

Headon-cum-Upton, Grove and Stokeham Parish Council
Draft Minutes of the Meeting of 3rd Oct 2016 held at 7.30pm
Headon-cum-Upton Village Hall, Church Street, Headon, Retford, DN22 0RD

Present:

Cllr: Jonathan Wallwin – Chairman
Cllrs: Beatrice McGlen, Eric Briggs, David Landon, Janet Landon
Also Present: Ed Knox, Clerk to the Council, PC Bailey
1 member of the public

➤ **Pre-Meeting Public Forum**

1. **Apologies for Absence**

Apologies received from Cllr's Chris Holliland, Ben Wielgus, Fred Withers, John Mosley & District Cllr Teresa Chritchley. After discussion it was **resolved** to accept the apologies.

2. **Declarations of Interest**

There were no declarations of interest.

3. **Minutes of meeting held on 5th Sep 2016**

These were signed by Cllr J Wallwin on behalf of the council as a true record of events.

4. **Matters arising from previous minutes**

a) **Hedge Cutting - Askham Road, Upton – Ref HAMS 6026684**

Clerk, E Knox reported that Via had inspected the hedge and made contact with the Landowner to have it cut. **Action Closed**

b) **Unpresented Cheque Grove PCC – Outstanding since 23 May 2016 – Cllr J Walwin**

After discussion, it was **resolved** that Cllr J Landon would email Grove PCC treasurer. **Action Cllr J Landon.**

c) **White Lines – T-Junctions, Yew Tree Road/Main Street/Westfields Upton – Ref FS6115688** Clerk, E Knox reported that Via had inspected the area and advised that whilst the surface area looks poor, it is safe and does not warrant repair. However, Via have agreed to renew the white lines, but they could not give a specific timescale. **Action Closed**

d) **30mph Signage Relocation Drayton Road, Stokeham – Ref FS6970293** – Clerk, E Knox reported the matter to Via for consideration. Sarah Hirst, Senior Highway Liaison Officer replied that any change would require a Traffic Regulation Order. These orders take a considerable amount of time and money to arrange. Via advised that because the location is outside of the village on a rural road, this would not be respected by drivers. **Action Closed**

e) **Horse Signage, Magpie Farm, Stokeham – Ref FS6970760** - Clerk, E Knox reported the matter to Via for consideration. Sarah Hirst, Senior Highways Officer replied that The Highways Authority receives many requests for Advance Warning Signs, particularly Accompanied Horses, and need to maintain consistency and appropriateness of use. To pursue the matter further they require additional supporting information, such as proof of a riding school in vicinity, livery or that the route is regularly used by several horse riders. After discussion it was **resolved** that Cllr E Briggs will collate the evidence. **Action Cllr E Briggs.**

- f) **New Village Noticeboard – Headon** – After discussion, it was agreed that the matter had been previously **resolved** at the January 2016 meeting. However, ‘if’ funding were to become available for noticeboards the matter could at that point be added as a new agenda item for discussion.
Action Closed

5. **Police Report**

PC Bailey advised two crimes had taken place since the last meeting. On 12/09/2016 a vehicle had its wheels stolen on Yew Tree Road. On 30/09/2016 a 4x4 caused damage to crops in a field. PC Bailey noted that if a member of the public witnesses any crime in progress that it is a matter suitable for a 999 call. There are now 3 PSCO’s in addition to PC Bailey covering 4 Police Area’s in the locality. After discussion it was **resolved** that the Clerk should write to our Local MP & Police Commissioner seeking reassurance that PC Bailey will be replaced upon retirement. **Action Clerk, E Knox.**

6. **Highways**

- a) Cllr E Briggs felt that Traffic Lights were often left operating once work had been completed in the highway. After discussion it was **resolved** that the Clerk should write to Via asking clarification regards timescales which lights should be removed after work is completed. **Action Clerk, E Knox.**

7. **Planning Applications**

a) **New Applications:**

16/01267/FUL Home Farm, Main Street, Grove, DN22 0RJ - Conversion of Part of Coach House Stables into a holiday let & dwelling. After discussion, it was **resolved** that Council supported the application. However, 1 Grove resident had raised concerns over the maintenance of the unadopted road up to the Coach House and the safety of the exit onto the main highway, which will be affected by potential extra holiday-let traffic. The Clerk is to submit support for the application to Bassetlaw Planning Dept, but with a note regards the above concerns. **Action Clerk, E Knox.**

b) **Decision Notices:** None

c) **Any other Planning Matters:** None

8. **Neighbourhood Plan**

Cllr J Wallwin gave an update:

1. One meeting had been held
2. Jobs had been allocated to steering group members
3. Date of next meeting to be advised

9. **Defibrillators’**

Cllr J Landon reported the importance of these life saving devices for the community. It would be ideal if Headon, Grove & Stokeham each had their own defibrillator. After discussion it was **resolved** that Cllr D Landon is to provide the Clerk with additional information. Clerk E, Knox is to research possible options regards suppliers of defibrillators and possible sources of funding. If possible, it might be **Action Clerk, E Knox.**

10. **Finance**

a) **Payments**

The following amounts were **authorised** by the Council:

Chq No.	Amount
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Clerk E Knox Salary, Expenses & Mileage Jun-Sep	569	£ 142.14
Clerk E Knox PAYE Income Tax	570	£ 21.80
10 th Edition Charles Arnold Baker Local Council Admin	569	£ 76.60
Royal British Legion – Poppy Wreath for Grove	568	<u>£ 50.00</u>
	Total	<u>£290.54</u>

b) Receipts

The following funds were received:

		Amount
Precept 2 nd Half	26.09.16	£ 1,827.00
Concurrent Grant 2 nd Half	26.09.16	<u>£ 48.50</u>
	Total	<u>£ 1,875.50</u>

c) Bank balances

Account Balances at latest statement date 1st Oct 2016:

TSB	£5,034.22
Nottingham Building Society	<u>£4,713.74</u>
TOTAL	<u>£9,747.96</u>

11. Correspondence and Publications

Correspondence:

1. VIA Winter Service – Free Salt: After discussion, it was **resolved** that no extra bags were required and the 5 x Free 20kg bags are to be delivered to Cllr J Mosley. **Action Clerk, E Knox.**
2. Council Tax Referendum Principles: After discussion, it was **resolved** that Cllr D Landon is to draft a response and email it to Clerk E Knox. Clerk to complete an on-line submission to the consultation. **Action Clerk, E Knox.**
3. Expansion of Refuse Service To Include Garden Waste Collection: After discussion, It was **resolved** that it was **not** necessary to invite Bassetlaw District Council to give a talk on the matter. **Action Closed.**
4. Bassetlaw Local Plan Consultation: After discussion, It was **resolved** that that item will be added To the next Agenda under Matters Arising so that Dist Cllr T Chritchley may give a report. **Action Dist Cllr T Chritchley.**

Publications:

None

12. Any Other Business

None

Proposed date of next meeting: Monday 7th November 2016

Proposed date of remaining 2016 meetings: **Monday 5th December.**

The meeting closed at: 8:35 pm

Signed Date.....