

## Norton and Cuckney Parish Council

Minutes of a meeting of the Norton and Cuckney Parish Council held on the 20<sup>th</sup> July, 2016 in the Village Hall, Norton Lane, Cuckney, Nottinghamshire. The meeting commenced at 7.30pm.

**Present.**

Cllr David Alvey	
Cllr Keith Barlow	
Cllr David Collins	Chairperson
Cllr Sheila Brailsford	
Cllr Lee Ann Morton	
Cllr Sharna Penarski	
Cllr Judith Reynolds	
Cllr Georgina Smith	
Cllr Mike Smith	
Mr Malcolm Plumb	Acting (Locum) Clerk of the Council
Mr Ed Knox	Appointee Clerk of the Council.

**Also present**

District Cllr Mr Kevin Dukes  
(No Members of the Public present)

### 039/16-17 Introduction of Mr Ed Knox

The Chairperson introduced and welcomed Mr Ed Knox as the Parish Council's new Clerk of the Council. Both Malcolm Plumb and Ed Knox would officiate at this meeting, and liaise upon the draft minutes. Malcolm would pass his file of Parish Council papers onto Ed shortly for combining into the Parish Council's records.

### 040/16-17 Apologies for absence

All Parish Councillors being present, no apologies for absence were received.

### 041/16-17 Declarations of interests

- Cllr Sharna Penarski declared a disclosable pecuniary interest in agenda item 10 (Planning). She would take no part in the discussions and voting under this item of business.
- Cllrs Mike and Georgina Smith declared none pecuniary interests in agenda item 14 (Donations/Grants).
- Cllrs David Alvey and David Collins declared none pecuniary interests in agenda item 16 (replacement of Benches).

042/16-17

Minutes

The minutes of the meeting of the Norton and Cuckney Parish Council held on the 8<sup>th</sup>. June 2016 were adopted as a true and accurate record. Proposed by Cllr J Reynolds & seconded by Cllr D Alvey. Copies signed by the Chairperson.

043/16-17

Updating reports from the June 2016 Council meeting

- The School sign is now installed. (minute no. 026)
- The pavement parking warning sign is now installed (minute no. 026)
- Report noted relating to playground work (minute no. 033)
- Potholes now repaired. (minute no. 033)

044/16-17

Open Session for members of the Public

No Members of the Public being present, no items were brought up or discussed under this item of business.

045/16-17

Financial reports

Following discussions and clarifications, the meeting **approved** the following payments

			July
<u>Payee</u>	<u>Item</u>		<u>Gross amount</u>
S Pemberton	Wages		£367.20p
R Wass	Wages		£180.00p
M Plumb	Wages		£165.00p
E Knox	Wages		£136.80
HMRC	PAYE/NI		£4.00p*
S Pemberton	Expenses		£12.00p
M Plumb	Expenses		£14.00p
D Alvey	Expenses		£75.67p**
Village Hall	Room hire		£28.00p
Cresta Ltd	(Cress. Grd. wks)		£2,700.00p
R M Eaton	Water Trough Renovation		£6132.00p
Charm Windows	Community garden work		£14,508.00p***
			August
<u>Payee</u>	<u>Item</u>		<u>Gross amount</u>
S Pemberton	Wages		£288.00p
R Wass	Wages		£180.00p
M Plumb	Wages		£165.00p

M Plumb	Expenses	£14.40p
E Knox	Wages	£136.80p
E Knox	Mileage(July & Aug)	£40.50p

\*Includes HMRC reclaimed amount.

\*\* Breakdown of D Alvey Expenses –

*Admin £15.80*

*Play area £20.41*

*C. garden £15.46*

*Street cleaners £24.00*

\*\*\* (part payment)

All payments to be made by BACS

It was then **resolved** to appoint Mr Ed Knox as an authorised signatory for the Parish Councils bank account and to pay the clerk's wages by monthly standing order.

The next budgetary review will be carried out during the September meeting of the Parish Council. Cllr D Alvey confirmed that VAT repayment had been applied for to the end of July 2016..

046/16-17

County Council matters

With assistance in various matters from District Cllr Kevin Dukes, the following matters were raised.

- A60 Trunk Road and A606 road. Speeding vehicle problems
- Liaison with Welbeck Estates is taking place regarding footpath maintenance.
- A review of RTA locations is taking place

**ACTION – District Cllr Kevin Dukes to ask County Cllr Kevin Greaves to attend the September Meeting to discuss the plans**

047/16-17

District Council matters

District Cllr Kevin Dukes updated the meeting upon the current Sheffield Region consultation work (involving economy policies and transport). He emphasised that the Parish remains in the Nottinghamshire County from where services, such as Education, Police, Health etc, will continue to originate

After discussion, Cllr Dukes was thanked for his report and attendance.

048/16-17

Planning matters

Planning consultation No. 16/00799.

After discussion, the meeting raised no objection to this proposal

049/16-17

Neighbourhood Plan. Update report

Cllr David Collins reported the following

- The neighbourhood plan had now been submitted to the Bassetlaw District Council.
- A six week consultation period was now due to commence.
- Following the consultation, an independent Examiner will be appointed.
- A referendum Date Will Follow

After discussion, the meeting **noted** this report.

050/16-17

Welbeck Colliery. Update report.

Cllr David Alvey gave a full report which included the following.

- Incidents of flooding by polluted (coal materials) water
- Inspections carried out on work to provide a growing medium from various materials delivered to the Colliery tip. This is a slow process and could take some 4 years to complete.
- The Public would not be allowed access to the site until such materials were removed.
- Commercial sites on the Hatfield area are awaiting planning approval
- Consideration being given upon allocating a name for the area. 'Meden Park' being one favoured option.

After discussion, the meeting **noted** the report.

051/16-17

Playground maintenance. Review.

The meeting received and considered various reports including

- The recent incident of vandalism and the need for repairs to be undertaken
- The possible use of video security surveillance equipment.
- The maintenance work already considered needs to be proceeded with
- Tesco Grant to be applied for funding soft landing area & wood chip replacement.
- Old Climbing Frame – What to do with it?

After discussion, it was proposed by Cllr Mike Smith and seconded by Cllr Sharna Penarski to proceed with all the required maintenance work (including repairs following the vandalism).

Regards the old Climbing Frame, The Council had received a report to say it had seven low risk hazards. The Council agreed that if the level of risk increased to medium at next inspection, the frame would have to be removed from site.

**ACTION – The Council to review the security element at the next Parish Council meeting regards possibility of CCTV camera and signage.**

052/16-17

**Requests for donations and grants. Replacement of public benches (Agenda items 14 and 16)**

After full discussion, the meeting was made aware of three applicants for grants/funds allocations-

1. Parish (St. Mary's) Church. Seeking £300 towards Clock maintenance and grass cutting.
2. Village Hall. Seeking £646 towards its running & upkeep. (N.B seeking a total of £800 less the rent from the council of £154)
3. Cuckney Recreation Group. Two public benches in a poor state on A60/A62m seeking £600 towards purchase of one bench.

**ACTION – Clerk E Knox to scan & email the details of each application to the Cllrs. Grant Funding to be debated for the three applications at the September meeting.**

053/16-17

**Meetings facilities. Review**

The meeting reviewed the overall facilities within the Villages for meeting rooms and accommodation for Village Events. Councillors were aware that there were always opportunities for improvements, e.g. a Community Centre. This is an ongoing matter and the Parish Council will continue to assess the suitability of existing facilities to changing demands as part of the Neighbourhood Plan.

054/16-17

**Items for future Parish Council meetings**

1. Highways to be a regular Agenda Item
2. Solar Grant Scape – Cllr D Alvey to ask Wendy Davies Internal Auditor to see it is acceptable for a parish council to potentially temporarily hold around £4,000 for a third party.

055/16-17

**Date/time of next Parish Council meeting**

Wednesday 21<sup>st</sup> September, 2016. 7:30pm @ Norton Cuckney Village Hall.

There being no further business, the Chairperson thanked everyone for their contributions and thanked Malcolm Plumb for “standing in” as Locum Clerk to the Council. The meeting closed at 9.35pm.

The meeting closed at 9:35 pm

Signed .....

Date .....

13/09/2016