

Headon-cum-Upton, Grove and Stokeham Parish Council

Draft Minutes of the Meeting of 12th October 2015 held at 7.30pm at Headon-cum-Upton Village Hall

Present:

Cllr: Cllr.D.Landon vice-chairman

Cllrs: E.Briggs, C.Holliland, D.Landon, J.Landon, B.McGlen, A.McKiernon, J.Mosley, B.Wielgus,
BDCllr.T.Critchley

Clerk: K. de Torre

1. Neighbourhood Plan

A presentation was given by Natalie Cockrell, Community Planner BDC. A Neighbourhood Plan is a right for communities introduced through the Localism Act 2011. Communities can shape development in their areas through the production of a plan. Several parishes in Bassetlaw are in the process of drawing up their own plans. In order for the parish council to give consideration for the parish, a presentation was given by Natalie and questions answered.

The stages of producing a plan were explained:

- the benefits of having an approved 15 year plan in place
- applying for funding
- agreeing the designated area and producing a statement
- appointing a steering group, advertising contact details
- the various consultation stages with the community and businesses
- involving the community, businesses, landowners, young residents – their views, development ideas, vision for the future
- consultation summary report
- environmental impact assessment / sustainability appraisal
- preparation and writing up
- production of a draft plan
- submission of the agreed draft plan to BDC
- modifications to the plan following feedback from BDC
- parish referendum to approve the plan
- adoption of the plan by BDC

A neighbourhood plan can take 18 months or more to complete.
Natalie was thanked for her attendance at the meeting.

2. Public Forum

Members of the public were invited to attend the forum session to talk about parish issues.

3. Apologies for Absence

Apologies received from Cllr.J.Wallwin, PC Bailey.

4. Declarations of Interest

There were no declarations of interest.

5. Minutes of meeting held on 7th September 2015

These were signed by Cllr.D.Landon on behalf of the council as a true record of events.

6. Matters arising from previous minutes

a) High Speed Broadband

Cllr. B.Wielgus reported that Grove is pending and Stokeham will follow in 2 to 3 years.

b) Tree Cutting – Bracken Lane Farm

Bassetlaw DC Environmental Health were contacted regarding the state of the dead sycamore tree at Grange Farm, Grove. Cllr. J.Wallwin met with Hannah Bigden, Environmental Health Officer at BDC and a response is now awaited from the Tree Officer. Jeff Rickells has tried to speak to the landowner but as there was no satisfactory result from this, Notts CC are pursuing. The matter is ongoing.

c) Hedges on Askham Road, Upton

It was agreed to remind Johnny Davis about the need to have these hedges cut.

d) Dog Kennel Hill

It was agreed to remind Johnny Davis that these hedges require cutting right back.

c) and d) require a letter to the NCC Highways Manager as despite our attempts at resolving the issues with meetings, emails and phone calls, they have not been dealt with very well and the problems still remain.

7. Police

PC Bailey was unable to attend the meeting but reported by email the following reported crimes:

- 07.9.15 Headon - Greenspotts Lane – Damage to field crops
- 29.8.15 Upton - Westfields - Burglary at a farm building
- 22.9.15 Stokeham - Main Street - Dwelling burglary

No other police matters were reported to the meeting.

8. Highways

a) Cllr. E.Briggs – Potholes at Stokeham

b) Cllr. J.Mosley – Potholes forming at road junction at Upton

c) Cllr. J.Mosley – The snow plough is ready for the winter season (at Ian Champion's) however there have been problems with the wheels - Cllr. J.Mosley to contact the manufacturer.

9. Planning

a) Correspondence and Communications

1. Breach of Planning Control investigation – Erection of 2 storey extension – Hilltop Farm, Main Street, Upton.
2. Non-compliance of Planning Condition investigation – Tree Planting Scheme – The Grange Farm, Main Street, Upton.

b) Applications: -
none

c) Decision Notices:

1. 15/01023/FUL - Kalulushi, 19 Main Street, Grove
Demolition of Existing Garages, Erect New Detached Single Storey Garage, Erect Two Storey Rear Extension and External Improvements - GRANTED
2. 5/01014/HSE - The Old Rectory, Main Street, Grove
Erect detached single storey timber garden room - GRANTED
3. 15/01041/FUL - Land North East Of Mill Hill, Off Lady Well Lane, Headon
Install a Ground Mounted 50Kw Solar Panel Array - GRANTED
4. 15/01091/FUL - Mill Hill Farm, Greenspotts Lane, Headon
Proposed Grain Store - GRANTED
5. 15/01126/HSE – Longacres, Main Street, Upton
Erect Single Storey Rear Extension - GRANTED
6. 15/01071/HSE - Oregon House, Drayton Road, Upton
Two Storey Extensions to Existing Dwelling House - GRANTED

d) Any other Planning Matters:

The **Neighbourhood Plan** presentation at the opening of the meeting was interesting and gave a good insight into the stages and benefits of a plan. It was decided that further discussion is needed before deciding whether to pursue this for our parish.

To place this item on the November agenda.

10. Car Parking in Headon

A design to improve the car park area on Church Street, Headon was previously submitted and approved by BDC. At the time, a lease of the land was offered but was rejected by the parish council due to the legal costs which it was said we would have to pay. As the parish council do

not need to own or lease the land in order to make improvements, it was suggested that other avenues be investigated. Cllr. T.Critchley offered to pursue this further.
Clerk to pass on the contact details.

11. **Headon Village Notice Board**

Cllr. J.Mosley is to investigate options for a notice board replacement.
This will be discussed at the next meeting.

12. **Winter Assistance from Notts CC**

Once again we are offered 5 x 25kg bags of salt free of charge from Notts CC for delivery to the parish. It was agreed to order the 5 free bags for delivery to Cllr. J.Mosley for distribution in the parish.

13. **To consider Items for next year's Budget**

It was suggested that as the Neighbourhood Plan is now under consideration and would require a lot of consultation with residents, additional consultation with regards projects for inclusion in the annual budget would be too much. The draft budget will be prepared shortly for 2016/2017 and will be based on previous spending examples.

14. **Finance**

a) **Payments**

The following amounts were paid:
None

Chq No.	Amount
	£ 0.00

	£ 0.00

b) **Receipts**

The following funds were received:
BDC Contribution & Precept (2nd instalment)

Amount
£ 1,857.50

£ 1,857.50

c) **Bank balances**

After the above movements the balances in the bank accounts will be:

TSB	£ 5,508.64
Nottingham Building Society	£ 4,693.88

TOTAL	£10,202.52

15. **Correspondence and Publications**

Correspondence:

- none

Publications:

- none

16. **Any Other Business**

Cllr E.Briggs – **Grove Level Crossing** – The level crossing consultation and assessment period is now complete and it is confirmed that level crossing closures and re-routing of roads will not take place as anticipated.

Members agreed that the level crossing at Grove causes huge delays to traffic and emergency vehicles and the village would benefit greatly from its removal.

Cllr. T.Critchley offered to obtain clarification initially from Network Rail with a view to lobby them with justifications for closing the crossing.

To include an item on the next agenda.

17. Proposed date of next meeting: **Monday 2nd November 2015**

The meeting closed at 8.47 pm.

Signed

Date2nd November 2015.....