

Headon-cum-Upton, Grove and Stokeham Parish Council

Draft Minutes of the Meeting of 4th April 2016 held at 7.30pm at Headon-cum-Upton Village Hall

Present:

Cllr: Cllr.D.Landon – vice-chairman
Cllrs: E.Briggs, J.Landon, B.McGlen, A.McKiernon, J.Mosley, B.Wielgus
C.Cllr. J.Ogle (arrived during item 6)
Clerk: K. de Torre

Public Forum

Members of the public were invited to attend the forum session to talk about parish issues.

1. **Apologies for Absence**

Apologies received from Cllrs. C.Holliland, J.Wallwin, F.Withers and DCllr.T.Critchley.

2. **Declarations of Interest**

There were declarations of interest for PA 16/00353/FUL (agenda item 11b) – Cllr. J.Mosley, J.Landon.

3. **Minutes of meeting held on 7th March 2016**

These were signed by Cllr.D.Landon on behalf of the council as a true record of events.

4. **Matters arising from previous minutes**

a) **High Speed Broadband**

It is reported by BT that the high speed broadband rollout is now 98% complete, however the work at Grove village appears to have slowed down. Cllr. B.Wielgus is to ask the council to refer back to BT with regards this and hopefully provide an update.

b) **Hedge Cutting - Askham Road, Upton and Dog Kennel Hill**

No update as yet, land ownership investigation is still underway as far as we are aware. However, the hedges are unlikely to be cut this season because of potential bird nesting. Cllr. J.Wallwin is chasing this up – ongoing.

5. **Local Enterprise Partnerships and Combined Authorities – Devolution**

Bassetlaw DC have signed an agreement with Sheffield City Council. A consultation will follow and this will be an opportunity to voice an opinion, albeit retrospectively. A petition is in place to demand a referendum on the subject. Under the scheme more control is handed down to local government. It was felt that whoever's power we are under, it will make little or no difference to our parish.

Cllr. J. Ogle reported that control of highways, transport, spatial planning and economic development will go to Sheffield City Council, but social services and Sure Start will remain under the control of Notts CC.

Petitions are available, if 4,500 signatures can be obtained this will enable a referendum to take place to choose whether we stay with Notts or Sheffield.

6. **Nottinghamshire County Council Recycling Centre Service Changes 2016**

From 1st April, residents will need to register their details in order to use the Recycling Centres. Up to 2 cars can be registered to each address and ANPR will allow access to the sites once the registration process has been completed, either online or by phone. The new scheme has been implemented to save an estimated £200,000 per annum, however this is debatable as fly tipping may increase as a result of the changes. Fly tipping is to be monitored and everyone is encouraged to report cases immediately to Bassetlaw DC.

Cllr. J. Ogle arrived at the meeting and reported that some recycling tips in the south of the county have been lost, cross use has been stopped, the service has been reduced and there is a definite possibility of increased fly tipping. He felt that residents should be able to use any recycling site convenient to them.

7. **Maintaining order at Parish Council meetings**
The March meeting was interrupted by disorderly conduct from a member of the public resulting in two parish council members temporarily leaving the room and the member of the public being asked to leave. We are governed by specific rules, one of them being that the public are not allowed to talk to council members whilst the meeting is in progress. The public are aware of this but unfortunately instances still occur.
8. **Neighbourhood Plan (NP)**
James Green, Bassetlaw DC is to attend the parish council meeting at 7.30pm on Monday 9th May to discuss Neighbourhood Plans. We will ask James to limit the talk to 30 minutes and provide some information in advance so that members are prepared.
9. **Police**
PC Bailey was unable to attend the meeting.
There were no police reports.
10. **Highways**
a) Cllr. J.Mosley – reported the poor condition of road surfaces throughout the parish – Members and the clerk to continue using the NCC Highways reporting to report specific areas in need of repair. Priority is given to areas considered a safety hazard.
b) Cllr. B.Wielgus – reported fly tipping at the end of Main Street, Grove – he will report this to Bassetlaw DC.
c) Cllr. D.Landon – reported (as raised at the public forum) the area for the 30 speed limit in Nether Headon is not extensive enough, the lanes are not built for high speed traffic and a 30 limit would be more suitable.
A letter will be sent to the Director of Highways at Notts CC.
11. **Planning**
a) **Correspondence and Communications**
None.
b) **Applications:**
i) Ref: 16/00353/FUL - Land Adjacent Clover Close Lane, Thorpe Street, Headon
Erection of a Polytunnel for Microlite Storage to Replace the Existing Metal Hanger Buildings
The meeting was suspended whilst the applicants (who were present in the public gallery) explained the proposal.
Cllrs. J.Mosley and J.Landon left the meeting whilst the vote took place.
Majority of members voted in favour of no objections, no comments.
c) **Decision Notices:**
None.
d) **Any other Planning Matters:**
None.
12. **Parish Council Notice of Audit – 10th June 2016**
The year-end accounts will be prepared for approval at the next parish council meeting.

The external audit submission date is notified as 10th June, an internal audit will take place prior to this date and the accounts will be available for public inspection for a 30 day period during June/July.
13. **Finance**
TSB Cheque number 550 for £359.48 is missing in the post and will be cancelled, cheque number 551 has been issued in its place.

a) Payments			
The following amounts were paid:		Chq No.	Amount
None			£ 0.00

			£ 0.00
b) Receipts			
The following funds were received:			Amount
Nottingham Building Society Interest up to 31 st March 2016			£ 19.86
Grant from DCllr. T.Critchley for Grove War Memorial groundwork (April 2016)			£ 200.00

			£ 219.86

c) Bank balances

After the above movements the balances in the bank accounts will be:

			Year End Balance 31 st March 2016
TSB	£ 4,785.05		£ 4,585.05
Nottingham Building Society	£ 4,713.74		£ 4,713.74
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TOTAL	£ 9,498.79		£ 9,298.79 Reconciled

14. Correspondence and Publications

Correspondence:

- **Email from DCllr. T.Critchley** – Bassetlaw DC will provide and maintain one dog fouling bin in the parish, by request.
 - It was agreed that a bin be requested for Grove village, near to the notice board on Main Street. Clerk to refer this to Bassetlaw DC.
- **Letter of Resignation of the Clerk to the Council**, dated 31st March 2016
Members thanked the clerk and acknowledged appreciation of her work over the last 6 years since March 2010.
 - The position will be advertised via Notts ALC, the Job Centre, the parish newsletter, notice boards, word of mouth and any other means in order to attract interest in the position.
 - Deadline date for receipt of applications will be Friday 6th May 2016.
 - The interviews will take place at a separate meeting by a selection of members and the clerk to be present to answer any questions.

Publications:

- Clerks & Councils Direct newsletter
- Information on dealing with Parish Council Vacancies

15. Any Other Business

- a) DCllr. T.Critchley – Asked the parish council to make a case for closure of the Grove level crossing and the building of a bridge to by-pass this.
 - Item for the next agenda.
- b) Cllr. B. Wielgus – A house in Grove appears to be in use as a vehicle repair shop, approx. 10 vehicles at a time are parked there. It is not confirmed whether a business is being run from the property although this would be allowed as long as this was not the main use of the property.
 - Cllr. B.Wielgus is to make some tentative enquiries with the owner.
- c) Cllr. E.Briggs – asked if there was any news on the pile of tyres at Headon camp – the matter has been reported to Environmental Health (report ref no 534038). Someone has been seen to be possibly inspecting the site but this is not confirmed.

16. Proposed date of next meeting: Monday 9th May 2016

The meeting closed at 8.51pm.

Signed

Date9th May 2016.....