

**Headon-cum-Upton, Grove and Stokeham Parish Council**  
**Draft Minutes of the Meeting of 4<sup>th</sup> July 2016 held at 7.30pm**  
**at Headon-cum-Upton Village Hall**

**Present:**

Cllr: Cllr.J.Wallwin – Chairman

Cllrs: B. McGlen, E.Briggs, D.Landon, J.Landon, A.McKiernon, F.Withers

Also Present: E. Knox, Clerk to the Council, D Cllr T. Critchley, County Cllr J. Ogle  
& 1 member of the public

**Pre-Meeting Public Forum**

1. **Apologies for Absence**

Apologies received from Cllr. C.Holliland, J. Mosley & B Wielgus

2. **Declarations of Interest**

There were no declarations of interest.

3. **Minutes of meeting held on 13<sup>th</sup> June 2016**

These were signed by Cllr.J.Wallwin on behalf of the council as a true record of events.

4. **Matters arising from previous minutes**

a) **High Speed Broadband**

Cllr Wielgus had reported the delays for the service at Grove. **Action Cllr B. Wielgus**

b) **Hedge Cutting - Askham Road, Upton**

Cllr J Wallwin reported no news from Johnny Davis, C Cllr J. Ogle advised Johnny left County Council Employment 7 months ago. **Action Cllr Wallwin to email details to C Cllr Ogle.**

c) **Use of a Property as a Car Dismantling Yard – Kalulushi, Grove**

Dist Cllr T Critchley reported, some vehicles have been removed. A special order has been granted and the owner must remove all the vehicles. **Action Closed.**

d) **Grove Level Crossing** –District Cllr T Critchley reported, she is awaiting information from the Ambulance Service regards numbers and lengths of delays. Dist Cllr Critchley advised she is Compiling report information from members of the public. **Action, Dist Cllr Critchley to chase Ambulance Service.**

e) **Car Park, Church Street, Headon**–District Cllr T Critchley reported, she has contacted the A1 Housing property manager. No reply received. **Action, Dist Cllr Critchley to chase A1 Housing Property manager.**

f) **Potholes on Headon to Stokeham Road**-Cllr J Mosley reported these on-line, Cllr Briggs confirmed that the worst of the holes have now been filled in. **Action Closed.**

g) **Grass Verge Cut Frequencies** – Clerk E Knox reported the overgrown verges at Grove/Rampton Road junction to Notts County Council (NCC). NCC had advised the grass verges in the parish are cut twice a year in rural areas and five times in urban areas. Verges which are deemed conservation verges, due to the special flora and fauna they contain are only cut once a year, usually in September. **Action Closed.**

h) **Dates of Parish Meetings to start of 2017**– Clerk E Knox proposed the dates of remaining 2016 meetings:

**Monday 5<sup>th</sup> September**  
**Monday 7<sup>th</sup> November**

**Monday 3<sup>rd</sup> October**  
**Monday 5<sup>th</sup> December.**

**The Council agreed to Dates. Action Closed.**

5. **Police**

PC Bailey was unable to attend the meeting due to work commitments. However, he advised by email that no crimes had been reported since the last meeting.

6. **Highways**

- a) Cllr B. McGlen reported the Notified Road Verge along Westfields approaching Upton, for the second consecutive year had been recently cut, as per item 4 g), it should only be cut in September. **Action Clerk E. Knox to email both the Highways Manager & Liason Officer**
- b) Cllr. J Landon enquired what was known about the new 30mph writing on the road. **Action Cllr Wallwin to email details to C Cllr Ogle**
- c) Cllr. J Wallwin reported, water collects in the road dip near the cottages on Cowsland Cottages, Grove Road, Grove. **Action Clerk E. Knox to report on the on-line portal.**
- d) Cllr. E Briggs asked if highway repairs are now carried out by a contractor instead of the Notts County Council. Cllr. D Landon advised the work is now contracted out to a company called VIA. However, the point of contact remains the County Council. **Action Closed.**

7. **Planning**

a) **Correspondence and Communications**

- i) none

b) **Applications:**

- i) No New Applications since previous meeting

c) **Decision Notices:**

- i) No new Decision Notices since previous meeting

d) **Any other Planning Matters:**

PA12/01654/FUL Grange Farm, Main Street, Upton - Cllr. J Landon asked if a reply had been received from BDC Planning regards tree planting plan, has it been submitted and when will planting commence. **Action Clerk E. Knox to chase Planning for update.**

8. **Neighbourhood Plan**

Cllr B. Wielgus had emailed a draft pamphlet to The Council. The Council agreed for Cllr Wielgus to chair the steering group for the Neighbourhood Plan. The Council agreed to an initial meeting to gauge interest. Dist Cllr Critchley advised now was the time to get a neighbourhood plan in place, it was important because it will give the parish more powers if Sheffield City Region Devolution comes into force. **Action, Cllr Wallwin to ask Cllr Wielgus to set a date for the initial meeting during August with Dist Cllr T Critchley**

9. **Finance**

a) **Payments**

The following amounts were authorised by The Council:

'New Clerk's Training Course' NALC
SLCC Annual Membership

<b>Chq No.</b>	<b>Amount</b>
563	£ 25
564	£ 70

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£ 95

b) **Receipts**

The following funds were received:  
None

<b>Amount</b>
£ 0.00
----- £ 0.00

c) **Bank balances**

Account Balances at latest statement date 1<sup>st</sup> June 2016:

TSB	£ 4834.06
Nottingham Building Society	£ 4713.74
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TOTAL	£ 9547.80

- D) Internet Banking Update** - E Knox, clerk reported problems with TSB service. Our existing account is actually a personal bank account incorrectly set up in a business name. Clerk advised possible options to rectify this issue and to arrange for Internet Banking are, either set up a new business account with TSB or an alternative bank. **Action, Clerk E. Knox to arrange replacement Business Bank Account with Internet Banking either TSB or alternative, by September.**

## 10. Correspondence and Publications

### Correspondence:

- E Knox, Clerk reported, Bassetlaw District Council and Nottinghamshire Police Authority wrote to all Clerks in the district to advertise the recruitment of '16 Rural Special Constables'. **Action, Cllrs Wallwin & Briggs to display posters in parish noticeboards.**
- E Knox, Clerk reported, Bassetlaw District Council had written this evening notifying consultation relating to Sheffield City Region Devolution. Dist Cllr Critchley advised she will discuss the matter under AOB.

### Publications:

- None

## 11. Any Other Business

- a) Cllr.A McKiernon advised he will be resigning shortly because he is relocating to Church Warsop. **Action Clerk E Knox to enquire about his resignation and follow the Casual Vacancy Process**
- b) Dist Cllr T Critchley advised she had attended an extra ordinary cabinet meeting which was voting through the process of devolution to Sheffield City Council Region (SCR), the information included:
- The 6 week consultation period has begun, it ends 12<sup>th</sup> August 2016
  - The Mayor will be able to levy a precept, with no limit if they wished
  - Voting System of 2 votes for City Cllrs to 1 vote of District Cllrs.
  - The legal arrangements of the whole process may be affected by Brexit.
  - No option given as part of this consultation to 'Not' join Sheffield City Area.
  - Dist Cllr Critchley & County Cllr Ogle have a petition of around 900 signatures to ask for a Referendum vote regards SCR, they need 4100 to allow it to be looked at by a Govt Minister.
  - Highway Maintenance responsibility will go to SCR
  - Bus Services responsibility will go to SCR
  - Consultation is via on-line questions
  - Alternative options could have been - stay as we are with no extra level of Govt, form an area called D2N2 (Derby/Notts Region) or a Unitary Authority.
  - 1,700000 people will share a budget of £30million
- Dist Cllr Critchley urged the Parish Council to contribute to the consultation and the petition for a referendum. Dist Cllr Critchley stated the consultation document has not been issued by Bassetlaw District Council to find out whether residents agreed to the decision to join SCR. Instead it has been issued by SCR to seek residents' views on devolution generally. **Action Dist Cllr Critchley to email Clerk E Knox details tomorrow, to distribute to Council**

15. Proposed date of next meeting: **Monday 5<sup>th</sup> September 2016**  
Proposed date of remaining 2016 meetings: **Monday 3<sup>rd</sup> October, Monday 7<sup>th</sup> November & Monday 5<sup>th</sup> December.**

The meeting closed at 8:35 pm

Signed .....

Date .....

Aug 2016.....