the Clerk should make the appropriate arrangements to facilitate this. **Action – Clerk.**

073/15 To discuss bids to Grant Scape – Hazel Gap Solar Development – Community Fund

Councillor G Smith presented six bid suggestions for the Hazel Gap Solar Development – Community Fund. These suggestions included re-instatement of the path at Mill Hill, repairs/renovations to the Boathouse, trees/shrubs at head of the dam, replacement of seats and creation of flower beds at the crossroads of A60/A632 and A616/Creswell Road, a wildflower project A616 Budby Road and replacement of the wooden boarding at Bakers Lane with a stone wall. After discussion, **it was agreed that**, all these suggestions should be worked up into bids. **Action – Councillor G Smith.**

Councillor G Smith reported that organisations could apply directly to Grantscape but individuals would need to present ideas to the Parish Council to forward. Flyers with full details would be available shortly. It was suggested that the flyers needed to reflect the locality.

074/15 To discuss the future arrangements for emptying bins and street cleaning

Councillor Alvey reported that the two street cleaners were due to finish on 31 October 2015. After discussion **it was agreed that**, the Council advertise for one street cleaner to cover both Norton and Cuckney on a twelve month contract. An advert for this would be placed in the October Parish Magazine.
Action – Councillor Alvey and the Clerk.

075/15 Planning – to consider any planning application, note any correspondence and decisions

15/01037/FUL, Hazel Gap Solar Farm, Hybrid planning application seeking full planning permission for alterations to existing site access points: extensions and alterations to existing internal spine roads; car parking area for use in connection with the previously approved country park; creation of development platforms; change of use of part of site for open storage (use class B8); and associated infrastructure and outline planning permission for offices (use class B1a), employment uses (use class B1 b/c, B2 and B8), residential development (use class C3) and ancillary retail and food/drink uses (classes A1 and A3) and associated works. **It was agreed**, to make no objection. **Action – Clerk.**

The Clerk reported that Bassetlaw District Council had approved planning application 15/00715/HSE, Cliveden Cottage Lane, Cuckney and planning application 15/00697/VOC, Hazel Gap Solar Farm.

076/15 To receive an update on the Neighbourhood Plan

Councillor Collins gave the following update on the Neighbourhood Plan.

The consultation period for the Neighbourhood Plan is complete and we are now in the process of reviewing the comments received. We had three comment forms received from local residents and several from statutory organisations such as Historic England (previously English Heritage) and Bassetlaw Council.

We have to show that we have taken note of the comments received and acted upon them if appropriate. We don't necessarily have to do everything that has been commented upon.

Both Historic England and Bassetlaw Council have raised a number of objections and we are hoping to meet with both organisations to discuss things further. This meeting is planned for 16 September 2015.

Following the discussions we will make appropriate amendments to the plan and it is then submitted to an inspector who is appointed by Bassetlaw Council. If it passes inspection we will have reached referendum stage.

We have been successful in obtaining a further grant from Locality which is funding our work. Norton and Cuckney Parish Council is hosting these grant monies and at the moment we are reasonably, though not fantastically, in credit.

077/15 Proposal to discuss CiLCA training for the Clerk

The Clerk explained the benefits to the Council of a qualified Clerk and asked if in theory the Council would part-fund this on a pro-rata basis with Tuxford. **It was agreed that**, when the Clerk was able to commit time to this the Council would fund this on a pro-rata basis. **Action – Clerk.**

078/15 Proposal to discuss Vehicle Activation Speed Signs

Councillor Alvey suggested that temporary Vehicle Activation Speed Signs should be installed at the entrance to the village northside of the A616 and eastside of the village A616 coming in from Creswell. **It was agreed**, to request temporary Vehicle Activation Speed Signs from Nottinghamshire County Council for these locations. **Action – Clerk.**

079/15 To receive any highways or services faults

- End of bridge at the damn has collapsed
- Public footpath from Village Hall across Field Lane has two metal gates missing

Councillor G Smith reported that Kim Hewitt, BDC had visited and would now be ordering repairs to, or replacement of street name signs where required.

080/15 To receive information for future agenda items

- Action Plan
- Emergency Plan
- Invite Welbeck Representative
- Car parking in Norton and Cuckney
- Venue of Parish Council meetings
- Clerk's Contract, Job Description and associated policies

081/15 Date and time of the next Parish Council meeting

The next meeting of the Norton and Cuckney Parish Council meeting will be held on 14 October 2015 at 7.30pm in the Norton Cuckney Village Hall.

082/15 Items for exclusion of the press and the public: Clerks Contract and Job Description

The Clerk's Contract and Job Description were discussed. **It was agreed that**, the wording of clause 8.1 should be amended to more accurately reflect the salary arrangements and that the Equal Opportunities and Grievance Policies referred to, should be submitted for approval with the amended contract and Job Description at the next Council meeting. **Action – Clerk.**

The Chairman closed the meeting at 9.35pm.

DRAFT