

# *HOLBECK & WELBECK*

## *PARISH COUNCIL*

### **Minutes of the Meeting of the Parish Council held in the Education Room at The Harley Gallery on Tuesday, 6 March 2018**

**Present:** Councillors: J Cuckson (Chair), D Cooper, S Cuckson, K Dukes, D Wall and W M Woodcock (Clerk)

#### **1. Apologies for absence**

Apologies for absence were received from **Councillor M Newton**.

**Resolved** to accept the apologies for absence.

#### **2. Declarations of interests**

None

#### **3. Public Forum**

There were no members of the public present.

In his capacity as District Councillor, K Dukes reported on the following:

- Bassetlaw District Council (BDC) was conducting a review of Polling Stations. There would possibly be an issue regarding the use of Lady Margaret Hall in view of the recently approved planning application, depending when work was likely to take place.
- The press had recently reported that a rough sleeper had died in Retford during the severe cold weather. However, the individual had been offered but had refused access to a temporary shelter in Worksop.
- Members may be aware of severe damage caused to a historic bridge in Clumber Park. Further information was awaited from the police but it seemed likely that it was caused by 'joy riders' in a stolen car.

Thanks were extended to DC Dukes for his input.

#### **4. Minutes of the previous meeting**

The minutes of the Meeting held on Tuesday 23 January 2018 were accepted as a true record. The Chairman signed them accordingly.

#### **5. Matters arising**

None

#### **6. Community Fund – Improving Broadband**

Sharpe's, the N3 Broadband System provider, had advised that 27 'free' installs (those paid for by the Parish Council) had been granted. Only 3 more were therefore available under the agreement made by the Council.

There were 19 properties now live, with a further 8 properties currently being connected, including 3 of the original applicants who had experienced delays due to insufficient routers being available.

In view of the near completed state of the project, it was agreed this topic would no longer be included as a separate agenda item.

## 7. Financial statement and accounts for payment

Clerk reported that the balance of the Bank Account was currently £3,722.86.

Clerk advised she had set up a credit account for the Parish Council at Curry's PC World. However, as cheques had to be sent to Czechoslovakia, it had still been necessary for her to pay the bill via the internet and claim it back from the Council. This was not really acceptable and, with more and more businesses refusing to accept cheque payments, it was proposed that the Parish Council should make the necessary arrangements to facilitate internet banking. This would also provide a safer means of making payments given the cost incurred of a cheque being 'lost' in the post recently.

**Resolved** to authorise the Clerk to take the necessary steps to facilitate internet banking

Year End was fast approaching once again and it was necessary to appoint an internal auditor.

**Resolved** to enlist the services of Mrs J Greveson to conduct the Internal Audit once again.

[Clerk to contact Mrs Greveson accordingly](#)

**Resolved** to accept the financial statement and make payments as detailed below.

Proposed: Cllr S Cuckson

Seconded: Cllr D Cooper

500280	£150.00	PDQ Electrical – Repairs to Parish Council street lights
500281	£354.03	W M Woodcock – Clerk's salary (x2) + Reimbursement
500282	£132.80	H M Revenue & Customs – PAYE liability

## 8. Requests for donations/grants

None

## 9. Correspondence

A list of correspondence, received since the last meeting, was circulated to members. (Appendix A)

**Resolved** to deal with the following items as detailed:

**NALC**

**GDPR Toolkit**

There was still much uncertainty about the requirements of the new legislation and the impact for the Parish Council. The toolkit was a lengthy document.

[Clerk to forward email to Cllrs J Cuckson and D Wall](#)

The Parish Council would be pleased to participate in the Roll of Honour Project  
[Clerk to contact the Project Lead at NCC accordingly](#)

In discussing the above two (linked) topics, Members agreed they wished to commemorate the end of the First World War in a manner most appropriate for the Parishes and various options were considered. It was still possible to apply for funding to the Nottinghamshire Community Commemoration Fund 2014-2018, if a suitable project could be identified. However, there was a deadline for applications and projects had to be completed before the anniversary of the end of the war. Councillors J Cuckson and K Dukes agreed to set up a meeting/working group to consider possible projects and to open up the meeting to outside bodies who might wish to be involved and/or have some input. Subject to the outcome of this meeting/working group, an application would then be made for funding.

**10. Street lighting**

As Welbeck Estates had still not responded regarding the Council owned street lights, Clerk to contact Thomas Campion directly.

**11. Reports from representatives**

None

**12. Highway matters**

Clerk had spoken to Tom Cooper at Welbeck Estates as they had not yet attended to clearing the verges around the telephone box. He had apologised for the delay, which he said was due to pressure of work, and gave an assurance that the matter would be attended to as soon as possible.

**Noted**

**13. Planning matters**

Much had transpired since the last meeting. There were clearly still major issues with the Planning Department at BDC. It had come to light that plans regarding changes to Lady Margaret Hall, presented at the event at Lady Margaret Hall referred to at the last meeting, had already been submitted to BDC and the consultation period had passed even before that event had taken place. The Parish Council had received no consultation papers, despite BDC claims to the contrary. An email from the Clerk requesting further information had been ignored. The Planning Department's whole approach to the Parish Council in terms of communication and good relations was unacceptable and the matter was reported to District Councillor Dukes, who was aware of ongoing problems.

There had then been subsequent confusion over different plans regarding Woodhouse Hall and Barns, which had also been presented at the event referred to above. Planning permission had not yet been sought and Darren Ridout, from Welbeck Estates, had offered to attend Council Meetings in future regarding any forthcoming plans in order to promote good relations between the Parish Council and Welbeck Estates. Members felt this would be very useful.

[Clerk to invite Darren Ridout to the next meeting](#)

**14. Risk assessment**

Nothing to add

**15. Any other business**

None

**16. Date of next meeting**

The next Meeting of the Parish Council will be held on Tuesday, 10 April 2018 in the Education Room at The Harley Gallery following the Annual Parish Meeting at 7:00 p.m.

The meeting closed at 9:10 p.m.

Chair's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# *HOLBECK & WELBECK*

## *PARISH COUNCIL*

### Correspondence Listing: 6<sup>th</sup> March 2018

Originator	Dated	Details
Bassetlaw District Council	Email 24.01.18	Nottinghamshire Fire & Rescue – Information for Parishes
Bassetlaw District Council	Emails 31.01.18 14.02.18	Follow up Bassetlaw Parish Forum Meeting 29th January 2018
Bassetlaw District Council	Emails 16.02.18 02.03.18	Follow up Bassetlaw Rural Conference 12.02.18 South Yorkshire & Bassetlaw Accountable Care System: Public Event Thursday 8 March 2018
Bassetlaw District Council	Email 28.02.18	Quad Bikes
Bassetlaw District Council		Notice of Interim Review – Polling Districts and Polling Places
Clerks & Councils Direct	March 2018	Issue 116
EON	February 2018	Change in Energy Prices
NALC	Email 19.02.18	Consultation: Crime & poor performance in the waste sector
NALC	Email 23.02.18	GDPR Toolkit
Nottinghamshire Association of Local Councils	Email 23.01.18	RBL Lamp Post Poppies for 2018
Nottinghamshire Association of Local Councils	Email 27.02.18	CPRE Best Kept Village Competition 2018
Nottinghamshire Association of Local Councils	January 2018	Council News: Why Councils Need to Take Employee Complaints Seriously
Nottinghamshire County Council	Email 16.02.18	Nottinghamshire County Council determined admission arrangements 2019-2020 community & voluntary controlled schools
Nottinghamshire County Council	Email 07.02.18	WW1 Centenary Roll of Honour Project