

**Headon-cum-Upton, Grove and Stokeham Parish Council**  
**Draft Minutes of the Meeting of 7<sup>th</sup> March 2016 held at 7.30pm**  
**at Headon-cum-Upton Village Hall**

**Present:**

Cllr: Cllr.J.Wallwin - chairman

Cllrs: E.Briggs, D.Landon, J.Landon, B.McGlen, A.McKiernon, J.Mosley, B.Wielgus, F.Withers

Clerk: K. de Torre

**Public Forum**

Members of the public were invited to attend the forum session to talk about parish issues.

1. **Apologies for Absence**

Apologies received from Cllr. C.Holliland, BDCllr. T.Critchley.

Cllr. C.Holliland is granted an extended period of absence for family commitments, apologies are submitted and approved for a period of approximately 12 months.

2. **Declarations of Interest**

There were no declarations of interest.

3. **Minutes of meeting held on 18<sup>th</sup> January 2016**

These were signed by Cllr.J.Wallwin on behalf of the council as a true record of events.

4. **Matters arising from previous minutes**

**a) High Speed Broadband**

More work is evident in Grove at the moment, but it appears that timescales will be slightly delayed as progress is not as fast as anticipated. Upton has been greatly improved by the installation of High Speed Broadband and it was reported that some initial issues have been resolved by checking internal wiring. Residents are advised that if problems are experienced after the switch-on, it may not be directly linked to the main installation and they should check their own wiring.

**b) Hedge Cutting - Askham Road, Upton and Dog Kennel Hill**

We are informed that it is in hand once land ownership is determined. Land Registry records are presently being checked. Cllr. J.Wallwin is to make further enquiries regarding the hedge cutting.

5. **Police**

PC Bailey was unable to attend the meeting.

There were no police reports.

6. **Highways**

a) Cllr. J.Mosley – potholes throughout the villages – to be reported using the online NCC Highways Reporting System.

b) Cllr. J.Wallwin – Road anomalies are marked up for repair on the Stokeham to East Drayton road – Noted.

c) Cllr. J.Wallwin – Blocked pipe at the Anglian Water gateway entrance in Grove, surface water is running down the road – Clerk to report this to Anglian Water.

7. **Planning**

**a) Correspondence and Communications**

None.

**b) Applications:**

i) Reference 16/00206/HSE - The Old Rectory, Main Street, Grove, DN22 0RJ  
Erection of 2 Mtr High Timber Fencing and Entrance Gates

No Objection, but one comment – The railing is part of the original Grove Estate railing, it has historic interest and should be preserved as part of the design.

c) **Decision Notices:**

None

d) **Any other Planning Matters:**

Lack of response by the planning enforcement team and lengthy process in dealing with Breaches of Planning matters - Clerk to write to the Chief Executive, Neil Taylor expressing our concerns.

8. **Neighbourhood Plan (NP)**

Further information has been sought to ascertain the amount of work involved and the benefits that could be gained from having a NP in place. If it is considered feasible to go ahead, a Special Meeting will be organised to include the public and to initiate the process. Members have looked at Sturton's NP and considers it of interest, a similar NP for our villages would be useful to determine the future design of the villages, help local businesses and to protect areas of interest.

A free Neighbourhood Planning Seminar is to take place on Thursday 17th March 2016 from 10.00am to 2.45pm at The Guildhall Arts Centre, Grantham, Lincolnshire. This free half day event is designed to help local councils across Nottinghamshire and Lincolnshire who are considering undertaking or are in the early stages of completing a Neighbourhood Plan.

Following a majority vote, it was decided to initiate the process of producing a Neighbourhood Plan for Headon, Upton, Grove & Stokeham.

BDCllr. Teresa Critchley's help will be requested to initiate proceedings and to help us secure funding. Public participation is essential to its progression and success and public meetings / consultations will be organised once we know that funding is in place.

9. **Grants to Village Organisations**

Parish council grants are given annually to the 3 churches and the village hall, they are budgeted for and given in April each year to the 4 beneficiaries without the need for application. It is a statutory power of the parish council to grant funding in this way.

Any grants outside of these would require a letter of application explaining why the funds are required and would be considered on individual merit at a parish council meeting. An allowance is not included in the budget for any other grants.

The grants to the churches are for churchyard maintenance. The grant to the village hall is to assist with its upkeep and running costs.

It was decided that these annual grants remain in place and that we ask for feedback as to how the funds are to be used when we issue the cheques.

9A. *An unprovoked outburst from a member of the public interrupted this agenda item resulting in 2 parish councillors temporarily leaving the room and the member of the public being asked to leave due to his disorderly conduct. Members of the public are not allowed to speak during a parish council meeting.*

*An item will be placed on the April agenda to discuss how to avoid this happening in future.*

10. **Grant Request for Planting Scheme at Grove**

DCllr. T.Critchley is to apply for £200 on our behalf in order to fund a planting scheme at Grove war memorial.

Six volunteers have come forward to carry out the work involved.

11. **Finance**

a) **Payments**

The following amounts were paid:

K.de Torre (Clerks salary & expenses Jan – March 2016)

**Chq No.**

550

**Amount**

£ 359.48

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£ 359.48

**b) Receipts**

The following funds were received:

None

**Amount**

£ 0.00

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£ 0.00

**c) Bank balances**

After the above movements the balances in the bank accounts will be:

TSB **£ 4,585.05**

Nottingham Building Society **£ 4,693.88**

TOTAL **£ 9,278.93**

**12. Correspondence and Publications**

**Correspondence:**

- None

**Publications:**

- None

**13. Any Other Business**

- a) Cllr. J.Landon – The Headon phone box has been cleaned by a Headon resident volunteer. A thank you will be included in the newsletter report.
- b) Cllr. B.McGlen – An increasing pile of thousands of tyres at Headon Camp was reported at the public forum, it is behind the sheeting at the far end of Headon Camp – this is to be reported to Environmental Health.
- c) Cllr. B.McGlen – The rubbish pile on private land off the Upton to East Drayton road has been burned and now more rubbish is being dumped, Acer Landscapes have been seen dumping rubbish there - this was reported at the public forum – Cllr. J.Mosley is to try to contact the landowner to determine whether they are aware. Clerk to report this once again to Environmental Health.
- d) Cllr. J.Wallwin – the snowplough is now repaired thanks to Sean Whelan of Roseway, Upton. A letter of thanks will be sent to Mr Whelan and a thank you will appear in the newsletter report.
- e) Cllr J.Wallwin - offered advance apologies for the 4<sup>th</sup> April meeting.

**14. Proposed date of next meeting: Monday 4<sup>th</sup> April 2016**

The meeting closed at 8.15 pm.

Signed .....

Date .....4<sup>th</sup> April 2016.....