

Norton and Cuckney Parish Council

Minutes of Norton and Cuckney Parish Council meeting held on Wednesday the 12th of April 2017 at Norton & Cuckney Village Hall, Norton Lane, Cuckney, Mansfield NG20 9NQ. The meeting commenced at 7.35pm.

Present: Cllr Mike Smith Vice-Chair
Cllr David Alvey
Cllr Sheila Brailsford
Cllr Lee Ann Morton
Cllr Judith Reynolds
Cllr Georgina Smith
Cllr Sharna Penarski
Cllr Keith Barlow

Also present Ellinor Carr – Minute taker
County Cllr Kevin Greaves – Chairman of Transport & Highways Committee
Rebecca Young – Appointee Parish Clerk
3 members of the public in attendance

146/16-17 **Apologies for absence**
Cllr David Collins – Chairperson
District Cllr Kevin Dukes
The Council resolved to **accept** the apologies.

147/16-17 **Declarations of interests**
Cllr S Penarski declared an interest in agenda item 7b. New Planning Application – The Ulvers.

148/16-17 **Minutes**
Subject to the following amendments the minutes of the previous meeting of the Norton and Cuckney Parish Council held on Wednesday the 8th of March 2017 were adopted as a true and accurate record as proposed by Cllr David Alvey and seconded by Cllr Lee Ann Morton and were signed by the Vice Chair.

- a. Minute 136/16-17:
 - a) Section a: Amend heading to 'Cllr M Smith'
- b. Minute 137/16-17:
 - b) Section c: Amend to include 'Agreed to pay Pugh-Lewis on the proviso that the money was going to be returned to the council by Solar Century grant and Welbeck Estates.'



Public Forum

Cllr M Smith closed the meeting to allow Public Forum to take place.
It was discussed that all 3 members of the public wished to say something

regarding Highways, it was resolved to allow them to speak in the 'Highways' section of the agenda. Cllr M Smith reconvened the meeting.

149/16-17

Appointment of new Parish Council Clerk

Four applicants were interviewed for the position of Parish Council Clerk with interviews held on the 9th of April. Cllr M Smith introduced and welcomed Rebecca Young as the appointed Parish Council Clerk who starts on the 1st May 2017.

150/16-17

Highways – County Cllr K Greaves, Transport & Highways Committee

- i. Looking into moving traffic sign to Mill Lane as it is currently too far into village and rumble strips on approach to 30mph speed limit.
 - ii. 20 mph speed limit coming into effect outside schools and playgrounds.
 - iii. Cllr K Greaves believes the speeding sign of Budby Road warrants a permanent one.
 - iv. Speed reduction outside Welbeck from 60mph to 40mph going forward with a meeting held with Derbyshire County Council and Welbeck Estates regarding putting a crossing on that road to link Welbeck garden centre and Harley Gallery to Creswell Craggs.
 - v. Two members of the public speak regarding the issue of speeding on Norton Lane into Norton and lobby the prospect of removing the National Speed Limit on Norton Lane, reducing it to 30mph.
 - vi. It is resolved to send the requests of the various highways issues raised together to the elected County councillor after the election.
- a. Tree on Creswell Road
A member of the public speaks regarding the tree being on a previous agenda. The tree falls within the title of his land with a survey being completed on the tree 5-7 years ago with another due to take place in winter 2017. If the tree touching overhead wires becomes a problem then it was discussed that it shall be dealt with by the owner, but at present it is a historical situation with no solution.
- b. Recurrent flooding outside Greendale Cottage
Highways have investigate the flooding and found it to be a collapsed gully. It is now on the works schedule.
- c. Bakers Lane
Bakers Lane and its expired implementation date was discussed and Cllr K Greaves is to investigate.

- d. Dog Bins
District Cllr K Dukes due to report on when next in attendance.
- e. New problems to Escalate – Signage in Norton; Lady Margaret Crescent
Discussion took place regarding the confusing signage for Lady Margaret Crescent in Norton. Cllr G Smith suggests contacting Kim Hewitt at Bassetlaw District Council to establish if the road is public or private. Cllr G Smith to email Ms Hewitt's details to Cllr S Brailsford.

151/16-17

Matters Arising from Previous Minutes

- a. Bassetlaw Spring Clean
The Bassetlaw Spring Clean went ahead on Sunday the 9th of April. The Norton skip arrived and has been filled.
- b. Training for Councillors
Councillor training day on the 27th of April. Cllr S Penarski to check her diary to see if she can attend.
- c. BDC Grants Supervisor
Cllr G Smith reports it is a work in progress.
- d. Audit Fees
Audit fees issue now resolved with the money in the bank account.
- e. Post Box
It was reviewed and a reply was received that regardless there cannot be a new one. The matter cannot be taken any further.
- f. Code of Conduct
The Street cleaners have had their new contracts with the use of social media covered in terms and conditions and the Code of Conduct has been amended to include social media usage.
- g. Creswell Road, road surface
Cllr G Smith has reported the road surface to Highways
- h. Sign post on A60 slip road
Cllr G Smith has also reported the collapsed road sign to Highways.
- i. Ivy on Bridge & Fallen Tree
Cllr G Smith has written a letter to Welbeck Woods Department and it is on their agenda.

j. Fingerpost

Cllr G Smith has sent photographs of the previously reported fingerpost to County Cllr J Ogle and this has now been escalated and is awaiting resolve.

Unresolved matters to be on the June Agenda, if no progress has taken place the Council will look into the matters again for a resolve.

152/16-17

Reports

a. Neighbourhood Plan – Cllr G Smith:

- i. The Neighbourhood plan went to referendum on Thursday the 9th of March 2017 with a 30% turnout and an 80% vote in favour of the Neighbourhood plan.
- ii. Cllr G Smith chaired the meeting of the Neighbourhood Plan steering group with a changed roll to Neighbourhood Plan Interest/Monitoring group – to review plans and projects for the Neighbourhood plan with the plan to open the group up to the public.
- iii. Cllr G Smith researching ways to set up a Projects Group for the implementation of the Neighbourhood plan projects and policies. To report back in June regarding the two groups.

b. District Councillors Update – Dist Cllr K Dukes not in attendance

c. County Councillors Update – County Cllr J Ogle not in attendance

153/16-17

Finance

a. Financial Report – Cllr D Alvey

Cllr D Alvey presented the bank reconciliation sheet for the end of the financial year and advised that the total balance of the Current & Deposit accounts was at present £12,402.88 with payments outstanding for dam railings £1911.25 and £779.25 in VAT for a total of potential funds available at £13,334.87 plus £1758.51 ring fenced.

b. Budget Review – Cllr D Alvey

Cllr D Alvey advised that the balance remaining at the end of the financial year is £962.82 with a total of £795.25 due to Surplus amount left after budget calculations. With the previously agreed amount of £600 to be carried over to reduce Precept the total remaining is £195.25 in bank account.

c. Payments – Cllr D Alvey

Following discussions and clarifications, Cllr S Penarski proposed the meeting **approved** the following payments and Cllr L A Morton seconded. It

was resolved to approve the following payments:

Pre-approved payments made:			
	<u>Payee</u>	<u>Item</u>	<u>Amount</u>
28 th March	Miss E Carr	Expenses	£45.00
10 th April	Mr S Pemberton	Pay	£375.00
	Mr R Wass	Pay	£135.15
	HMRC Cumbernauld	Income Tax	£33.60

Payments made to be approved:			
	<u>Payee</u>	<u>Item</u>	<u>Amount</u>
28 th May	Pugh-Lewis	Railings	£4,675.50

Payments to be made:			
	<u>Payee</u>		<u>Amount</u>
29 th March	Admin (DA)		£8.97

All payments to be made by BACS

- d. Financial Report: New Financial Year – Cllr D Alvey
Cllr D Alvey presented the bank reconciliation sheet for the start of the new financial year and advised that it balances out at £12,011.87.
Precept has been accepted and starting from the 1st of April there is a total of £11,850 in budget from Precept and Grants.
- e. Budget Review: New Financial Year – Cllr D Alvey
Cllr D Alvey advised that the total expenditure to date for the new financial year is £607.50 for the Street Cleaner's wages and the payment for a minute taker out of expenses in lieu of a Parish Clerk.
- f. Annual Governance Statement – Cllr D Alvey
After discussion Cllr K Barlow proposes that the statements are agreed to by the meeting and Cllr S Penarski seconds. It is resolved to agree to the statements and it is signed by Cllr M Smith, on behalf of the Chairman.

154/16-17

Planning

- a. New Planning Applications
 - i. External sign at The Ulvers: After discussion no objections were raised to this application.
- b. Planning Correspondence
A preservation notice has been received on a tree the council had previously had no objections to being cut down.

155/16-17

Car Parking – Cllr S Penarski

Neighbourhood plan projects to likely overlap with car parking concerns so should hopefully move forward when a Neighbourhood Plan Projects group is established. On-going issue.

156/16-17

Correspondence

a. Best Kept Village

After discussion it was resolved to check the wording of the correspondence to see if Cuckney and Norton would have to enter collectively as a Parish or if Norton could enter separately.

b. Any new items received by Council Members

No new items received by Council Members

157/16-17

Monthly Council Policy Review

a. 3 Year Plan

- i. Aim #1: After discussion the council feel that much has been done towards this aim with the help of consultations for the Neighbourhood Plan. Some concerns were raised regarding the Parish Newsletters recent use of religious imagery on the cover. Cllr D Alvey suggests a content box on the front to promote accessibility. Council to explore the idea of a Parish Council website and whether it would be maintained by the Parish Clerk.
- ii. Aim #2: Traffic Policy working on elements of Aim #2 for the positive. Police have been invited to Parish Council meetings but have failed to attend. Rural crime is not presenting itself as a major issue at present.
- iii. Aim #3: The council feel that there have been vast improvements this year particularly with Cuckney with help from the Lengthmans scheme. Attention needs to be given to Norton Playpark with one piece of equipment looking tired and the potential for fencing to become an issue in the future. There is currently no sign on entrance to Cuckney on Budby Road signifying that you are entering Cuckney – this is resolved to be requested along with the other highways issues to the County Councillor after the upcoming election, John Mann and Dist Councillor Kevin Dukes by the Parish Clerk.
- iv. Aim #4: The council is happy that the aims have been met with Darren Ridout of Welbeck Estates to be invited to the June Parish Council meeting.

Councillors to write to Cllr D Alvey before the June Parish Council meeting if they wish to introduce, modify or remove an aim. Cllr S Penarski proposes and Cllr D Alvey seconds to discuss any amendments at the June Parish Council meeting.

b. Traffic Policy

- v. Amend to include Norton; regarding keeping speeds down into and through Norton
- vi. Consider looking into double yellow or white lines particularly around playgrounds

c. Standing Orders

After discussion it is resolved for the Standing Orders to be reviewed at the Annual meeting.

158/16-17

Date/time/location of next Parish Council meeting

Annual Parish Council meeting: Wednesday 10th of May 2017, 7:00pm, followed by the Parish Council meeting at 7:30pm at Norton Cuckney Village Hall.

The meeting closed at 9:30pm

Signed:

Date: