

Headon-cum-Upton, Grove and Stokeham Parish Council
Draft Minutes of the Meeting of 7th Nov 2016 held at 7.30pm
Headon-cum-Upton Village Hall, Church Street, Headon, Retford, DN22 0RD

Present:

Cllr: David Landon – Vice Chairman

Cllrs: Beatrice McGlen, Eric Briggs, Janet Landon, Ben Wielgus & Fred Withers

Also Present: Ed Knox, Clerk to the Council, District Cllr Teresa Critchley

0 members of the public present

➤ **Pre-Meeting Public Forum**

1. **Apologies for Absence**

Apologies received from Cllr's Chris Holliland & Chairman Jonathan Wallwin. After discussion it was **resolved** to accept the apologies.

The Council currently has 1 Parish Councillor vacancy.

2. **Declarations of Interest**

There were no declarations of interest.

3. **Minutes of meeting held on 3rd Oct 2016**

These were signed by Cllr D Landon on behalf of the council as a true record of events.

4. **Matters arising from previous minutes**

a) **Horse signage – Magpie Farm, Stokeham – Ref FS6970760**

Clerk, E Knox reported that Via required evidence of the requirement for Horse Signage. Cllr E Briggs reported that he is still gathering evidence via a third party. **Action** Cllr Briggs.

b) **Council Tax Referendum Principles Consultation**

Cllr D Landon reported that NALC & SLCC had advised the closure date for the consultation was 28th October 2016. Cllr Landon sent an objection letter, at the recommendation of NALC & SLCC to the Department for Communities & Local Government. **Action** closed. There may be a further update should a reply be received or further information from NALC.

c) **Defibrillators**

Clerk, E Knox reported he had obtained various possible sources for supply & installation of Defibrillators. He had also identified possible sources for grant funding. After discussion, it was **resolved** that:

1. Ideally there should be 1 Defibrillator per village at Headon, Upton, Grove & Stokeham so that they are located within 4 mins travel time to anywhere in the Parish.
2. The Council will look to fund half the overall cost.
3. The Clerk will obtain a further quote for reconditioned defibrillators from 'How 2 Save a Life' to enable price comparison.
4. The Clerk to write to Dist Cllr Critchley & County Cllr Ogle for possible grants.
5. The Clerk to approach BT to adopt Headon & Grove phone boxes as possible locations for 2 defibrillators.

d) Police Constable Replacement Letter –

Clerk, E Knox wrote to the Police & Crime Commissioner, Nottinghamshire Police and Robert Jenrik MP. Clerk, E Knox forwarded the replies to Cllrs with the Agenda. After discussion it was **resolved** that the matter was now closed.

e) Traffic Light Regulations

Clerk, E Knox received a reply from VIA regards Temporary Traffic Light timescales. There is no regulation, traffic lights are agreed as part of works proposed with Via's Co-ordination Team and each job is different, depending on the works required together with the safety of the public and work force. Via ask that they are informed of any specific cases of lights being erected and no work taking place, or of lights being left in place once work is completed. They will then take the matter up with the Utility Company or Contractor concerned. After discussion it was **resolved** that the Council will report any occurrences of this should they occur in future.

5. Police Report

PC Bailey was unable to attend the meeting due to work commitments. He advised by email that there were 2 crimes in the Parish this month:

1. 17/10/16 – Grove – Sexual Offence (via Social Media Messages)
2. 21/10/16 - Upton – Threatening Behaviour (a Street Dispute)

6. Highways

No new items this month

7. Planning Applications

a) New Applications:

16/01292/HSE The Holdings, Greenspots Lane, Headon, Retford, DN22 0RQ – Erect Covered area to Garden Room & Proposed Conversion & Extension of Flat Roof at Rear to form Balcony above. After discussion, it was **resolved** that there were no objections.

16/01386/COU Six Oaks, Grove Road, Grove, Retford, DN22 0RJ 0RJ - Retain Change of Use of Existing Detached Single Storey Garage/Antique Shop to Home Office, Erect Single Storey Side Extension and Construct a Pitched Roof to Building. After discussion, it was **resolved** that there were no objections.

b) Decision Notices: None

- c) Any other Planning Matters:** Cllr J Mosley reported that Crown Engineering and the Scrap yard at Headon Camp had been sold. These properties had been bought by the same developer. There have been chimneys erected and possible waste processing plant being installed. No details have come from Bassetlaw Planning Dept. **Action**, Dist Cllr Critchley to investigate.

8. Neighbourhood Plan

Cllr J Wielgus gave an update:

1. 2nd Meeting held Mon 31/10/2016
2. An active Steering group with 1 task allocated per person.
3. Designation by Christmas and Consultation planned for completion by 31/03/17
4. Request to proceed to be officially made via the remit of the Parish Council.

5. A map of the Parish and letter have been drafted.
6. The letter to be signed by the Parish Council to the Local Authority
7. Cllr Wielgus to approach Clerk, E Knox for additional hours as and when required for assisting with paperwork and finance side of the plan.

9. **Bassetlaw Local Plan Consultation**

Dist Cllr Critchley reported that:

1. It affects the villages.
2. Grove is in the Retford Hub with 20% additional allowed development
3. Headon & Upton are classed as non-sustainable with no development
4. Stokeham classed as part of the Trentside Villages with development allowed.
5. To be adopted in 2019

10. **To Approve Spending of £200 Dist Cllr Grant at Grove**

Cllr J Wielgus reported that in light of the desire for defibrillators he will ask around Grove to see whether the people would prefer to spend the money towards lifesaving defibrillators or a more attractive village sign. **Action**, Cllr Wielgus.

11. **Finance**

a) **Payments**

The following amounts were **authorised** by the Council:

	Chq No.	Amount
Grant - Grove Parochial Church Council	553	£300.00
Clerk E Knox Salary, Expenses & Mileage Nov	571	£110.59
Clerk E Knox PAYE Income Tax Nov	572	£21.80
	Total	<u>£432.39</u>

b) **Receipts**

The following funds were received:

	Amount
Contribution Reference Book 30.09.16	<u>£41.16</u>
	Total
	<u>£41.16</u>

c) **Bank balances**

Account Balances at latest statement date 1st Nov 2016:

TSB	<u>£4,484.46</u>
Nottingham Building Society	<u>£4,713.74</u>
TOTAL	<u>£9,198.20</u>

12. **Correspondence and Publications**

Correspondence:

1. Council Tax Referendum Principles: Already Discussed in Matters Arising
2. Future Police Constable Coverage: Already Discussed in Matters Arising

Publications:

None

13. **Any Other Business**

Advance Apologies for Absence from Cllr Wielgus & District Cllr Critchley for December's meeting.

Cllr E Briggs passed a letter to Clerk, E Knox from a Stokeham Resident to scan and email to Sarah Hird at VIA Ltd regards the 30mph signs.

Proposed date of next meeting: Monday 5th December 2016

Proposed date of remaining 2016 meetings: **Monday 5th December.**

The meeting closed at: 8:50 pm

Signed

Date.....