



**DRAFT MINUTES OF THE TORWORTH PARISH
COUNCIL MEETING HELD AT TORWORTH GRANGE
FARM SHOP AND CAFÉ, TORWORTH, TUESDAY
OCTOBER 3rd, 2017 AT 7:00PM**

PRESENT

Chair: Councillor C. Willis (CW)

Vice-Chair: Councillor J. Helliwell (JH)

Councillors: H. Helliwell (HH), G. Hadley (GH), D. Lacey (DL), R. D'Amelio (RDA) and R. Willis (RW).

District Councillor: Councillor M. Gray (MG)

Clerk: none present as position is currently vacant

APOLOGIES FOR ABSENCE: Councillors G. Footitt, and County Cllr T. Taylor

OPEN FORUM FOR MEMBERS OF THE PUBLIC

One public member was in attendance as he is interested in becoming a parish councillor. He was welcomed by the Chair and invited to observe the meeting.

01/1017 DISTRICT COUNCILLOR'S REPORT

MG is still chasing up why TPC has not yet received the CIL payment as it is still held up in Legal. CW questioned who is collecting the interest while the money is held up. MG

MG also reported that there is a lot of diesel thefts occurring in the area and police are investigating.

CW stated that TPC have not been informed about planning applications on three separate occasions in the past three months. MG will email for answers. MG

JH asked for clarification and more information regarding the BID (Bassetlaw Improvement District) Scheme and what positive effects would this have on our village. MG agreed to email Steve Brown. MG

COUNTY COUNCILLOR'S REPORT

No email response from TT regarding the ID cards.

02/1017 MINUTES OF THE LAST MEETING

Minutes of the meeting held on 5th September 2017 were signed as a true record.

03/1017 NEW MATTERS ARISING

Play park signs: These have been seen and accepted by the PC. RW has agreed to affix them to the play park fence. RW

Wooden sign post: NCC has stated that the damaged wooden Torworth Village sign is the responsibility of TPC. It was discussed that the crest will be put onto a metal post and JH will get a quote for us. HH would JH

like to know if NCC would install the sign once it has been fixed. RW has agreed to ask NCC about this from a Health and Safety perspective. RW

Metal village signs: these were reported by RW and have been repaired.

ONGOING MATTERS

Traffic: CW to compile GH's traffic report with the speed figures and photographs in order to send it to Via and other agencies. CW

What's App: GH is still trying to get onto What's App and it should be solved this month. GH

Torworth Welcome Pack and Torworth Parish Council Website: progress has been delayed due to the Chair taking on the responsibilities of the Clerk while the post is vacant. CW

ID badges: We are waiting for TT to update us regarding the progress of the ID badges. TT

Highways: We are waiting for TT to update us regarding our list of outstanding issues re: 1. Re-planting of trees along the Great North Road at High Gables; 2. Insertion of a street light at the entrance of the playpark; 3. Insertion of a speed light board as you enter Torworth from the south; and 4. Obtaining the 2016 tree Inspection Report. In addition, we would also like to extend the 40mph speed zone to include the entrances of Torworth Grange Farmshop and Café. TT

Grass seeding: The bramble and weeds need to be pulled in the worked section of the playpark by the Village Warden then put to grass this autumn. CW to buy the grass seed. CW

Zipline: RDA is having trouble finding a replacement part as it is a very specific piece. RW will email RDA the contact details of Play and Leisure [the manufactures] to see if we can buy a part off them. RDA/
RW

Playpark fencing: RW has agreed to fix as much of the boundary fence as possible around the park. RW

Data protection seminar: RDA has agreed to attend and CW will submit the registration form with TPC covering travel expenses. CW

Risk Assessment for Village Warden: CW will continue to write up the multiple risk assessments for each activity and will bring it to the November meeting. CW

Tree charter: CW has applied for a hornbeam sapling and we will be notified in advance when it is due to arrive.

Transparency Fund application: CW to apply for funds to pay for a printer/scanner and web-design courses. CW

04/1017 TRAFFIC

Traffic continues to speed through the village. CW received an email from a resident regarding a dog attack on another dog. The dog was on the list of dangerous breeds and the police are now involved.

05/1017 FINANCES

Invoices presented and approved for payment:

#1125	North Notts Landscapes (August)	£384.00
#1126	North Notts Landscapes (September)	£384.00
#1127	Torworth Grange Café (room rental)	£15.00
#1128	C. Willis (Daffodils and 3x pairs gloves)	£53.70

Scarecrow Festival: Hilary Skelton has emailed regarding our contribution to next year's festival as it will need to be put into our budget for the next financial year. Last year, we paid for 39 tables and 60 chairs at £306 in which we can claim the VAT back. TPC has agreed to pay for it again next year. CW

Budget 2018-19: As we do not have a Clerk at present, it was agreed to ask Hilary Skeleton to bring our accounts up-to-date and to begin looking at our budget and precepts for next year. CW

Clerk position update: The latest applicant has turned down our offer of the post as she accepted a full-time job elsewhere. NALC have emailed through the current pay scales and a sample contract.

06/1017 AMENITIES AND FACILITIES

Village Wardens: One more Hi-Viz vest is required and 'On behalf of Torworth Parish Council' will be printed on the back of each vest. RDA will get these printed. CW/
RDA

Playing field account: There is around £3,000 in the account and the committee seek permission to install a swing set for older children. It was agreed to wait to purchase the swings until we can get further quotes. JH has agreed to get a quote from the company that built our gates. JH

IGas community fund: The IGas grant is now open, with a maximum of £5,000 available for each successful application. IGas are happy to be involved with matched funding, which would increase the amount we could use in a community project. It was also agreed to survey the residents, including the children, asking what equipment they would like to have in the play park. This would enable us to create a project for grant applications. CW has agreed to create the survey and will begin to gather responses. The purchase of nets for the goal posts was also discussed, and could be purchased from the CIL money. RW has offered to clear an area for a 5-aside as it has been noted that a football area is required. CW will also get a quote from NNL on how much it will cost to pick up the grass clippings. CW

07/1017 PLANNING

17/01191/HSE: Erect two storey rear extension at 14 Underwood Ave. This planning application was discussed, and with no comments from adjacent neighbours, it was unanimously agreed to approve the application. CW will email the decision to BDC. CW

08/1017 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED

All emailed correspondence continues to be forwarded to all PCs for consideration. Anything of interest will be put on the agenda for discussion.

A confidential email was sent to TPC which was subsequently discussed at the meeting. The matter is considered to be dealt with and no further action is required.

PCSO 9433 Lucy Champion has been assigned to our area, taking over from PCSO Claire Walker. She will be covering Tuxford and Trent, Rampton, Elkesley, East Markham and all the surrounding villages in those areas, *in addition* to Ranskill, Torworth, Sutton and the other surrounding villages. TPC is frustrated by the drastic cuts facing the police service and is deeply concerned how it is affecting rural communities.

TPC has asked NALC for advice on using debit cards: their advice is that it is allowed; however, rules are needed to be put into place to prevent misuse. This will need further looking at as we will also need to change the constitution to reflect our decisions.

09/1017 INFORMATION TO BE FORWARDED TO THE NEXT MEETING

Doncaster Airport Consultation; also approach Bawtry Parish Council to see what they have done regarding this.

IGas Community Application (if survey results are back)

10/1017 ANY OTHER BUSINESS

Central Bassetlaw forum update: the Lengthsmen Scheme is now under review so that it could potentially be accessible to all councils. The verge grant: put an invoice into Via for all of our mowing and they will reimburse us 2p/m². The Bassetlaw Local Plan is still in its draft stage. And finally, BDC has pulled out of Devolution for a variety of reasons.

11/1017 DATE OF NEXT MEETING

The date of the next meeting is will be held at 7pm on Tuesday November 7th, 2017 at Torworth Grange Café.

Signed as a true record: _____

Print name: _____ Position: _____

Date: _____