

The Annual Parish Meeting

will be held in Treswell Village Hall on:

Wednesday 16th May 2018, 7.00pm in Treswell Village Hall

BUSINESS TO BE TRANSACTED

1. Welcome
2. Minutes from Annual Parish Meeting May, 2017
3. Questions, discussions and responses

Members of the public are welcome to stay to the Parish Council Meeting should they wish.

Date of notice: May 9th 2018- Signed: *Maralyn Papworth*

I hereby give notice of the following meeting... Treswell with Cottam Annual Parish Council Meeting

to be held in Treswell Village Hall on
Wednesday 16th May 2018
Directly after the Annual Parish Meeting

1. Election of Chair/signed declaration of office and election of Vice Chair
2. Apologies for absence
3. Declarations of interest
4. Minutes of last meeting on 21st March 2018 and 17th May, 2017 (already approved)
5. Matters arising from the minutes
6. Designated time for members of the public to speak
7. Financial
 - 7.1 2017/18 Audit papers to be approved and signed
 - 7.2 Payment made in error by BDC £200(Re Donation-Cottam by Cllr,. Critchley) approved
 - 7.3 2018-19 Revised rates of pay for Clerk duties
8. General Data Protection Compliance
 - 8.1 To consider the appointment of Data Protection Officer- be deferred as recommended
 - 8.2 To adopt the Data Map
 - 8.3 To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy, and Records Retention Policy
 - 8.4 To adopt Privacy Notices
 - 8.5 To receive completed Security Compliance Checklists from all Councillors (Dedicated Email addresses/Computer security)
 - 8.6 To resolve that the council registers with the ICO and pays the relevant Data Protection Fee
9. Neighbourhood Development Plan- agree the NDP plan
10. Correspondence
11. AOB

If any Councillor is unable to attend the meeting please notify the Clerk. Thank you.

Maralyn Papworth 01777 248805 TreswithCott@outlook.com