

Headon-cum-Upton, Grove and Stokeham Parish Council

Draft Minutes of the Annual Meeting of 1st June 2015 held at 7.30pm
at Headon-cum-Upton Village Hall

Present:

Cllr: Cllr.J.Wallwin chairman

Cllrs: E.Briggs, C.Holliland, D.Landon, B.McGlen, A.McKiernon, J.Mosley, BDCllr. T.Critchley

Clerk: K. de Torre

1. **Public Forum**

Members of the public were invited to attend the forum session to talk about parish issues. Our new district councillor, Teresa Critchley was introduced to everyone.

2. **Parish Council Vacancy / Co-option of New Member**

Following the election, there is one vacancy on the parish council which will be advertised.

3. **Declarations of Acceptance of Office**

Declarations of acceptance of office were signed and received from C.Holliland, A.McKiernon, B.McGlen, B.Wielgus.

4. **Members Interests Forms**

Completed Members interests forms were collected in ready for submission to Bassetlaw DC.

5. **Apologies for Absence**

Apologies received from Cllrs. B.Wielgus, J.Landon.

6. **Declarations of Interest**

There were no declarations of interest.

7. **Minutes of meeting held on 11th May 2015**

These were signed by Cllr.J.Wallwin on behalf of the council as a true record of events.

8. **Matters arising from previous minutes**

a) **Bridge on Brigg Lane, Headon**

No further response is received from the Chief Executive or Andrew Warrington, Service Director (Highways) who the letter was passed to and who it was said would arrange for the department to investigate the matter and respond to us accordingly. Also, no report is yet received from the Environment Agency. No progress has been made with the landowner as yet.

b) **High Speed Broadband**

Cllr. B.Wielgus reported by email that Upton now has faster broadband and it has just gone live in the last few days. The speed tests give a speed of between 12Mbps and 30Mbps. It was 0.5Mbps before which shows a significant improvement.

The broadband site for Notts confirms that Upton is live and many parts of Headon have roll out shortly, some of the more remote houses may have to wait until October to see if they'll be included in the Phase 2 roll out.

Grove is due for install between October 2015 and March 2016.

The list below shows the current status of each postcode in our parish:

Grove DN22 0RJ - October 2015 and March 2016

Grove DN22 0RL - October 2015 and March 2016 - Many but not all of the properties in the postcode will gain access to fibre broadband

Treswell DN22 0EB - May be included in Phase 2. Check back in Oct 2015

Headon DN22 0PB - May be included in Phase 2. Check back in Oct 2015

Headon DN22 0RD - January 2015 and June 2015

Upton DN22 0RA - Certain premises will be served by works provisionally planned to take place between January 2015 and June 2015 with others planned for March 2016 onward

Headon DN22 0RQ - January 2015 and June 2015

Headon DN22 0PA - January 2015 and June 2015. Some but not all of the properties in the postcode will gain access to fibre broadband

Stokeham DN22 0LB - May be included in Phase 2. Check back in Oct 2015

c) Tree Cutting

Bassetlaw DC Environmental Health were contacted regarding the state of the dead sycamore tree at Grange Farm, Grove, (despite letters to the landowner Mr Lidgett and to Mr Dawson, the tree has still not been tended to). The matter is being investigated by Hannah Brigden, Environmental Health Officer at BDC.

BCCllr. T.Critchley is to investigate the problem.

d) Dog Fouling

The Dog Warden, Nigel Barton will put up signs on Thorpe Street and Yew Tree Road, Headon/Upton. The problem has been highlighted in the village newsletter. It was confirmed that signage has been painted onto the pavements at Stokeham. We will request that stencilling is not carried out elsewhere, signs on lamp posts are preferable. It was agreed to discuss dog fouling further at the next meeting.

e) Inconsiderate Parking

PC Bailey arrived at the meeting and informed members that he has spoken to the owner with regards inconsiderate parking. He informs us that unless an actual obstruction takes place with evidence at the time of the occurrence, there is little he can do except speak to the vehicle owners. It is not an offence to park on a footpath as long as the vehicle is not causing an obstruction. The owner of the vehicle in question has agreed to park in a position leaving passing room for pedestrians and for vehicles.

9. **Police**

PC Bailey reported 1 recorded crime, a domestic incident at Grove. Thefts of garden ornaments is a common problem at the moment, planting troughs etc.

10. **Highways**

a) Cllr. J.Mosley reported a pot-hole at the top of Thorpe Street, Headon (where Anglia Water carried out work previously)

b) Cllr. J.Mosley reported edge of road breaking up along the length of Westfields, Upton, causing a hazard to cyclists and other road users.

c) Cllr. J.Wallwin reported fly tipping at Grove Gaps (at the junction of Grove village and the Rampton Road).

d) Cllr. D.Landon reported that he had been unable to see the household rubbish on the Upton to East Drayton Road (reported at the last meeting). Cllr. B.McGlen to check whether it has been cleared.

11. **Planning**

a) **Correspondence and Communications** – None.

b) **Applications:** -

i) Ref: 15/00500/FUL - Proposed Reinstatement of Historic Driveway - Hilltop Farm, Main Street, Upton. - No objections.

c) **Decision Notices:** - 15/00486/TPO – Shorten dying limbs to 3 – 4 metres above main branching point in the main stem for one horse chestnut tree – The Old Rectory, Main Street, Grove. – GRANTED.

d) **Any other Planning Matters:** -

Tree Preservation Orders – Recent TPO's have been revoked without consultation with the Parish Council. The scoring system for assessing TPO's was questioned. BDCllr. T.Critchley offered to look into this and will be sent a copy of our correspondence with the district council regarding the matter.

12. **Transparency Code for Smaller Authorities**

New legislation requires that from July 2015, all parish councils are required to upload specific information regarding members and finances to a website which can then be accessed by members of the public. The district council is to provide a webpage or a link for each parish council to enable this to happen. The clerk has sent the relevant information to Bassetlaw DC for uploading and is now waiting for confirmation from them that the link is live.

13. **To consider Items for next year's Budget**

It was decided to defer this to the next meeting.

14. **Internal Audit Conclusion and Payment of fee**

The auditor, Mr Ingman has returned the books and confirmed in writing that the council's finances are all in order.

An invoice for £30 is received for his fee.

The accounts are presently advertised as open for public scrutiny until 5th June, thereafter they will be sent to the external auditor to meet the deadline of 8th June.

15. **Finance**

a) **To consider annual membership of CPRE**

A renewal invitation is received – annual membership £36.

Members approved renewal.

b) **Payments**

The following amounts were paid:

Mr D. Ingman (internal audit fee)

K.deTorre (Clerk's salary & expenses April – June 2015)

CPRE (annual membership)

Chq No.

542

543

544

Amount

£ 30.00

£ 393.66

£ 36.00

£ 459.66

c) **Receipts**

The following funds were received:

None

Amount

£ 0.00

£ 0.00

d) **Bank balances**

After the above movements the balances in the bank accounts will be:

TSB **£ 4,029.69**

Nottingham Building Society **£ 4,693.88**

TOTAL **£ 8,723.57**

16. **Correspondence and Publications**

Correspondence:

- none

Publications:

- none

17. **Any Other Business**

- Cllr. T.Critchley suggested that the parish council consider undertaking a neighbourhood plan.

To be considered on the next agenda.

18. Proposed date of next meeting: **Monday 6th July 2015**

The meeting closed at 8.15 pm.

Signed

Date6th July 2015.....