

HOLBECK & WELBECK

PARISH COUNCIL

Minutes of the Meeting of the Parish Council
Held at the Welbeck Club on Tuesday, 01 November 2016

Present: Councillors: J Cuckson (Acting Chair), C Chambers,
S Cuckson, M Newton, D Wall, W M Woodcock (Clerk)

1. Apologies for absence

Apologies for absence were received from **Councillors R Brown (Chair)** and **K Dukes**

Resolved to accept the apologies for absence.

2. Declarations of interests

Councillor M Newton - Item 14

3. Public Forum

There were no members of the public present.

DC Kevin Dukes was unable to attend but he had emailed re a couple of matters he wished to bring to the Councils attention:

- Telephone box in Holbeck and the possible community purchase of it
- The consultation meeting for the Bassetlaw Plan on the 23rd of November in Lady Margret Hall

Council had received no notification from Bassetlaw District Council (BDC) regarding the telephone box but the Clerk had made subsequent enquiries and ascertained that BT were proposing to remove the public payphone and giving the PC the opportunity to 'adopt' the red box. A 90 day consultation period was already in progress.

4. Minutes of the previous meeting

The minutes of the Meeting held on Tuesday, 6 September 2016 were accepted as a true record. The Acting Chairman signed them accordingly.

5. Matters arising

None

6. Neighbourhood Planning

The appointed examiner is currently going through the Plan and there is nothing further to report at this stage.

Noted

7. Community Fund

No updates on the progress of the broadband scheme were available.

8. Financial statement and accounts for payment

Clerk reported that the balance of the Bank Account was currently £7,751.84.

It appeared that cheque number 500240 for £71.97 dated 26 July and payable to E.ON had not been received and E.ON was therefore saying this amount was outstanding. The cheque had presumably been lost in the post. As there was a charge for placing a stop on a cheque, it was agreed to pay the amount again and contact E.ON should the cheque be presented at a future date.

The bank had rejected the application to amend signatories on the Council's bank account pending further documentation being provided (not requested previously) concerning the death of the late Cllr Snodin.

Grant Thornton, the external auditor, had completed the audit of the Council's accounts for the year ended 31 March 2016. There were no matters to report and no fee was payable. They had raised a matter not affecting the opinion as to the order of signing the Annual governance statement (Section 1) and the Accounting statements (Section 2). They seemed to suggest the two items should be separated on the agenda and therefore have separate minute references, Council felt this was totally unnecessary as the items had been dealt with in the chronological order as required, irrespective of being dealt with as one agenda item. A Notice of Conclusion of Audit had been sent to BDC for inclusion on the PC web site.

Clerk expressed concern to Members about delays at BDC with regard to uploading time sensitive data to the PC web site. The latest Agenda (which must be displayed at least 3 clear working days before a meeting) and Minutes had been sent on 25 October. However, according to a confirmation email from BDC, they had not been uploaded until 1 November, i.e. the date of the meeting. Members felt no blame could be attached to the PC for failure to comply with the deadlines set down. There were no questions.

Resolved to accept the financial statement and make payments as detailed below.

Proposed: Cllr S Cuckson

Seconded: Cllr C Chambers

500245	£156.46	E.ON – Electricity supply
500246	£36.00	CPRE – Membership renewal

9. Requests for donations/grants

None

10. Correspondence

A list of correspondence, received since the last meeting, was circulated to members. (Appendix A)

Resolved to deal with the following items as detailed:

Bassetlaw District Council

**Expansion of Refuse Service to Include Kerbside
Garden Waste Collection**

Request to attend a Council Meeting to discuss new proposals.

[Clerk to invite representatives to the next meeting](#)

11. Street lighting

Clerk had contacted PDQ regarding the 2 Council owned lights on Lady Margaret Hall Drive, which had been reported as not working. The contractor had advised, however, that the lamps were not faulty but the electricity supply had been turned off in Lady Margaret Hall.

[Clerk to contact the caretaker accordingly](#)

Faults had been reported on 2 Nottinghamshire County Council (NCC) lamps in Holbeck Woodhouse but the numbers reported did not correspond with the location. A further lamp near the Millennium Piece Garden was also reported to be out. Members will ascertain the numbers and advise the Clerk

[Clerk to contact NCC accordingly](#)

12. Reports from representatives

None

13. Highway matters

Overhanging branches and encroaching shrubbery was giving rise to complaints, particularly on The Rocks. This was causing problems for vehicles, including refuse vehicles. In at least one instance, a lamp column in the village was barely visible because of this. It appeared the problems emanated from land owned by Welbeck Estates and did not therefore fall within the responsibility of NCC.

[Clerk to contact Welbeck Estates](#)

14. Planning matters

Clerk advised there appeared to be problems with planning notifications from BDC. The Council has always received hard copies of applications because of the internet difficulties in the Parish but these had been sent electronically of late. Having pointed this out to officers several times, the Clerk was advised that in future the Council would receive both electronic and hard copies. However, a number received electronically had not been received in hard copy and there were concerns the Council was not receiving due notifications within the time constraints. Further, BDC had failed to notify the proposal from BT to remove a number of payphones in the area, including the one in Holbeck (refer to previous comments under Item 3 – Public Forum. The latter issue was now subject to a 90 day consultation period.

Resolved to object to the application by BT to remove the public payphone from Holbeck on the following grounds:

- The phone box is signed from the A60 and stands at the end of two footpaths. In the event of an emergency it is the only reliable means of contacting the emergency services as there is no reliable mobile signal in the area, Holbeck having neither 3G or 4G coverage

It is further resolved to seek assurance from BDC that they will object to the proposal rigorously and, if necessary, seek an extended consultation period having failed to notify the Parish Council at the outset.

The following applications had been received:

16/01444/FUL – Demolish three agricultural buildings and erect new building to cover the existing grain dryer, grain pits and elevator and provide additional floor area: The Roses Complex, Worksop Road, Holbeck.

16/01461/FUL – Remove three leylandii trees fronting the highway and reinstate fencing, remove five leylandii trees between numbers 6 & 7 High Holbeck, remove one beech tree and undertake minor works to two rowan trees: 7 High Holbeck, Holbeck Lane, Holbeck, Worksop

16/01462/FUL – Reduce height of mature leylandii trees from 6-8 to 2 metres in height: Land between gardens of 12 & 13 High Holbeck, Holbeck Lane, Holbeck, Worksop

Applications noted and there were no objections raised.

16/01463/CAT – Remove a sycamore tree: Holbeck House, Holbeck Lane, Holbeck, Worksop

Application noted with some concerns.

There had been no hard copy received for this application and therefore no details provided as to why a seemingly healthy mature tree was to be removed.

[Clerk to ascertain further information](#)

15. Risk assessment

Nothing to add

16. Any other business

None

17. Date of next meeting

The next Meeting of the Parish Council will be held on Tuesday, 29th November 2016 at the Welbeck Club at 7:00 p.m.

The meeting closed at 8:30 p.m.

Chair's Signature: _____

Date: _____

HOLBECK & WELBECK

PARISH COUNCIL

Correspondence Listing: 1st November 2016

Originator	Dated	Details
A1 Housing	Email 24.10.16	In Touch Newsletter – Autumn Edition
Bassetlaw District Council	Email 07.09.16	Expansion of Refuse Service to Include Kerbside Garden Waste Collection
Bassetlaw District Council	Email 07.09.16	Bassetlaw Rural Conference - Agenda 22.09.16
Bassetlaw District Council	Email 08.09.16 19/28.10.16	Bassetlaw Local Plan Forum Presentation & Consultation Launch Public Drop In
Bassetlaw District Council	Email 15.09.16	Meeting Dates: Forum & Rural Conference
Bassetlaw District Council	Email 23.09.16	Updates from Bassetlaw District Council
Bassetlaw District Council	Emails 29.09.16 07.10.16	Bassetlaw Parish Forum: Agenda (17.10.16) & Minutes (23.05.16) + Additional Information – SLCC Referendum re Precepts
Bassetlaw District Council	Email 20.10.16	Bassetlaw Parish Forum Additional Information & Date of Next Meeting
Campaign to Protect Rural England (CPRE)	Email 29.09.16	Minutes of Annual General Meeting – 3 June 2016
Clerks & Councils Direct	November 2016	Issue 108
Grant Thornton	14.09.16	Audit for the year ended 31 March 2016
NALC	Autumn 2016	LCR Volume 69, No2
Nottinghamshire Association of Local Councils	Emails 16.09.16 05/18.10.16	Council Tax Referendum Principles – Important Consultation & Template Letter
Nottinghamshire Association of Local Councils	Email 28.09.16	Heritage Trust Network
Nottinghamshire Association of Local Councils	September 2016	Council News: The Future of UK Employment Law following Brexit
Nottinghamshire Association of Local Councils	October 2016	Council News: Employing 'Bogus' Self-Employed Contractors
The Pensions Regulator	October 2016	Staging Date Passed – Declaration Required